



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

To Members of the Council:

You are hereby summoned to attend the Billing Parish Council meeting at 7.30 pm on Monday 8th September 2025 at the Bernard Weston Pavilion, Great Billing. **Members of the public and press are invited to address the Council at its Public Forum.**

C.L Goodridge - Clerk

2nd September 2025

AGENDA

092 **Apologies for absence.**

093 **Co-option of Councillors**

To consider the applications received for the councillor vacancies and to fill such vacancies by majority vote.

094 **To receive and approve for signature the minutes of the held-on 14th July 2025 (Folio Nos. 031/2025 – 036/2025).**

095 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

096 **To receive requests for dispensation** – (Requests for dispensation must be made to the Proper Officer in writing)

097 **Public Forum**

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)

098 **To receive any reports from outside agencies including police/highway warden / unitary councillors etc.**

099 **Planning:**

a. To consider the following planning applications:

- 2025/1748/FULL - 10 Pippin Lane, Little Billing - Two storey side extension and front extension to garage – Amended Plans
- 2025/2570/FULL - 5 Gibbsacre Court, Bellinge - Change of use from dwelling house (C3) to house in multiple occupation (C4) six-bedroom six person including conversion of integral garage and first floor rear extension.

- 2025/2810/FULL - 34 Campion Court, Bellinge - Proposed rear two storey and single storey extensions, front porch extension and internal alterations
- 2025/2850/TPO - Former Pearce Leather Works - 0 & 31 - 2 x Maples- Located next to building included union and roots pocket present at the base, to be removed, one over river is in decline. 19 - Sycamore- Remove large diameter deadwood over green area in decline monitor closely. 18 - Ash - To fell, in decline and located over residents' cars. 9 - Ash - To fell, is dead. 6 - Crack Willow -Re-pollard back to previous pollard points, torn out limb up high. G1 Ash -Laterally drawback by 1m the trees overhanging 1 leatherworks way. T5, T6 - 2 x Ash -To fell as in decline, near houses
- 2025/2954/TCA - 4 Convent Gardens, Great Billing - T1 Prunus - reduce crown to shape all round by approximately 1-2m

b. To note any determinations received.

100 **Finance:**

- Approval of accounts for payment from 1st July to 31st August 2025.
- Approval of the schedule showing Income and Expenditure compared to Budget as of 31st August.
- Approval of the monthly bank reconciliations for July and August and note the account balances as of 31st August 2025.
- Approval of the works authorised under the scheme of delegation for the months of July and August.
- To receive the Annual External Audit Report and to note any action raised.
- To confirm the Notice of Conclusion of Audit has been displayed and to confirm the inspection rights may be exercised.
- To receive the Internal Control Report for Quarter 1 2025-2026 and to note any matters for attention (already circulated).
- To ratify previous email approval of the emergency work provided by Bell Fencing Services at £230.00 (no vat as not vat registered) to supply and install 7x7 gate post and refit gate at Great Billing Pocket Park.
- To ratify previous email approval of the quotation provided by D F Phipps at £1,038.00 plus VAT to clear (including disposal), prepare and reseed the wildflower areas on the Leys (both the large area by the church the section between The Leys and the Orchard).
- To ratify previous email approval of the quotation provided by D F Phipps at £529.00 plus VAT to clear (including disposal), prepare and reseed the wildflower areas on Bellinge Field.
- To ratify previous email approval of the quotation provided by D F Phipps at £1259.50 plus VAT to remove eleven old plinths, supply and install new and reinstate original plaques on The Leys.
- To ratify previous email approval of the emergency grant of £2500.00 to allow Semilong Community Exchange to step in and take over providing services to residents including, hot meals on Thursdays at Bellinge Community House until mid-September.
- To discuss reinstating the annual grant previously given to Bellinge Community House Charity to Semilong Community Exchange to continue providing a service from Bellinge Community House to residents.
- To approve the annual donation of £500.00 to Royal British Legion in addition to the purchase of the two wreaths.
- To approve the quotation provided by BCW Office Products Ltd for £323.20 plus vat to supply two 600x450 street signs, poles and brackets for Station Close.
- To approve the quotation provided by Sparkx Limited for £1649.83 plus vat to complete electrical and GN22 structural inspection to all Parish streetlights.
- To authorise an additional 5.5 hours of overtime for the month of August (in addition to the pre-approved 10 hours) for the clerk.
- To approve the quotation provided by Michael Blackwell for £440.00 plus vat to complete the flailing on Bellinge Field and They Leys.
- To approve the quotation provided by Parish and Shires Commercial Limited for 1200.00 plus vat to Provide labour, machinery, and materials to excavate a 32-meter trench, line with Terram, and backfill with 20mm washed gravel on Bellinge Field to prevent flooding by the commemoration trees.

101 Other Matters

- a. To adopt the new IT and Email Policy to comply with AGS Assertion 10.
- b. To discuss the potential to relocation of the October meeting to Ecton One.
- c. To discuss the relocation of Bellinge noticeboard.
- d. To agreed who will attend the NCALC conference on 4th October at Moulton Community Centre 9.15am – 1pm.
- e. To discuss the request to install extra lighting on the driveway leading to the Bearnard Weston Pavilion from Little Billing Women’s Institute.
- f. To discuss the laying of the wreaths at both Great and Little Billing War Memorials on Remembrance Sunday.
- g. To agree a date for the finance working group to meet to discuss the 2026/2027 budget.
- h. To discuss the low level of the lakes at Cottage Graden's.
- i. To discuss potential ownership of Ecton Brook Linear Park.
- j. To discuss a resident’s idea of holding a Parish Car Boot Sale at Great Billing Pocket Park.
- k. To discuss the proposal from Great Billing Methodist Church to fund bulb planting around the parish as part of the Eco Church project.
- l. To consider and respond to West Northamptonshire Councils (WNC) consultation on draft Local Validation List, a document that outlines the information required when submitting a planning application.

102 Updates (if available):

- a. Clerk update
- b. Sporting update
- c. Dog fouling at Carpenter Close
- d. Great Billing Playground and Kickball area

103 Leisure & Recreation:

- a. To receive report from GSM covering Parish green space.
- b. To receive report regarding LB Pocket Park.
- c. To receive report from Ecton Brook Residents Group.
- d. To receive report from Bellinge Residents Group.

104 To receive any Councillors reports not covered elsewhere.

105 Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:

106 To review the Bernard Weston Pavilion users hire charges

107 To discuss staff matters

108 Date of next meeting and closure.