



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING
HELD AT 7.30pm ON MONDAY 13th JANUARY 2025
AT BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Cllr. Mr J. Marlow (Chair of Billing Parish Council)
Cllrs., Mr. F. Brett, Mrs. G Chaggar, Mr J. Clements, and Mr S. Rockall.

Also Present: Mrs. C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Mr. J. Hill (WNC)
Mr. K. Holland-Delamare (WNC)
Mr. P Clark (WNC)
One Parishioner

Item no		Action
001	Apologies for Absence Apologies were received and accepted from Cllrs, Rev. Richard Burbidge and Mr. S. Ward. Apologies were also received from Mr. D. Lang (Highways Warden). No apologies received from Cllr. Mr D. Brede or Mr M. Pearson.	
002	Minutes The Minutes of the Parish Council Meeting held on 9 th December 2024 (Folio Nos. 077/2024 084/2024) were approved and signed as true records.	
003	To Receive Declarations of Interest Under the Council's Code of Conduct None Received	
004	To receive requests for dispensation None received	
005	Public Forum No one wished to speak.	
006	Reports from Outside Agencies	
a	In his absence Damian Lang, Parish Highway Warden confirmed he had reported the following: <ul style="list-style-type: none"> • Broken keep left sign broken on A4500 roundabout • Broken Station Road nameplate • Streetlamp L11,12,14 & 18LKV for broken glass • Green lamp not working on traffic lights on Great Billing Way • Potholes on Church Walk, Lakeside Drive, Vantage Meadow, Fieldmill Road, Fishponds Road, Wellingborough Road by Lings Way roundabout. • Damage speed hump on Penfold Lane • Various blocked drains around Great Billing and Ecton Brook 	

Item no		Action																																
006	<p>Reports from Outside Agencies (continued)</p> <p>b Cllr. James Hill (WNC) reported the following:</p> <ul style="list-style-type: none"> • A complaint has been raised against The Brook Medical Centre with the ICB. They are lacking in all areas and are at breaking point. • A consultation will be sent out to residents of Ecton Brook regarding the need of a Community Hub shortly. <p>c Cllr. Mr. K. Holland-Delamare (WNC) reported the following:</p> <ul style="list-style-type: none"> • WNC has agreed to submit an expression of interest to partner with other authorities in the South Midlands in a bid to join the Government’s ‘priority programme’ for devolution. By doing this they would gain more powers in relation to transport. However this is now up in the air due to Luton Council and Milton Keynes Council wanting to submit a joint bid without WNC. • Reliability issues have been raised regarding the number 16 bus. This is due to staff shortages. <p>d Cllr. Mr. Paul Clark (WNC) reported the following:</p> <ul style="list-style-type: none"> • There has been an increase of fly tipping across Bellinge and collections not being made. He will be looking into this. 																																	
007	<p>Planning</p> <p>a To consider the following planning applications:</p> <ul style="list-style-type: none"> • 2024/5665/TPO – 2 Standing Stones, Great Billing - Crown reduction and prune to 1 x oak tree TPO E (NCC 6) G1 - No comments or objections • 2024/5697/FULL - Grey Gables 2 Lady Winefrides Walk, Great Billing – Ground and first floor extensions – No comments or objections • 2024/5825/TCA - 5 Elwes Way, Great Billing - Reduction to 1 x Pine Tree & 1 x Bay Tree - No comments or objections <p>b The following determinations had been received from WNC:</p> <ul style="list-style-type: none"> • 2024/5071/TCA - Old Rectory, Elwes Way, Great Billing - Reduction to 1 x Thuja Plicata – Approved • 2024/5341/LDP - 9 Oransay Close, Great Billing - Lawful development certificate (proposed) for a loft conversion with rear dormer – Approved • 2024/5334/FULL - Newlands, Great Billing Park - Change of use from a dwellinghouse (Use Class C3) to a children's care home (Use Class C2) - Withdrawn 																																	
008	<p>Finance</p> <p>a The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table border="1" data-bbox="204 1787 1182 2114"> <thead> <tr> <th>Payee Name</th> <th>Transaction Detail</th> <th>Power</th> <th>Amount Paid</th> </tr> </thead> <tbody> <tr> <td>BRITISH GAS</td> <td>Pavilion Electric 15/10- 18/11</td> <td>LGA1972S111</td> <td>335.04</td> </tr> <tr> <td>Barclaycard</td> <td>Barclaycard payment November</td> <td>LGA1972S111</td> <td>290.47</td> </tr> <tr> <td>NORTHANTS CALC</td> <td>Updated procurement course</td> <td></td> <td>42.00</td> </tr> <tr> <td>KAMS TREE CARE LTD</td> <td>Removal of trees</td> <td>OSA1906SS9&10</td> <td>1920.00</td> </tr> <tr> <td>CLOUDY GROUP LTD</td> <td>Microsoft 365 & support Dec</td> <td>PCA1957S3</td> <td>254.72</td> </tr> <tr> <td>D F PHIPPS</td> <td>Mowing & Plinths Nov</td> <td>OSA1906SS9&10</td> <td>2260.80</td> </tr> <tr> <td>YU ENERGY</td> <td>Lt Billing Street Lights Nov</td> <td>PCA1957S3</td> <td>26.27</td> </tr> </tbody> </table>	Payee Name	Transaction Detail	Power	Amount Paid	BRITISH GAS	Pavilion Electric 15/10- 18/11	LGA1972S111	335.04	Barclaycard	Barclaycard payment November	LGA1972S111	290.47	NORTHANTS CALC	Updated procurement course		42.00	KAMS TREE CARE LTD	Removal of trees	OSA1906SS9&10	1920.00	CLOUDY GROUP LTD	Microsoft 365 & support Dec	PCA1957S3	254.72	D F PHIPPS	Mowing & Plinths Nov	OSA1906SS9&10	2260.80	YU ENERGY	Lt Billing Street Lights Nov	PCA1957S3	26.27	
Payee Name	Transaction Detail	Power	Amount Paid																															
BRITISH GAS	Pavilion Electric 15/10- 18/11	LGA1972S111	335.04																															
Barclaycard	Barclaycard payment November	LGA1972S111	290.47																															
NORTHANTS CALC	Updated procurement course		42.00																															
KAMS TREE CARE LTD	Removal of trees	OSA1906SS9&10	1920.00																															
CLOUDY GROUP LTD	Microsoft 365 & support Dec	PCA1957S3	254.72																															
D F PHIPPS	Mowing & Plinths Nov	OSA1906SS9&10	2260.80																															
YU ENERGY	Lt Billing Street Lights Nov	PCA1957S3	26.27																															

Item no		Action																																																																				
008	<p data-bbox="209 232 453 264">Finance (continued)</p> <p data-bbox="209 271 1203 338">a The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table border="1" data-bbox="209 338 1187 775"> <thead> <tr> <th>Supplier</th> <th>Description</th> <th>Account Code</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>YU ENERGY</td> <td>Gt Billing Street Lights Nov</td> <td>PCA1957S3</td> <td>560.04</td> </tr> <tr> <td>BACA WORKWEAR & SAFETY</td> <td>200x Black Bin Bags</td> <td>LGA1972S133</td> <td>36.13</td> </tr> <tr> <td>SMALL BUSINESS PAYROLL</td> <td>Salary & Payroll Service Dec</td> <td>LGA1972S112</td> <td>5167.06</td> </tr> <tr> <td>FPWM LTD</td> <td>Pavilion Bin Collection Nov</td> <td>LGA1972S133</td> <td>106.75</td> </tr> <tr> <td>KAMS TREE CARE LTD</td> <td>Tree works as per tree survey</td> <td>OSA1906SS9&10</td> <td>4320.00</td> </tr> <tr> <td>CLEAR BUSINESS</td> <td>Tel & Broadband December</td> <td>TA1984S97</td> <td>79.07</td> </tr> <tr> <td>O2</td> <td>GSM/Clerk Mobile Nov</td> <td>TA1984S97</td> <td>59.85</td> </tr> <tr> <td>STEVEN EAGELL LIMITED</td> <td>GSM Truck Service & MOT</td> <td>LGA1972S111</td> <td>492.85</td> </tr> <tr> <td>NATWEST BANK</td> <td>Bank Charges Nov</td> <td>LGA1972S111</td> <td>9.45</td> </tr> <tr> <td>N J BARBER LTD</td> <td>Pavilion Cleaning December</td> <td>LGA1972S133</td> <td>328.08</td> </tr> <tr> <td>NEST</td> <td>Clerk / GSM Pension Dec</td> <td>LGA1972S112</td> <td>530.35</td> </tr> </tbody> </table> <p data-bbox="209 808 1211 875">b The schedule showing Income and Expenditure compared to Budget up to 31.12.24 had been forwarded to all Members. RESOLVED this be APPROVED.</p> <p data-bbox="209 920 1382 1021">c RESOLVED that December 2024 bank reconciliation statements for the current and reserve accounts be APPROVED and were signed by Cllr. Brett. The Clerk reported that bank account balances as at 30.12.24 were:</p> <table border="0" data-bbox="424 1061 959 1167"> <tr> <td>Current Account</td> <td>£9,266.33</td> </tr> <tr> <td>Reserve Account</td> <td>£150,428.89</td> </tr> <tr> <td>Investment Account</td> <td>£253,500.34</td> </tr> </table> <p data-bbox="209 1205 1374 1272">d The agreed Scheme of Delegation for December had been forwarded to all Members. RESOLVED that this be APPROVED.</p> <table border="1" data-bbox="269 1283 1318 1565"> <thead> <tr> <th>Contractor</th> <th>Works</th> <th>Reason</th> <th>Cost (net vat)</th> <th>Date Agreed By Clerk</th> <th colspan="2">Budget Codes</th> </tr> </thead> <tbody> <tr> <td>Steven Eagell Ltd</td> <td>Truck service & MOT</td> <td>Annual service & MOT</td> <td>£492.85</td> <td>18/12/2024</td> <td>4550 Tax, MOT & Service</td> <td>500 Vehicle</td> </tr> </tbody> </table> <p data-bbox="209 1608 1382 1709">e RESOLVED that the quotation provided by Parish & Shires Commercial Ltd for £8740.00 plus vat to complete the reinstatement work to Little Billing Pocket Park pathway be APPROVED. GSM to arrange start date and the Clerk to inform Michael Clasper.</p> <p data-bbox="209 1749 1382 1816">f The Internal Control Report and comments for Quarter 3 2024/2025 had been forwarded to all Members. RESOLVED this be APPROVED.</p>	Supplier	Description	Account Code	Amount	YU ENERGY	Gt Billing Street Lights Nov	PCA1957S3	560.04	BACA WORKWEAR & SAFETY	200x Black Bin Bags	LGA1972S133	36.13	SMALL BUSINESS PAYROLL	Salary & Payroll Service Dec	LGA1972S112	5167.06	FPWM LTD	Pavilion Bin Collection Nov	LGA1972S133	106.75	KAMS TREE CARE LTD	Tree works as per tree survey	OSA1906SS9&10	4320.00	CLEAR BUSINESS	Tel & Broadband December	TA1984S97	79.07	O2	GSM/Clerk Mobile Nov	TA1984S97	59.85	STEVEN EAGELL LIMITED	GSM Truck Service & MOT	LGA1972S111	492.85	NATWEST BANK	Bank Charges Nov	LGA1972S111	9.45	N J BARBER LTD	Pavilion Cleaning December	LGA1972S133	328.08	NEST	Clerk / GSM Pension Dec	LGA1972S112	530.35	Current Account	£9,266.33	Reserve Account	£150,428.89	Investment Account	£253,500.34	Contractor	Works	Reason	Cost (net vat)	Date Agreed By Clerk	Budget Codes		Steven Eagell Ltd	Truck service & MOT	Annual service & MOT	£492.85	18/12/2024	4550 Tax, MOT & Service	500 Vehicle	GSM Clerk
Supplier	Description	Account Code	Amount																																																																			
YU ENERGY	Gt Billing Street Lights Nov	PCA1957S3	560.04																																																																			
BACA WORKWEAR & SAFETY	200x Black Bin Bags	LGA1972S133	36.13																																																																			
SMALL BUSINESS PAYROLL	Salary & Payroll Service Dec	LGA1972S112	5167.06																																																																			
FPWM LTD	Pavilion Bin Collection Nov	LGA1972S133	106.75																																																																			
KAMS TREE CARE LTD	Tree works as per tree survey	OSA1906SS9&10	4320.00																																																																			
CLEAR BUSINESS	Tel & Broadband December	TA1984S97	79.07																																																																			
O2	GSM/Clerk Mobile Nov	TA1984S97	59.85																																																																			
STEVEN EAGELL LIMITED	GSM Truck Service & MOT	LGA1972S111	492.85																																																																			
NATWEST BANK	Bank Charges Nov	LGA1972S111	9.45																																																																			
N J BARBER LTD	Pavilion Cleaning December	LGA1972S133	328.08																																																																			
NEST	Clerk / GSM Pension Dec	LGA1972S112	530.35																																																																			
Current Account	£9,266.33																																																																					
Reserve Account	£150,428.89																																																																					
Investment Account	£253,500.34																																																																					
Contractor	Works	Reason	Cost (net vat)	Date Agreed By Clerk	Budget Codes																																																																	
Steven Eagell Ltd	Truck service & MOT	Annual service & MOT	£492.85	18/12/2024	4550 Tax, MOT & Service	500 Vehicle																																																																
009	<p data-bbox="209 1861 389 1892">Other Matters</p> <p data-bbox="209 1899 687 1966">a 80th Anniversary of Victory in Japan Day Held over in the absence of Cllr. Brede.</p> <p data-bbox="209 2000 1083 2067">b West Northamptonshire Council Draft Budget 2025 to 2026 Consultation It was RESOLVED that no comments are to be made.</p>																																																																					

Item no		Action
010	<p>Updates (continued)</p> <p>c Ecton Brook Linear Park No update available.</p>	
011	<p>Leisure & Recreation</p> <p>a GSM Update Paul Marks, Parish Green Space Manager reported:</p> <ul style="list-style-type: none"> • Church drive way has been cleared of mud • Grass grids have been installed at the entrance to The Leys from Fishpond Road to stop this turning into mud. <p>b Little Billing Pocket Park Update In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report:</p> <ul style="list-style-type: none"> • A volunteering sessions have taken place on 11th January. Due to the frosty weather the two volunteers completed a litter pick. <p>c Ecton Brook Residents Group In her absence Sally Jordan, Ecton brook Residents Group, had forwarded the following report: Since June they have held many successful events (July – Teddy Bear Hunt, October – Pumpkin Hunt, December - Advent Window Trail & Visit from the Man in the Red Suit the Grinch and their entourage). The Ecton Brook clean-up crew collected over 411 bags of litter in 2024 and reported numerous fly tips.</p>	
012	<p>Councillors Reports Not Covered Elsewhere</p> <p>a Cllr. Rockall has advised that he has given the GSM a potted tree to be planted on the Overmead roundabout so that it can be decorated at Christmas.</p> <p>b Cllr. Marlow advised that WNC have requested to use parish lamppost 32 to collect data about Air Quality. The clerk confirmed that this will not be possible due to it being the location of one of the flower baskets. She will inform Joanne Oaks of this.</p>	Clerk
013	<p>Date of Next Meeting and Closure</p> <p>There being no further business the meeting was closed at 8.17pm. The next meeting will be held at 7.30pm on Monday 10th February 2025 at Bernard Weston Pavilion, Gt. Billing.</p>	