



# BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD AT 7.30pm ON MONDAY 8<sup>th</sup> APRIL 2024  
AT BERNARD WESTON PAVILION, GREAT BILLING**

**PRESENT** Cllr. J. Marlow (Chairman of Billing Parish Council)  
Cllrs. Mrs G. Chaggar, Mrs C. Worthington, Mr D. Brede,  
Mr J. Clements and Mr S. Ward.

**Also Present:** Mrs. C. Goodridge (Clerk to Billing Parish Council)  
Mr. P. Marks (Green Space Manager)  
Mr. J. Hill (WNC)  
Mr. K. Holland-Delamare (WNC)  
Mr. P. Clark (WNC)  
Ms. G. Pennington (PCSO)  
Mr. S. Hoadley (PCSO)  
Three Parishioners

Item no		Action
040	<b>Apologies for Absence</b> Apologies were received and accepted from Cllrs, Mr F. Brett, Mr. S. Rockall and Mr. C. Shah. Apologies were also received from Mr. D. Lang (Highways Warden) and Unitary Cllr. Mr A. Kilbride (WNC).	
041	<b>Minutes</b> The Minutes of the Parish Council Meeting held on 11 <sup>th</sup> March 2024 (Folio Nos. 016/2024 – 027/2024) were approved and signed as true records.	
042	<b>To Receive Declarations of Interest Under the Council's Code of Conduct</b> None Received	
043	<b>To receive requests for dispensation</b> None received	
044	<b>Public Forum</b> None	
045	<b>Reports from Outside Agencies</b>	
a	In his absence Damian Lang, Parish Highway Warden has advised he has reported: <ul style="list-style-type: none"> <li>Potholes on speed humps and by the traffic lights by Deers Leap Public House on Fishpond Road, on speed humps on Fieldmill Road, at the entrance to Whiteheart Close, Speed humps on Station Road and High Street Great Billing.</li> </ul>	

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045	<p><b>Reports from Outside Agencies (continued)</b></p> <p>b PCSO Pennington and Hoadley reported:</p> <ul style="list-style-type: none"> <li>• That the parish as a whole is looking good</li> <li>• They are aware of the parking issues on Sunday mornings on the High Street Great Billing and will be looking into this.</li> </ul> <p>c Cllr. Holland-Delamere WNC, reported:</p> <ul style="list-style-type: none"> <li>• He is aware that there are issues with the collection of fly tips to be removed.</li> </ul> <p>d Cllr. James Hill, WNC, reported:</p> <ul style="list-style-type: none"> <li>• Highways will be sending out the road work schedules for 2024 – 2025 shortly.</li> <li>• West Northants Council are currently in the pre-election period prior to the Police, Fire and Crime Commissioner Election 2<sup>nd</sup> May 2024.</li> </ul> <p>e Cllr. Paul Clark, WNC, reported:</p> <ul style="list-style-type: none"> <li>• He will be having a walk through Bellinge to look at the work being completed by Northampton Partnership Homes on paths and fencing</li> <li>• He has been contacted by residents of Cottage Gardens regarding dangerous trees in an area of woodland left of the entrance to the road. He will speak with Cllr. Rockall regarding the ownership.</li> </ul>																													
046	<p><b>Planning</b></p> <p>a To consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• <b>2024/1264/FULL – 35 Washbrook Close, Little Billing – proposed single storey side and rear extensions and associated changes to fenestration.</b></li> </ul> <p>b The following determinations had been received from WNC:</p> <ul style="list-style-type: none"> <li>• <b>2024/0065/FULL</b> - Land off Fishponds Road - Install a drop kerb to line up with existing gateway to enable vehicular access to playing field - <b>Approved</b></li> <li>• <b>2024/0366/TPO</b> – Sports Pavilion Playing Fields - Mature Ash Tree- TPO 075-T7 - Reduce crown overall by 4m – <b>Approved</b></li> <li>• <b>2024/0835/LDP</b> - 14 Paddocks Way, Little Billing - Lawful Development Certificate Proposed works comprising of single storey side extension – <b>Approved</b></li> </ul>																													
047	<p>a <b>Finance</b></p> <p>The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table border="1" data-bbox="268 1720 1305 2074"> <thead> <tr> <th>Payee Name</th> <th>Transaction Detail</th> <th>Power</th> <th>Amount Paid</th> </tr> </thead> <tbody> <tr> <td>INFORMATION COMMISSIONERS</td> <td>ICO- Ann. Reg Fee Data Protection</td> <td>GDPR/DPA2018</td> <td>35.00</td> </tr> <tr> <td>FPWM LTD</td> <td>PAVILION BIN COLLECTION FEB TREE WORKS AS PER TREE RISK ASSESSMENT</td> <td>LGA1972S111</td> <td>106.48</td> </tr> <tr> <td>KAMS TREE CARE LTD</td> <td></td> <td>OSA1906SS9&amp;10</td> <td>5610.00</td> </tr> <tr> <td>STANAIR INDUSTRIAL DOOR</td> <td>REPAIR TO PAVILION SHUTTER</td> <td>LGA1972S111</td> <td>819.00</td> </tr> <tr> <td>NORTHAMPTONSHIRE ACRE</td> <td>ANNUAL MEMBERSHIP APR24 - MAR25</td> <td>LGA1972s111</td> <td>42.00</td> </tr> <tr> <td>BACA WORKWEAR &amp; SAFETY</td> <td>GSM FIRST AID KIT for TRUCK</td> <td>LGA1972S111</td> <td>18.38</td> </tr> </tbody> </table>	Payee Name	Transaction Detail	Power	Amount Paid	INFORMATION COMMISSIONERS	ICO- Ann. Reg Fee Data Protection	GDPR/DPA2018	35.00	FPWM LTD	PAVILION BIN COLLECTION FEB TREE WORKS AS PER TREE RISK ASSESSMENT	LGA1972S111	106.48	KAMS TREE CARE LTD		OSA1906SS9&10	5610.00	STANAIR INDUSTRIAL DOOR	REPAIR TO PAVILION SHUTTER	LGA1972S111	819.00	NORTHAMPTONSHIRE ACRE	ANNUAL MEMBERSHIP APR24 - MAR25	LGA1972s111	42.00	BACA WORKWEAR & SAFETY	GSM FIRST AID KIT for TRUCK	LGA1972S111	18.38	
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047	<p data-bbox="268 286 510 320"><b>Finance (continued)</b></p> <p data-bbox="268 320 1260 392">a The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table border="1" data-bbox="268 427 1305 887"> <thead> <tr> <th data-bbox="268 427 596 488">Payee Name</th> <th data-bbox="596 427 959 488">Transaction Detail</th> <th data-bbox="959 427 1155 488">Power</th> <th data-bbox="1155 427 1305 488">Amount Paid</th> </tr> </thead> <tbody> <tr> <td data-bbox="268 488 596 577">SOUTH NORTHANTS</td> <td data-bbox="596 488 959 577">Replacement Defib pads due to expiry for Ecton Brook</td> <td data-bbox="959 488 1155 577">PHA1936s234 LGA1972s133</td> <td data-bbox="1155 488 1305 577">55.00</td> </tr> <tr> <td data-bbox="268 577 596 651">UNICOM O2</td> <td data-bbox="596 577 959 651">TEL/BBAND PAVILION MARCH GSM &amp; CLERK MOBILE PHONES</td> <td data-bbox="959 577 1155 651">LGA1972s133</td> <td data-bbox="1155 577 1305 651">75.16 60.66</td> </tr> <tr> <td data-bbox="268 651 596 725">SSE ENERGY SOLUTIONS</td> <td data-bbox="596 651 959 725">Street Lights February PAYROLL &amp; PAYROLL SERVICE</td> <td data-bbox="959 651 1155 725">PCA1957.S3 LGA1972S112</td> <td data-bbox="1155 651 1305 725">233.81 5031.03</td> </tr> <tr> <td data-bbox="268 725 596 799">SMALL BUSINESS PAYROLL CLERK</td> <td data-bbox="596 725 959 799">MAR Clerk 2023-2024 expenses</td> <td data-bbox="959 725 1155 799">LGA1972S112</td> <td data-bbox="1155 725 1305 799">111.71</td> </tr> <tr> <td data-bbox="268 799 596 873">NEST</td> <td data-bbox="596 799 959 873">PENSION CONTRIBUTION MARCH</td> <td data-bbox="959 799 1155 873">LGA1972S112</td> <td data-bbox="1155 799 1305 873">500.04</td> </tr> <tr> <td data-bbox="268 873 596 887">NATWEST BANK</td> <td data-bbox="596 873 959 887">FEB BANK CHARGES</td> <td data-bbox="959 873 1155 887">LGA1972s111</td> <td data-bbox="1155 873 1305 887">8.50</td> </tr> </tbody> </table> <p data-bbox="268 922 1209 956">b The Clerk reported that reconciled bank account balances as at 31.03.24 were:</p> <table data-bbox="312 956 836 1025"> <tr> <td data-bbox="312 956 676 990">Current Account</td> <td data-bbox="676 956 836 990">£17,481.71</td> </tr> <tr> <td data-bbox="312 990 676 1025">Reserve Account</td> <td data-bbox="676 990 836 1025">£ 334,065.99</td> </tr> </table> <p data-bbox="268 1066 1308 1279">c In Cllr. Rockall's absence, the clerk advised that he wanted to check that the council tax demand for the 2024/2025 precept was correct in that it had increased by 10.2%. The clerk confirmed this was correct and that it was the first increase since 2021/2022 and is as per the agreed budget. The clerk also confirmed that the newly titled Billing Parish Council Special Expenses is not money paid to the Parish Council but to West Northamptonshire Council for the upkeep of green spaces managed by Veolia.</p>	Payee Name	Transaction Detail	Power	Amount Paid	SOUTH NORTHANTS	Replacement Defib pads due to expiry for Ecton Brook	PHA1936s234 LGA1972s133	55.00	UNICOM O2	TEL/BBAND PAVILION MARCH GSM & CLERK MOBILE PHONES	LGA1972s133	75.16 60.66	SSE ENERGY SOLUTIONS	Street Lights February PAYROLL & PAYROLL SERVICE	PCA1957.S3 LGA1972S112	233.81 5031.03	SMALL BUSINESS PAYROLL CLERK	MAR Clerk 2023-2024 expenses	LGA1972S112	111.71	NEST	PENSION CONTRIBUTION MARCH	LGA1972S112	500.04	NATWEST BANK	FEB BANK CHARGES	LGA1972s111	8.50	Current Account	£17,481.71	Reserve Account	£ 334,065.99	
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048	<p data-bbox="268 1317 443 1350"><b>Other Matters</b></p> <p data-bbox="268 1350 1295 1563">a Great Billing Playground Area &amp; MUGA Both the Great Billing Playground and MUGA are looking tired and may benefit from an update. The GSM has already started to make enquiries. It was RESOLVED that a working group consisting of the GSM, Cllrs. Marlow, Worthington and the clerk would be formed to investigate and present findings to full council meeting. Leisure and Recreation Terms of Reference are already in place.</p> <p data-bbox="268 1603 1305 1816">b Parish Facebook Pages The clerk explained that currently the Parish Council have three Facebook pages (Billing Parish Council, Billing Parish, Highway Warden Billing Parish) all of which are not used as much as they could and suggested that the three be merged together. RESOLVED that the Billing Parish Council Page be kept (other two deleted) and used by the GSM and Highways Warden be APPROVED. Clerk to arrange.</p> <p data-bbox="268 1856 1305 2029">c Parish Magazine E-mail Subscriptions The clerk explained that at present anyone who has "no circulars" sign on doors will not receive a delivery of the parish magazine, so suggested to reach out to more people that we could offer this by secure e-mail. This was RESOLVED to be APPROVED. Clerk to set this up with Steve Bishop of Beach Marketing.</p>	<p data-bbox="1337 1395 1398 1532">GSM JM CW Clerk</p> <p data-bbox="1337 1644 1398 1677">Clerk</p> <p data-bbox="1337 1890 1398 1924">Clerk</p>																																

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048	<p><b><i>Other Matters (continued)</i></b></p> <p>d Installation of Motorbike Barrier on Linear Park RESOLVED that the installation of a motorbike barrier on Linear Park at the Ecton Brook Road entrance be APPROVED. GSM to get this installed.</p> <p>e Installation of Wild Flower Area on Linear Park RESOLVED that the installation of the wild flower area at Ecton Brook Lake, Linear Park be APPROVED using £500.00 Ear Marked Reserves. GSM to complete.</p>	GSM  GSM
049	<p><b><i>Updates</i></b></p> <p>a Clerk update The Clerk reported that</p> <ul style="list-style-type: none"> <li>• Portrait of King Charles should be delivered this week</li> <li>• Section 106 letter has been sent to relevant WNC Department for consideration.</li> <li>• Valley Road bin installation letter has been sent to relevant WNC department for consideration.</li> <li>• Roundabout bulb planting letter has been sent to relevant WNC department for consideration.</li> <li>• Year End paperwork is complete ready for Account Close Down meeting with Rialtas on 17<sup>th</sup> April 2024</li> <li>• Meeting with Steve Bishop from Beach Marketing regarding the website has taken place. Changes have been discussed and will start to be implemented.</li> <li>• The Spring Parish magazine artwork is complete and is currently being printed.</li> </ul> <p>b Sporting Update The clerk reported that:</p> <ul style="list-style-type: none"> <li>• Billing United Football Club started back to evening training last week.</li> </ul> <p>c D-Day80 An article regarding the D-Day landing has been included in the parish magazine along with the details of the D-Day80 Event being held at the Elwes Arms Public House. The grant application form has been sent to the Elwes Arms for completion.</p> <p>d Billing Fayre The GSM confirmed that stall bookings have continued to be received and Mega Bounce have now confirmed their attendance.</p> <p>e Ecton Brook Linear Park Cllr. Ward is disappointed that he is still no further forward with WNC. Cllrs. Holland-Delamare, Hill and Clark will chase this with the asset team. Cllrs. Clark, Hill and Holland-Delamere will also chase adding the route to the definitive map with the definitive map team. Clerk to forward on the details.</p>	KHD JH PC Clerk

Item no		Action
050	<p><b><i>Leisure &amp; Recreation</i></b></p> <p>a GSM Update Paul Marks, Parish Green Space Manager reported:</p> <ul style="list-style-type: none"> <li>• That strimming and mowing is underway now that rain has stopped</li> <li>• That the safety flooring under the swings in Great Billing Play Area has now been repaired and swings are back in situ.</li> </ul> <p>b <b><i>Leisure &amp; Recreation (continued)</i></b> Little Billing Pocket Park Update None received</p> <p>c Ecton Brook Residents Group In her absence Sally Jordan, Ecton Brook Residents Association, had forwarded the following report:</p> <ul style="list-style-type: none"> <li>• Children enjoyed the coloured pinecone hunt</li> <li>• Easter Eggs were brought using the money donated by Unite Union and were given out to struggling families.</li> <li>• The Ecton Brook Clean Up Crew featured in the Chronicle and Echo</li> <li>• Following the care given by Danny and herself the Ecton Brook Garden is coming along.</li> <li>• They are having issues with the lead time for reported fly tips to be removed.</li> </ul>	
051	<p><b><i>Councillors Reports Not Covered Elsewhere</i></b></p> <p>a Cllr. Clements wanted to see if there was any update regarding Little Billing Village Green. The clerk advised no but will chase this again.</p> <p>b Cllr. Brede wanted to advise that there are lots of Tesco's trolley being left around the parish. Cllr. Clark advised that there is a number he can call to report this.</p> <p>c Cllr. Marlow wanted to advise that the clothing bins are overflowing. Cllr. Holland-Delamere advised to send a photo to Ashleigh the Neighbourhood Warden. GSM to take photo and clerk to report.</p>	<b>GSM Clerk</b>
052	<p><b>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:</b></p>	
053	<p>RESOLVED as per the contract of employment, that a pay increase for the Parish Clerk following the successful completion of the Certificate in Local Council Administration be APPROVED.</p>	
054	<p><b><i>Date of Next Meeting and Closure</i></b> There being no further business the meeting was closed at 8.36pm. The next meeting will be held at 7.30pm on Monday 13<sup>th</sup> May at Bernard Weston Pavilion, Gt. Billing.</p>	



