



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING

HELD AT 7.30pm ON MONDAY 12th FEBRUARY 2024

AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT

Cllr. J. Marlow (Chairman of Billing Parish Council)
Cllrs. Mrs G. Chaggar, Mrs C. Worthington, Mr D. Brede, Mr F. Brett, Rev. R. Burbidge,
Mr J. Clements and Mr. S. Rockall.

Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Mr. I. Jagger (CCLA)
Two Parishioners

Item no		Action
014	<i>Apologies for Absence</i> Apologies were received and accepted from Cllr Mr M Pearson, Mr. C. Shah (5-month sabbatical) and Mr S. Ward. Apologies were also received from Mr. D. Lang (Highways Warden) and Unitary Cllrs. Mr P. Clark, Mr. J. Hill (WNC) and Mr K. Holland-Delamere (WNC).	
015	<i>Minutes</i> The Minutes of the Parish Council Meeting held on 8 th January 2024 (Folio Nos. 001/2024 – 009/2024) were approved and signed as true records.	
016	<i>To Receive Declarations of Interest Under the Council's Code of Conduct</i> None Received	
017	<i>To receive requests for dispensation</i> None received	
018	<i>Public Forum</i> A resident of Sunset Court wanted to advise that repairs are needed to his retaining boundary wall due to subsidence. There is a three feet difference in height between the land in the garden and that of the wooded area behind the wall therefore to ensure public safety he would like to erect a temporary fence within the wooded area. This will prevent people from using garden as a through route to/from Sunset Close and potentially falling down the three-foot drop. The Chairman advised that the section of land is the responsibility of WNC therefore authorisation would need to be sought from them. Clerk to pass on details of WNC to resident. No objections from Parish Council.	Clerk

Item no		Action
019	<p>Reports from Outside Agencies</p> <p>a In his absence Damian Lang, Parish Highway Warden has advised he has reported:</p> <ul style="list-style-type: none"> • Potholes at top of Fishponds Road/Little Billing Way, on Orchard Hill, A4500 on the approach to the Academy roundabout, A4500 just after Lings Way roundabout and also on Chery Lodge Drive roundabout. • Block drains on Wellingborough Road down by Standing Stones (28 days to repair) • Fallen tree blocking path at rear of Manorfield Road • Street lamp L25LMC for being on in daylight (5 Days to sort) • Pothole on footpath in Elwes Way <p>b In his absence Cllr. Clark, WNC, had forwarded the following report:</p> <ul style="list-style-type: none"> • Following a meeting with Inspector Rodney Williams to discuss crime and other issues within the area, Inspector Williams sadly informed that he will be returning to his post in the Town Centre later this month. We thanked him for his continued support. He has confirmed that the meetings will continue with his replacement. • Contact has been made with the driver collecting clothing from the illegal bins. I have requested that he asks his boss to call me to discuss the removal of the illegal bins. <p>c In his absence Cllr. James Hill, WNC, had forwarded the following report</p> <ul style="list-style-type: none"> • Ecton One Closure- Work with fellow Ward Councillors to determine issues around last week's closure of Ecton One is ongoing. • New Ecton Brook Community Centre- A meeting was held last week with WNC officers, Ward Councillors and Billing Parish Council. Questions raised included, who would run the hub? Is it needed? What will it be used for? Answers to these will be brought along to the next meeting along with revised build costs and if further funding via Section 106 is available. • WNC budget will be voted on by Councillors at the end of this month. Each year it becomes more of a challenge for WNC to deliver a balanced budget but I pleased to see that no major services have been cut. • ANPR Camera's- The new cameras are now active. I have asked WNC to provide more prominent signage for road users as I am keen to make sure everyone is aware and has no nasty surprises! 	
020	<p>Planning</p> <p>a</p> <ul style="list-style-type: none"> • 2023/8022/ADV – Brook Pharmacy, Ecton Brook - 3no non illuminated fascia's, flat dibond digitally printed graphic & direct applied window graphic – No Comments • 2023/7412/FULL - 6 Gibbsacre Court, Bellinge - Conversion of two storey single dwellinghouse to create 2 residential flats with associated alterations - No Comments • WNC/23/0042/WASFUL – Great Billing, Water Recycling Centre – Installation of a canopy and associated block work – Comments Issued requesting installation of green roof to be planted with sedum or similar to make it more pleasing 	

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a	<ul style="list-style-type: none">• 2024/0264/TPO - 37 Ashmead, Great Billing – Works to oak tree subject to TPO NCC 6 - No Comments• 2024/0366/TPO – Sports Pavilion, Great Billing – Mature ash tree TPO075-T7 reduce crown overall by 4 metres - No Comments																																																																					
b	<p>The following determinations had been received from WNC:</p> <ul style="list-style-type: none">• 2023/7497/TCA - Old Rectory, Elwes Way, Great Billing - 2 x mature Beech trees (Copper & European) which require a crown lift. Removal of lower branches which are falling to 1-4m above the ground to allow safe navigation of garden and reduce shade over lawn – Approved• 2023/7656/TCA - 3 Elwes Way, Great Billing - T1 and T2 Sycamores - Reduce the crowns in height and spread by approximately 4 metres. T3 1 x Silver Birch to the Rear Boundary - Reduce in height and spread by approximately 3 metres. T4 1 x Over Extended Silver Birch Located Closest to the Driveway - Reduce in height by approximately 5 metres – Approved• WNN/2023/0685 - Ecton BrookHouse Care Home, Ecton Brook - Demolition of existing Care Homebuilding and construction of 18no new Dwellings (comprising 2, 3 and 4 bed) and associated car parking and landscaping – Approved																																																																					
021	Finance																																																																					
a	<p>The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table><tr><th>Payee Name</th><th>Transaction Detail</th><th>Power</th><th>Amount Paid</th></tr><tr><td>FPWM LTD</td><td>PAVILION BIN COLLECTION DEC</td><td>LGA1972S111</td><td>83.59</td></tr><tr><td>ESPO</td><td>FIRE SIGN, HAND TOWEL, DIARY</td><td>LGA1972S111</td><td>38.04</td></tr><tr><td>D F PHIPPS</td><td>INSTALLATION 2 X PLAQUE</td><td>OSA1906SS9&10</td><td>96</td></tr><tr><td>UNICOM</td><td>BBAND/PHONE JAN 24</td><td>LGA1972s133</td><td>70.87</td></tr><tr><td>O2</td><td>MOBILE PHONES</td><td>LGA1972s133</td><td>60.66</td></tr><tr><td>KAMS TREE CARE LTD</td><td>Reduction of ash tree</td><td>OSA1906SS9&10</td><td>1020</td></tr><tr><td>SMALL BUSINESS PAYROLL</td><td>Payroll & Payroll Service Jan</td><td>LGA1972s112</td><td>5031.03</td></tr><tr><td>NEST</td><td>Pension Contribution Jan 24</td><td>LGA1972s112</td><td>500.04</td></tr><tr><td>BACA WORKWEAR & SAFETY</td><td>GSM / HIGHWAY WARDEN CLOTHING</td><td>LGA1972S111</td><td>124.2</td></tr><tr><td>BACA WORKWEAR & SAFETY</td><td>GSM cozy grip gloves x 10</td><td>LGA1972S111</td><td>44.16</td></tr><tr><td>ELWES ARMS</td><td>GRANT FOR CHARITY DEFIB</td><td>LGA1972s137</td><td>225</td></tr><tr><td>N J BARBER LTD</td><td>PAVILION CLEANING - JAN 24</td><td>LGA1972S111</td><td>298.8</td></tr><tr><td>STANAIR INDUSTRIAL DOOR</td><td>EMERGENCY CALL OUT FOR SHUTTER</td><td>LGA1972S111</td><td>220.85</td></tr><tr><td>EASON ELECTRICAL LTD</td><td>RPL PAVILION HEATER</td><td>LGA1972s111</td><td>582</td></tr><tr><td>BACA WORKWEAR & SAFETY</td><td>WHEELIE & BLACK BIN LINERS</td><td>LGA1972s111</td><td>75.7</td></tr><tr><td>BRITISH GAS</td><td>Pavilion Electric 15/12 -16/1</td><td>LGA1972s111</td><td>486.74</td></tr></table>	Payee Name	Transaction Detail	Power	Amount Paid	FPWM LTD	PAVILION BIN COLLECTION DEC	LGA1972S111	83.59	ESPO	FIRE SIGN, HAND TOWEL, DIARY	LGA1972S111	38.04	D F PHIPPS	INSTALLATION 2 X PLAQUE	OSA1906SS9&10	96	UNICOM	BBAND/PHONE JAN 24	LGA1972s133	70.87	O2	MOBILE PHONES	LGA1972s133	60.66	KAMS TREE CARE LTD	Reduction of ash tree	OSA1906SS9&10	1020	SMALL BUSINESS PAYROLL	Payroll & Payroll Service Jan	LGA1972s112	5031.03	NEST	Pension Contribution Jan 24	LGA1972s112	500.04	BACA WORKWEAR & SAFETY	GSM / HIGHWAY WARDEN CLOTHING	LGA1972S111	124.2	BACA WORKWEAR & SAFETY	GSM cozy grip gloves x 10	LGA1972S111	44.16	ELWES ARMS	GRANT FOR CHARITY DEFIB	LGA1972s137	225	N J BARBER LTD	PAVILION CLEANING - JAN 24	LGA1972S111	298.8	STANAIR INDUSTRIAL DOOR	EMERGENCY CALL OUT FOR SHUTTER	LGA1972S111	220.85	EASON ELECTRICAL LTD	RPL PAVILION HEATER	LGA1972s111	582	BACA WORKWEAR & SAFETY	WHEELIE & BLACK BIN LINERS	LGA1972s111	75.7	BRITISH GAS	Pavilion Electric 15/12 -16/1	LGA1972s111	486.74	
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021	Finance (continued)	
b	The schedule showing Income and Expenditure compared to Budget up to 31.01.24 had been forwarded to all Members. RESOLVED this be approved.	
c	The Clerk reported that reconciled bank account balances as at 31.01.24 were: Current Account £12,658.58 Reserve Account £ 357,270.12	
d	A presentation was given by Lee Jagger from CCLA regarding the opening of a Public Sector Deposit Fund. It was RESOLVED that the clerk should discuss with the council's internal auditor to ensure that this would have no cause for concern from an audit point of view and also with other local councils regarding the service level that they provide.	Clerk
e	RESOLVED that the Internal Control Report and associated comments for Quarter 3 2023/2024 be approved.	
f	The Interim Internal Auditors report has been received; no comments made. RESOLVED it be approved.	
g	RESOLVED that the quotation provided by Stanair for the repair of the Pavilion Shutter in the main hall at £682.50 + VAT be approved. GSM to arrange start date.	GSM
h	RATIFIED that the previously approved payment of £485.00 plus VAT to Eason Electrical Ltd to urgently replace the failed heating unit in the Bernard Weston Pavilion on a like for like basis be APPROVED retrospectively.	
i	After much discussion it was RESOLVED that the council would like to continue to use Beach Marketing for 12 months to host the parish website at a cost of £360.00 plus VAT. Clerk to advise Steve Bishop and also request some training	Clerk
j	RESOLVED that the quotation provided by Bell Fencing Services for the replacement swing gate and associate fencing on the entrance to the Leys from Worcester Close £565.00 excluding VAT be approved. GSM to arrange start date.	GSM
022	Other Matters	
a	Little Billing Village Green Cllr. Clements has advised that the repair that was completed is not sufficient. Damage is being caused by lorries and vans having to mount the kerb to get around the corner and is causing a safety issue for residents walking across the green. Clerk to contact Highways to discuss further.	Clerk
b	WNC Section 106 meeting Cllr. Rockall advised that he and the Clerk attended the meeting on 30 th January. Following the Planning Department restructure they have launched a project to amalgamate the historic Section 106 / CILs information held on three legacy systems. Once this has been completed any Parish who is owed Section 106 / CILs will be notified. Clerk to arrange another meeting to discuss if CIL's / 106 money is available for the parish what this money should be used for.	Clerk

Item no		Action
022	Other Matters (continued)	
c	Biodiversity Policy RESOLVED that the new policy be approved.	
d	D-Day 80 Celebration Cllr. Rockall confirmed that the Elwes Arms are still looking to hold the celebration and that they shall be inviting residents of local care homes to attend. The intention is that they shall have a fish and chip supper and enjoy 1940's music provided by a band, then the parish council will then complete the event with the lighting of the beacon. The clerk is still awaiting price for personalised Beacon from Bullfinch, Cllr. Rockall suggested that the GSM speak with a local black smith to see if they are able to make one. The clerk will arrange a meeting with Ethan from the Elwes Arms and Cllr. Rockall to go over the finer details of the event.	Clerk GSM
e	Billing Fayre 2024 Arrangements Cllr. Rockall and the GSM confirmed that bookings have already started to come in for stalls. Cllr. Rockall requested that the clerk contact the bouncy castle company just to reconfirm the booking. The Clerk advised that the Beat Bus, donkey rides, band and first aid have all been booked. Poster and stall booking form have been uploaded onto the parish website. She will apply for a temporary event notice to gain permission to provide regulated entertainment.	Clerk
023	Updates	
a	Clerk update The Clerk reported that <ul style="list-style-type: none"> • Precept request has been submitted • CCTV cameras on Bellinge have now been reinstalled no confirmation if they are yet live. • Pot holes on Pound Lane, Great Billing have been repaired. 	
b	<ul style="list-style-type: none"> • The agreed budget has now been uploaded onto the accounting software. • Only one memorial tree is now available on Bellinge Field • Following having to make some amendments, the planning application for the Bellinge Field drop kerb has now been accepted by WNC and is out for consultation. 	
c	Sporting Update Abington Phoenix Cricket Club signed contract and fixture list have been received today, therefore the clerk is in a position to contract the available weeks to Jewel for cricket training.	
d	Ecton Brook Linear Park No update	
024	Leisure & Recreation GSM Update Paul Marks, Parish Green Space Manager reported: <ul style="list-style-type: none"> • That he is still working through the surveyor's report clearing the trees that he can. • Removing graffiti in Little Billing Pocket Park 	

Item no		Action
024	<p><i>Leisure & Recreation (continued)</i></p> <p>a Little Billing Pocket Park Update In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report:</p> <ul style="list-style-type: none"> • A volunteering session took place on 10th February. As it was very wet underfoot, the three volunteers concentrated on removing rubbish and fly-tipped items. <p>b Ecton Brook Residents Group In her absence Sally Jordan, Ecton brook Residents Group, had forwarded the following report:</p> <ul style="list-style-type: none"> • With the help of Cllr Paul Clark and his team the broken flower container has been dismantled and the plants relocated to the main flower bed. • Much needed weeding and tidying up has started. • A painted pine cone hunt will be held in the February half term. • Following receipt of a monetary donation from Unite Union, they will now be in a position to purchase some Easter Eggs for the children on the estate. • The Ecton Brook Clean-up Crew are still out litter picking. Huge thanks go to Doug and Dorothy who have continued when I couldn't. 	
025	<p><i>Councillors Reports Not Covered Elsewhere</i></p> <p>a Cllr. Clements request that we include dog waste bins on the next agenda</p> <p>b Cllr. Burbidge asked the GSM if the gate between Lady Winefrides and St Andrews Church yard is ready to be reinstalled. The GSM will get this arranged.</p> <p>c Cllr. Brede advised that the yellow lines have now been installed on little Billing Way and on the A4500 between The Academy and Weston Favell Centre roundabouts. He also advised that he shall be attending a seminar provided by the National Association of Local Councils on how to tackle the climate emergency in June.</p> <p>d Cllr. Rockall advised that Ecton One shall reopen once the confusion of whether it is has been sold as a freehold or lease hold with conditions attached is sorted out. This is currently being looked into by Bipin, the Unitary Ward Councillors and the Assets Team at WNC.</p>	
026	<p><i>Date of Next Meeting and Closure</i></p> <p>a There being no further business the meeting was closed at 9.05 pm. The next meeting will be held at 7.30pm on Monday 11th March 2024 at Bernard Weston Pavilion, Gt. Billing.</p>	