BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

To Members of the Council:
You are hereby summoned to attend the Billing Parish Council Meeting of the Council at 7.30 pm on Monday 12th October 2026 at Bernard Weston Pavilion, Penfold Lane, Great Billing. **Members of the public and press are invited to address the Council at its Public Forum.**

C.L Goodridge - Clerk 6th October 2026

AGENDA

130 **To receive and approve apologies for absence.**

131 **To receive and approve for signature the minutes of the held-on 14th September 2026 (Folio Nos. 072/2026 –083/2026).**

132 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

133 **To receive requests for dispensation –** (Requests for dispensation must be made to the Proper Officer in writing).

134 **Public Forum**
(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given).

135 To receive any reports from outside agencies including police/highway warden / unitary councillors / resident groups etc. (Outside agencies are invited to address the Council. Any individual contribution will last for a maximum of 5 minutes. Representations shall not require a response at the meeting nor start a debate).

136 **Planning:**

a. To consider the following planning applications:
   - **2026/3414/S73 -** Land Adj To 24 Church Lane, Little Billing - Variation of condition 2 Plans to enlarge ground floor footprint - updated to windows layout & change wall finish from dashed pebble to render. to WNN/2022/1200 (Construction of new two-bedroom dwelling).
   - **2026/3622/TPO** – Yew Tree House, Church Walk, Great Billing – T1 & T2 Yew. Cur back the lateral branches encroaching onto the roof only by approximately 1 meter due to their proximity to the roof.
   - **2026/3634/TPO** - 24 Penfold Drive, Great Billing - T1 - Beech - Reduce all round by 34m to provide adequate clearance to property and reduce loading on weak unions. T2 - Pine - Fell to ground level and plant a more suitable tree in a more suitable location due to proximity to neighbouring property and to reduce excessive shading to neighbour and homeowner

- **2026/3782/TPO** - Beechcroft, 42 Penfold Lane, Great Billing - T1 (Sycamore) Crown raise to 5m over public highway to allow sufficient clearance to passing vehicles. T2 (Ash) Crown reduce all round by 3-4m due to presence of Inornatus and raise to 5m over public highway to allow sufficient clearance to passing vehicles.

b. To note any determinations received.

c. Enforcement update –
   - 26 Home Farm Close, Little Billing – Unapproved brick wall on riverbank of Billing Brook
   - 9 Church Walk, Great Billing – Building works in garden
   - 68 Valley Road, Little Billing – Land cleared
   - 24 Penfold Drive, Great Billing – Building works started after three-year implementation window

137 **Finance:**

a. Approval of accounts for payment for the month of September 2026.
b. Approval of the schedule showing Income and Expenditure compared to Budget as of 30th September 2026.
c. Approval of the monthly bank reconciliations for September and note the account balances as of 30th September 2026.
d. Approval of the works authorised under the scheme of delegation for the months of September.
e. To consider and approve the Christmas Dinner Project on 21 and 22 December 2026, including:
   the £60 excluding VAT quotation from Lonsdale Direct for the design and printing of 200 A5 promotional leaflets for distribution through local support services;
   the quotation of £1240.00 excluding VAT from Cornwell's Catering to provide a Christmas dinner for 36 attendees;
   and the quotation of £396.00 plus VAT from Elaine Tebbutt (Kingsthorpe Upper Crust Catering Service Ltd) to provide a Christmas afternoon tea for 36 attendees.
   with all costs to be funded from the Health and Wellbeing Earmarked Reserve.
f. To consider and approve the submission of a Police, Fire and Crime Commissioner Road Safety Community Funding Grant application for the purchase of two Speed Indicator Devices and two spare batteries at a cost of £4,609.89 plus VAT, to agree ElanCity as the preferred supplier should the grant application be successful.
g. To consider and approve the replacement of the office laptop, which is no longer functioning effectively due to its age and depleted memory capacity, at a cost of £1276.00 plus vat through CloudyIT, including setup and data migration, with the costs to be met from Admin and Tools Capital Equipment Ear Marked Reserves.
h. To consider and approve the quotation from BigDug for £549.32 plus VAT for the supply of protective flooring within the new workshop, with the costs to be met from Tools Capital Equipment Ear Marked Reserves.
i. To consider and approve the quotation from BigDug for £3207.34 plus VAT for the workshop fit-out, comprising PPE storage, work benches, shelving, clean dry lockers, a garage vacuum, scissor lift table, and wall-mounted tool cabinets, with the costs to be met from Tools Capital Equipment Ear Marked Reserves.
j. To consider and approve the quotation from K & S McKenzie Ltd for £575.14 plus vat for the purchase of basic tools and vice for the GSM, with the costs to be met from Tools Capital Equipment Ear Marked Reserves.
k. To receive and note that an additional insurance premium of £94.14 became payable during the current policy year following the notification to the Council's insurer of newly installed playground equipment and the construction of the new workshop buildings. The additional premium has been.

138 **Other Matters**

a. To discuss the laying of the wreaths at both Great and Little Billing War Memorials on Remembrance Sunday.
b. To note the resignation of Cllr. Chamberlin from the role of Police Liaison Representative and to appoint a councillor to undertake this role for the remainder of the municipal year.
c. To consider the provision of a bus shelter on Wellingborough Road, including whether to proceed with installation through West Northamptonshire Council at an approximate cost of £16,500, with the shelter thereafter being adopted into WNC's asset register and maintenance programme, and if so, to include the project within the 2027/28 budget; or alternatively, whether the Parish Council should investigate procuring and installing the shelter directly, retaining ownership and responsibility for its ongoing inspection, maintenance and future replacement costs.
d. To consider whether the Council wishes, in principle, to amend its Expenses Policy to allow for the reimbursement of reasonable expenses incurred by councillors whilst undertaking approved council duties. If supported, detailed policy wording will be drafted and presented to a future meeting for consideration and approval.
e. To consider exploring whether to implement a Parish level Emergency Plan to establish local arrangements and responsibilities for responding to emergencies and major incidents affecting the parish.
f. To consider and agree articles, notices and community updates for inclusion in the Winter edition of the Parish Magazine.
g. To agree a date for the finance working group to meet to discuss the draft budget.
h. To consider whether the Parish Council wishes to submit a response to the West Northamptonshire Council Regulation 19 Local Plan consultation and agree a response if appropriate
i. To consider whether the Parish Council wishes to respond to West Northamptonshire Council's Street Consolidation Order P2149 consultation and agree a response if appropriate.
j. To consider whether the Parish Council wishes to submit a response to the West Northamptonshire Councils, Northampton Area Transport Strategy consultation and agree a response if appropriate.
k. To discuss whether to change the specie of tree installed on The Leys and Bellinge Field.
l. To discuss if to hold a parish council coffee morning in the October half term (Monday 26th October).
m. To consider whether the Parish Council wishes to respond to the Parish & Town Census.
n. To note West Northamptonshire Councils introduction to the Orange Button Scheme.

139 **Updates (if available):**

a. Sporting update
b. Bellinge Field Goals
c. Lakes (inclusive of Cottage Gardens, Watkers and Ecton Brook)
d. Repair / Replacement of External Parish Noticeboards
e. Great Billing Pocket Park Kick Wall Area
f. Great Billing Playground Renovations – Gate & Signage
g. Trees in St Andrews Churchyard
h. Financial review
i. Bin request at Ecton Brook Lake
j. Bellinge MUGA
k. Ecogrids on the entrance to The Leys
l. Clearing of Linear Park
m. Refurbishment of path from Old School Close to Kingscroft Court
n. Land Registry
o. Tree preservation Order Request
p. Section 106 - Ecton Brook Playground behind Dandelion Close
q. Health & Safety Training

r. Definitive Map
s. Health and Wellbeing Plan
t. Additional Lighting – Bernard Weston Pavilion Driveway
u. Truck Recall
v. NALC Bronze Award
w. Heritage boards
x. Bank account signatories
y. Bench for Little Billing Pocket Park
z. Land off Fishponds Road, adjacent to The Leys
aa. Cllr. Gardners Plaque
bb. Pavilion Electricity renewal
cc. NPH request to remove trees at Campion Court
dd. Royal British Legion Donation
ee. Cre8Change Grant
ff. Parish Line Marker
gg. Storage Container
hh. Traffic Calming Valley Road
ii. HR Committee
jj. Pavilion Renovation Project
kk. Grass Cutting 2027/28
ll. Elwes Arms defibrillator
mm. Parish Street Lighting Tender

140 Councillor Statements

141 **Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:**

142 **To discuss staff matters**

143 Date of next meeting and closure.