BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING
HELD AT 7.30pm ON MONDAY 10th FEBRUARY 2025
AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT Cllr. Mr J. Marlow (Chair of Billing Parish Council)
Cllrs. Mr D. Brede, Mr. F. Brett, Mr J. Clements and Mr S. Rockall.

Also Present: Mrs. C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Mr. J. Hill (WNC)
Mr. P Clark (WNC)
No Parishioners

Item no		Action
014	***Apologies for Absence*** Apologies were received and accepted from Cllrs, Rev. Richard Burbidge, Mrs. G Chaggar and Mr. S. Ward. Apologies were also received from Mr. D. Lang (Highways Warden) and Cllr. Mr. K Holland-Delamere (WNC). No apologies received from Cllr. Mr M. Pearson.	
015	***Minutes*** The Minutes of the Parish Council Meeting held on 13th January 2025 (Folio Nos. 001/2025 005/2025) were approved and signed as true records.	
016	***To Receive Declarations of Interest Under the Council's Code of Conduct*** None Received	
017	**To receive requests for dispensation** None received	
018	***Public Forum*** No one in attendance to speak.	
019 a	***Reports from Outside Agencies*** In his absence Damian Lang, Parish Highway Warden confirmed he had reported the following: • Broken Name plates Station Road, Overmead Road (this has also been escalated by Cllr. Holland-Delamere) and Orchard Hill • Potholes on Speed hump and entrance to Valentine Close and footpath opposite Wildacre Drive	
b	Cllrs. James Hill and Paul Clark (WNC) reported the following: • Brook Medical Centre – Following their meeting with the operating company E-Harley the hot water and heating has been fixed and patients complaints passed on. They have a catch up in 1 months' time. • WNC run refuse centres will be open seven days a week from 10am – 4pm. Cllr. Brede feedback that maybe it should be open later one evening to allow people that work the opportunity to use the facility mid-week. They will feed this back.	JH/PC

Item no		Action
019 B	***Reports from Outside Agencies (continued)*** • WNC are exploring the possibility of moving Northampton's general waste collection to a three week cycle to reflect the service already provided in South Northants and Daventry. Should this proposal go ahead it is unknown whether it will take effect before the current contract ends in 2028 or immediately after. Cllr Brede suggested that if was to go ahead that larger families should be given a larger capacity bin. A public consultation will be held later on this year. • They have a meeting on Friday 14th February with Northants Police, WNC, North Northants Council (NNC) and Northampton Partnership Homes (NPH) to discuss how to tackle Ecton Lanes consistent fly tipping.	
020 a	***Planning*** To consider the following planning applications: • **2025/0148/FULL** - 8 Paddocks Way, Little Billing - First floor side extension – **No comments or objections** • **2025/0297/TCA** - 22 Pound Lane, Great Billing - Crown reduction, prune and deadwood removal to 1 x Sorbus Tree Winter prune to 2 x Wisterian Height reduction to 1 x Bay Tree Fell 1 x Fried Maple Tree Section Fell to 1 x Sorbus Tree Trim to shape of 1 x Pittosporum & Ceonothus - **No comments or objections**	
b	• **2025/0411/TPO** - Stone House, Great Billing Park - Crown Removal/Pollard to 1 x Sycamore Tree TPO E [NCC 6] - G1 - **No comments or objections** The following determinations had been received from WNC: • **2024/2487/FULL** - 26 Home Farm Close, Little Billing - Single storey rear extension (retrospective) - Amended Plans received 06/09/2024 – **Approved** • **2024/3157/FULL** - Church Lane Cottage, 27 - 29 Church Lane, Little Billing - Proposed new dwelling and drop kerb access - **Approved** • **2024/4497/FULL** - 9 Church Walk, Great Billing - Replacement gate and increase of boundary wall height (retrospective) – **Approved**	
021 a	• **2024/4778/FULL** - 25 High Street, Great Billing - New driveway and installation of electric vehicle charging point - **Refused** • **2024/5665/TPO** - 2 Standing Stones, Great Billing - wn reduction and prune to 1 x oak tree TPO E (NCC 6) G1 – **Approved** • **2024/5825/TCA** - 5 Elwes Way, Great Billing - Reduction to 1 x Pine Tree & 1 x Bay Tree - **Approved** ***Finance*** The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:	

Payee Name	Transaction Detail	Power	Amount Paid
SMITHS FIRE LLP	Annual Fire Extinguisher Check	PHA1936S234	114.00
BRITISH GAS	Pavilion Electric 18/11- 18/12	LGA1972S133	551.28
Barclaycard	Barclaycard payment December	LGA1972S111	669.37
CLOUDY GROUP LTD	Microsoft 365 & support Jan 25	LGA1972S111	173.64
YU ENERGY	Lt Billing Street Lights Dec	PCA1957S3	26.60
YU ENERGY	Gt Billing Street Lights Dec	PCA1957S3	594.11
FPWM LTD	Pavilion Bin Collection Dec	LGA1972S133	75.02

Item no		Action

021 ***Finance (continued)***

a The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:

RIALTAS BUSINESS	Asset Software/training	LGA1972S111	810.84
CLEAR BUSINESS	Tel & Broadband January	TA1984S97	80.95
O2	GSM/Clerk Mobile Dec	TA1984S97	59.85
ESPO	Toilet Tissue, hand towels, blue roll	LGA1972S133	222.12
SMALL BUSINESS PAYROLL	Salary & Payroll Service Jan	LGA1972S112	5167.06
K IRVINE PLANT UK LTD	Chipper Service	OSA1906SS9&10	114.00
EASON ELECTRICAL LTD	Replace faulty heater in office	LGA1972S133	636.00
NEST	Clerk / GSM pension Jan	LGA1972S112	530.35
N J BARBER LTD	Pavilion Cleaning January	LGA1972S133	328.08
NATWEST BANK	Decembers Bank Charges	LGA1972S111	9.10

b The schedule showing Income and Expenditure compared to Budget up to 31.01.25 had been forwarded to all Members. RESOLVED this be APPROVED.

c RESOLVED that January 2025 bank reconciliation statements for the current and reserve accounts be APPROVED and were signed by Cllr. Brett. The Clerk reported that bank account balances as at 31.01.25 were:

Current Account	£5,759.02
Reserve Account	£150,598.48
Investment Account	£254,523.08

d The agreed Scheme of Delegation for January had been forwarded to all Members. RESOLVED that this be APPROVED.

Contractor	Works	Reason	Cost (net vat)	Date Agreed By Clerk	Budget Codes
Eason Electrical	Repair strip light & replacement plug socket	Broken plug socket & unworking strip light	78.00	4300 Repairs & maintenance	200 Pavilion
Eason Electrical	Supply & Install Heater	Heater sustained a fault which couldn't be fixed	558.00	4300 Repairs & maintenance	200 Pavilion
K Irvine	Service on Chipper	Service required on chipper	114.00	4300 Tools & Consumables	520 Tools & Consumables

e The Interim Internal Audit and associated comments completed by Tina Chartress had been forwarded to all Members. RESOLVED this be APPROVED. Cllr. Rockall thanked the clerk for her meticulous work.

022 ***Other Matters***

a 80th Anniversary of Victory in Japan Day (Friday 15th August 2025) — DB

Cllr. Brede advised that he would like to have a wreath laying ceremony at the war memorial in Great Billing. It was RESOLVED that this be APPROVED. Cllr. Rockall suggested that he speak with The Elwes Arms about them maybe opening for coffee / lunch after the event. Cllr. Brede will pass the clerk some posters advertising the event to put in the Parish noticeboards.

Item no		Action
022 b	***Other matters (continued)*** Billing Fayre 2025 Arrangements The clerk advised she has completed the following tasks: • Contacted all last year's suppliers to reconfirm bookings for June. • Temporary Event Notice application (WNC) • Risk assessment and management plan She has also confirmed new for 2025, Northants Fire Department who have agreed to attend as long as they have no call outs. The GSM advised he has been approached by Relish the Thought company about selling pork baps. It was agreed that this would not be in direct competition with the Scouts and they normally sell out pretty quickly. Cllr. Rockall advised that he will not be in attendance this year but has suggested that a new Welsh Dresser is sort along with crockery. The clerk will put an advert on Facebook and in the parish magazine.	Clerk
023 a	***Updates*** Clerk update The Clerk reported: • She has attended the following meetings: - Larger Parish Council Meeting & One West Northamptonshire Plan. • Completed Two sessions of Microsoft 365 Training & Rialtas Asset Inventory Training • Still no update from WNC regarding the repair of the hole on Little Billing Village Green, installation of a dog waste bin in or around the area of Little Billing Village Green or the overhanging trees on Orchard Hill by the alleyway. • Reported numerous issues to WNC and Northampton Partnership Homes (NPH). • Started writing articles for the Spring magazine. • Poster created and advertising on website and social media for resident coffee morning from 10am – 12pm on 17th February at the Bernard Weston pavilion has been completed. • The date for Year End Account Close down has been received (2nd April) from Rialtas which she has confirmed. • Still awaiting a response regarding decision about the flower baskets from Paul Conway. This has been passed to Parish Liaison to chase. • A list of assets, their original costs and date of purchase have been compiled using historic accounts have been uploaded onto the new Rialtas Asset Inventory Log • Email sent to Standing Stones resident advising on Parish Councils decision not to replace the fence. • Access to Parish Council Website programme has been resumed and all documents have been uploaded. • Approved budget has been inputted into Rialtas Accounting System ready for next financial year • She has completed the following for Billing Fayre 2025 – Management plan, risk assessments, Temporary event notice applied for and suppliers contacted.	
b	Sporting Update Wellingborough Indians Cricket Club has sent back the contract for the 2025 Season which will commence in May.	
c	Ecton Brook Linear Park The clerk advised that she had been contacted by Cllr. Rockall to advise that he had seen a Facebook post created by Cllr. Duffy campaigning for the upkeep of Ecton Brook Linear Park. She contacted Cllr. Duffy who confirmed that she has been in contact with WNC regarding the maintenance of the area and she should have a response by 20th February. Due to this she didn't want to attend this month's meeting however will be attending in March. In the meantime the clerk advised her to make contact with Cllr. Ward.	

Item no		Action
024	***Leisure & Recreation***	
a	GSM Update Paul Marks, Parish Green Space Manager reported: • Little Billing Pocket Park Riverside Walk has been reinstated • Ditch along The Leys is complete • Tree work suggested on 2023 survey is near completion • Key safe has been installed in the corridor	
b	Little Billing Pocket Park Update In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report: • A volunteering sessions have taken place on 8th February. Three volunteers completed removed several bags of litter and fly tipped rubbish including a metal bedframe. He has concerns over the pathway as it contains no edging strips which was included in the quote approved by the council. The GSM advised that the contractor felt that the edging strips would not been needed and will contact Michael Clasper to advise.	GSM
c	Ecton Brook Residents Group None received.	
025	***Councillors Reports Not Covered Elsewhere***	
a	Cllr. Clements asked if the clerk had heard anything back from Veolia regarding the tyre tracks created on Little Billing Village Green when a truck emptying a Parish Council bin got stuck. The clerk advised no. Cllrs. Hill and Clark will investigate this.	JH/PC
b	Cllr. Brede asked if anyone had received any feedback from the parents who normally park on the double yellow lines down Little Billing Way following the gas works. No one had.	
026	***Date of Next Meeting and Closure*** There being no further business the meeting was closed at 8.15pm. The next meeting will be held at 7.30pm on Monday 10th March 2025 at Bernard Weston Pavilion, Gt. Billing.	