BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING
HELD AT 7.30pm ON MONDAY 11th MARCH 2024
AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT Cllr. J. Marlow (Chairman of Billing Parish Council)
Cllrs., Mrs C. Worthington, Mr D. Brede, Mr F. Brett, Rev. R. Burbidge, Mr J. Clements, Mr M Pearson and Mr. S. Rockall.

Also Present: Mrs. C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Ms. G. Pennington (PCSO)
Mr. S. Hoadley (PCSO)
Four Parishioners

Item no		Action
027	***Apologies for Absence*** Apologies were received and accepted from Cllrs, Mrs G. Chaggar Mr. C. Shah and Mr S. Ward. Apologies were also received from Mr. D. Lang (Highways Warden) and Unitary Cllrs. Mr. J. Hill (WNC), Mr K. Holland-Delamere (WNC) and Mr A.Kilbride (WNC).	
028	***Minutes*** The Minutes of the Parish Council Meeting held on 12th February 2024 (Folio Nos. 010/2024 – 015/2024) were approved and signed as true records.	
029	***To Receive Declarations of Interest Under the Council's Code of Conduct*** None Received	
030	**To receive requests for dispensation** None received	
031	***Public Forum*** A resident of Orchard Hill wanted to express his dissatisfaction with the parking along Little Billing Way despite the new yellow lines. He confirmed that that verges are being churned up and the carelessness of the drivers he feels will result in an accident. Cllr. Marlow advised that the yellow lines and signs needed to be install prior to a Traffic Regulation Order (TRO) being issued. It is out for consultation and once completed enforcement will commence. A resident wanted to advise of a poorly repaired pothole at the junction of Little Billing way and Fishponds Road. The clerk has advised that she will report this to WNC.	Clerk

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Item no		Action
32 a	***Reports from Outside Agencies*** In his absence Damian Lang, Parish Highway Warden has advised he has reported: • A pothole on Ecton Brook Road • A damaged street sign on the corner of Penfold Lane / Wellingborough Road	
b	PCSO Pennington gave the crime statistics for the parish which can be found in Appendix A.	
c	In his absence Cllr. Holland-Delamere WNC, had forwarded the following report: • CCTV - The cameras on Fieldmill Square and Fishponds Road are now in operation. • Bus shelters – The Clear Channel contract is coming to an end. WNC are currently looking at options regarding all bus shelters in the whole WNC area. Any comments are welcome and can be passed directly to him. • Cottage Gardens Lakes – He has been contacted by a resident regarding the flow of water. He is looking into this along with issues with the stretch of water running through Rectory Farm Pocket Park and Linear Park. In his absence Cllr. James Hill, WNC, had forwarded the following report: • At last Council Meeting he was appointed Assistant Cabinet Member for Highways. This should hopefully benefit the roads in the parish.	
033 a	***Planning*** To consider the following planning applications: • **2024/0079/FULL** - 44 High Street Great Billing - First and second floor extensions, single storey rear extensions, internal alterations to form Granny Annexe and summer house to rear garden – **No comments** • **2024/0489/FULL** - Land at 89 Station Road, Great Billing - Proposed 3-bedroomed Dwelling including Access, Parking & Amenity space - **No comments** • **2024/0535/FULL** - Stone House, Great Billing Park - Proposed single storey front extension, balcony to bedroom 1 and proposed triple garage extension to existing outbuilding - **No comments** • **2024/0557/FULL** - 37 Fishers Close, Little Billing - Single storey side and rear extension, conversion of garage to habitable room and internal reconfiguration **- No comments** • **2024/0638/FULL** - 4 Russet Drive, Little Billing - The demolition of the rear conservatory. The erection of single storey rear extension and part first floor side extension - **No comments** • **2024/0892/FULL** - 44 Whiteheart Close, Great Billing - Installation of an Air Source Heat Pump to replace the current gas boiler - **No comments** • **2024/1030/FULL** - Hilltop, 76 Orchard Hill, Little Billing - Construction of 1 3-bedroom and 1 2-bedroom bungalow in rear garden of existing bungalow - **No comments** • **2024/1103/TCA** - Old Rectory, Elwes Way, Great Billing - Removal of Lime Tree **- No comments**	

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Item no		Action
033 b	***Planning (continued)*** The following determinations had been received from WNC: • **2023/7412/FULL** - 6 Gibbsacre Court, Bellinge - Conversion of two storey single dwellinghouse to create 2 residential flats with associated alterations - **Approved** • **2024/0557/FULL** - 37 Fishers Close, Little Billing - Single storey side and rear extension, conversion of garage to habitable room and internal reconfiguration - **Approved**	
034 a	***Finance*** The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:	

Payee Name	Transaction Detail	Power	Amount Paid
SLCC	Annual Membership APR24-MAR25	LGA1972s143	183.00
ANGLIAN WATER BUSINESS	NOV23 - FEB24 PAVILION WATER	LGA1972S111	72.71
BEACH MARKETING LTD	WEBSITE HOSTING/SECURITY 2024	LGA1972S142	432.00
FPWM LTD	PAVILION BIN COLLECTION JAN	LGA1972S111	129.61
CPRE	annual membership Apr 24-Mar25	LGA1972s111	36.00
SSE ENERGY SOLUTIONS	UNMETERED PARISH LIGHTING	PCA1957.S3	249.92
BELL FENCING SERVICES	RPL GATE / FENCE ON THE LEYS	OSA1906SS9&10	565.00
SMALL BUSINESS PAYROLL	SALARIES & PAYROLL SERVICE FEB	LGA1972s112	5031.03
UNICOM	PAVILION TEL / BROADBAND FEB	LGA1972s133	76.13
O2	GSM & Clerk Mobile Phone Feb	LGA1972s133	60.66
N J BARBER LTD	PAVILION CLEANING FEBRUARY	LGA1972S111	298.8
NEST	CLERK/GSM PENSION CONT FEB	LGA1972S112	500.04
SSE ENERGY SOLUTIONS	UNMETERED LIGHTING & CCL	PCA1957.S3	249.92
SLCC	CiLCA Referral fee	LGA1972s111	12.50

b	The schedule showing Income and Expenditure compared to Budget up to 29.02.24 had been forwarded to all Members. RESOLVED this be approved.	
c	The Clerk reported that reconciled bank account balances as at 29.02.24 were: Current Account £6777.70 Reserve Account £ 357,681.72	
d	RESOLVED that the clerks proposed Ear Marked Reserves for 2024/2025 be approved. Clerk to update the accounting system. See Appendix B.	Clerk
e	RESOLVED that £250,000.00 to be invested in a Public Sector Deposit Fund with CCLA be APPROVED. The clerk will contact Lee Jagger at CCLA to arrange.	Clerk

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Item no		Action
034	***Finance (continued)***	
f	RATIFIED that the previously approved payment of £4675.00 plus VAT to KAMS Tree care to complete the suggested tree works outlined in the tree risk assessment be APPROVED retrospectively.	
g	RESOLVED that 100 lamppost poppies should be purchased from the Royal British Legion at £5.00 each to put up in all four wards of the Parish be APPROVED. Clerk to order.	Clerk
h	RESOLVED that the quotation provided by British Gas Lite for £633.30 plus vat to check the smart meter for defects be APPROVED. If found to be faulty this will be refunded and adjustments made to previous bills. Clerk to arrange.	Clerk
i	RESOLVED that the quotation provided by Eason Electrical Ltd for £420.00 plus vat to complete an electrical installation Condition report be APPROVED. Clerk to arrange.	Clerk
j	Cllr. Rockall advised that he had received a second quotation for the production of a personalised beacon from P J Millers at £1035.00 plus vat. After much discussion it was RESOLVED that although that the quotation provided by P J Millers was more expensive than that of Bullfinch, due to its collapsable design making it easy to store and transport, that the quotation of £1035.00 plus vat be APPROVED. Cllr Rockall to give the go ahead to P J Millers.	SR
035		
a	***Other Matters*** Meetings Calendar 2024/2025 It was approved that the meetings would remain on the second Monday of the month with no meeting in August. Clerk to update the parish website.	Clerk
b	Dog Waste Bin on Valley Road Cllr. Clements advised that the residents of Little Billing feel that there is a need for a dog waste bin to be installed on Valley Road by the Village Green. The clerk will send a letter to WNC to request a dog bin to be installed on the village green.	Clerk
c	Pavilion Drive Way The Green Space Manager (GSM) advised that the driveway leading up to the Bernard Weston Pavilion has started to degrade and has a number of potholes forming. It was RESOLVED that the council will look to repair these. The GSM will arrange quotations.	GSM
d	Section 106 / CILCs Ideas Cllr. Rockall advised that following an informal meeting should there be any historic CILS and Section 106 money available, the following ideas should be sent to WNC for consideration: • Linear Park: - Tree maintenance, path installation, wild flower areas, motor bike prevention barriers • Bins: - Replacement general and dog waste bins throughout the parish as the existing ones are now rusted and falling to pieces • Roads: - Repair to speed humps throughout the parish	Clerk

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Item no		**Action**
035 d	***Other Matters (continued)*** • Plants: - New planters and or hanging baskets around Ecton Brook Shops, & Fieldmill Road • Little Billing Village Green: - Wooden barriers to prevent driving on to the green. • Little Billing Pocket Park: - New picnic benches It was RESOLVED that the Clerk will forward letter to WNC outlining this.	
e	Sponsoring Parish Roundabouts Cllr. Rockall advised that he would like to look into the sponsoring of the green parish roundabouts. The clerk advised that she has received a call from Marie Wright from CP media who advised that only one roundabout is available for sponsorship at a cost of £5000.00 per annum including maintenance. Marie suggested that should the council want to just plant bulbs to enhance their appearance to get in contact with highways. It was RESOLVED that the clerk will approach Highways regarding this.	Clerk
036	***Updates***	
a	Clerk update The Clerk reported that • Passed her CiLCA training course • Temporary Event Notice application submitted for the Summer Fayre • Gained authorisation for the resident of Sunset Close to install temporary fence along Billing Brook. • All trees on Bellinge Field have now been sold. • Contacted kier regarding Little Billing Village Green but yet no response • Ordered a portrait of King Charles.	
b	Sporting Update Billing United Football Club will be back to evening training on 2nd April 2024 on Tuesdays, Wednesday (excluding the second Wednesday of the month) and Thursdays 6-8pm. The previous agreed parking agreement have been forwarded to Alan Johnson to pass onto the managers.	
c	D-Day80 Cllr. Rockall confirmed that a meeting has now taken place with the Elwes Arms and they have agreed that the parish council beacon can be lit in their car park at their D-Day 80 event. They have confirmed that they will be having 1940's singer/band, have a fish goujons and chips supper and may sell beer at the 1944 prices. It was proposed by Councillor Rockall that the parish council make a financial donation towards this event, which was seconded by Cllr. Marlow. It was RESOLVED that this be APPROVED.	
d	**Billing Fayre**	

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	The temporary event licence has been approved for the band by WNC. Cllr. Rockall has advised that he and the clerk have both been unable to contact Mega Bounce Play Park. One of the residents in attendance has advised that she has a contact that she would happily pass on to the clerk.	

Item no		**Action**
036 e	***Updates (continued)*** Ecton Brook Linear Park No update.	
037 a	***Leisure & Recreation*** GSM Update Paul Marks, Parish Green Space Manager reported: • All trees identified for work needed within 3-6 months has now been completed. • Mowing has now started to commence • Donated bird boxes have now been installed • The entrance to Bellinge Field at Old school Close has been reconfigured to allow disabled access.	
b	***Leisure & Recreation (continued)*** Little Billing Pocket Park Update In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report: A volunteering session took place on 10th February. Seven volunteers collected and removed litter and fly-tipped items; part of the recreation area was strimmed, and brash, created by the recent tree works, was raked, collected and removed.	
c	Ecton Brook Residents Group None received	
038 a	***Councillors Reports Not Covered Elsewhere*** Cllr. Pearson, wanted to advise that there has been some activity on the land on the corner of Standing Stones. Cllr. Rockall has advised that the owner is completing some general maintenance work and clearing the old hard standing area. The owner is aware that there is a Tree Protection Order in place and that planning will need to be sought if any tree works are required.	
b	Cllr. Burbidge advised that there are a number of activities taking place at both All Saints and St. Andrews church over Easter including services and fun days.	
039	***Date of Next Meeting and Closure*** There being no further business the meeting was closed at 8.56pm. The next meeting will be held at 7.30pm on Monday 8th April at Bernard Weston Pavilion, Gt. Billing.	

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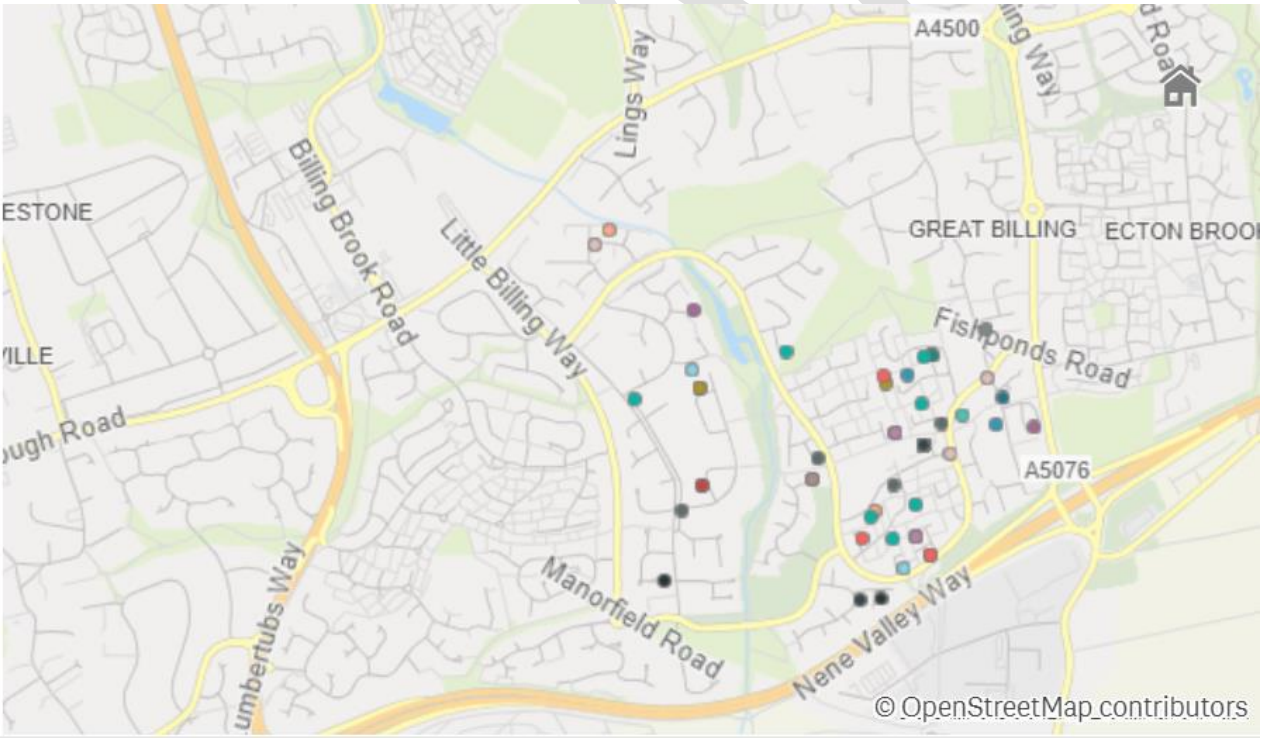
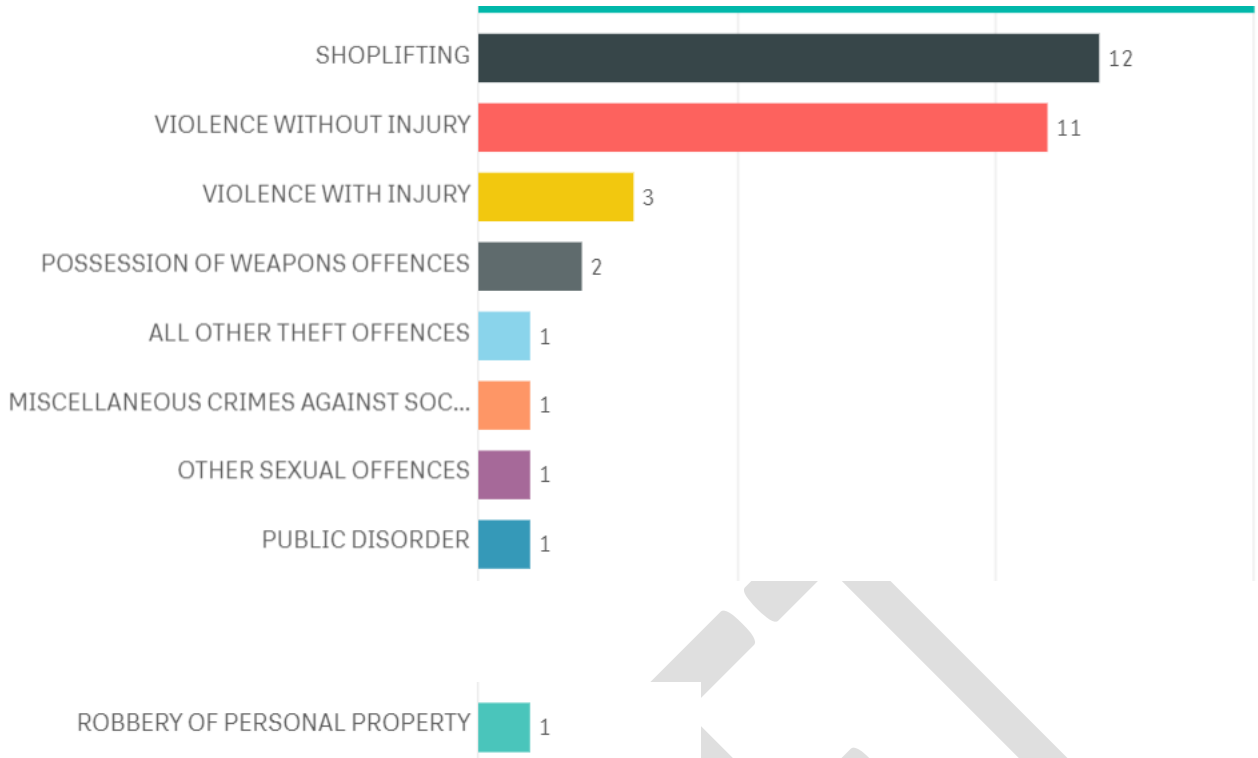
APPENDIX A: - Police Report

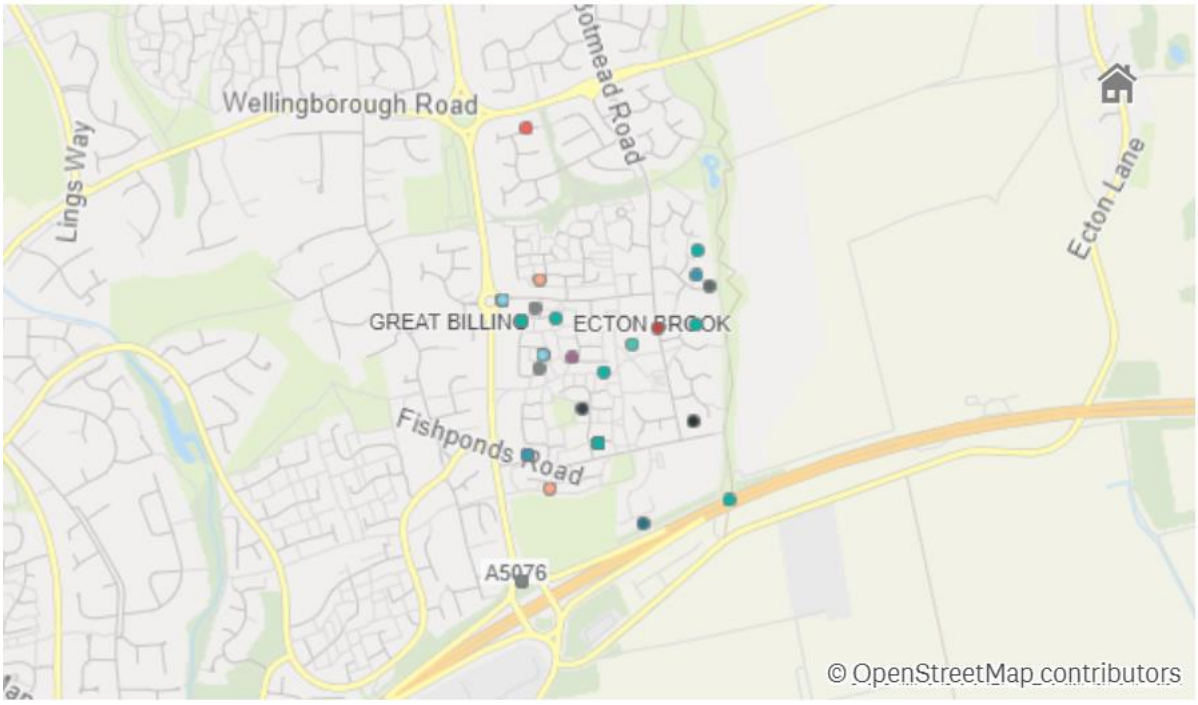
Crime Figures 01/02/24-29/02/24

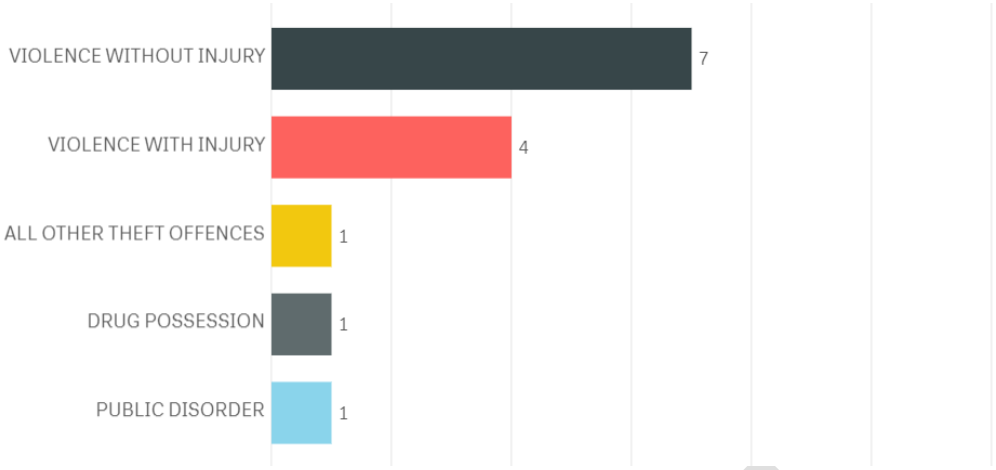




023/2024

Ecton Brook 01/02/24-29/02/24




VIOLENCE WITHOUT INJURY
7
VIOLENCE WITH INJURY
4
ALL OTHER THEFT OFFENCES
1
DRUG POSSESSION
1
PUBLIC DISORDER
1

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APPENDIX B: - Ear marked Reserves

EMR Code	Reserve breakdown	EMR to be transferred 2024	Breakdown opening balance
327 EMR - BCH Grant Refund	**Grant**		
	BCH Unused Grant	£ -	£ 16,613.42
328 EMR - Capital Equipment	**Capital Equipment**		
	Tools & Consumables		£ 3,000.00
	Admin (rpl laptop/printer)	£ 2,000.00	£ 5,000.00
326 EMR - Councillor Training	**Training**		
	Councillor Training	£ 400.00	£ 600.00
325 EMR - Staff Training	Staff Training	£ 400.00	£ 842.00
329 EMR - Asset Mapping	**Asset Mapping**		
	Asset Mapping (Parish Online) Given as a grant in 2021 for asset mapping project	£ -	£ 203.00
320 EMR - Elections	**Election Expenses**		
	Gt Billing	£ 250.00	£ 1,437.50
	Lt Billing	£ 250.00	£ 1,437.50
	Bellinge	£ 250.00	£ 1,437.50
	Ecton Brook	£ 250.00	£ 1,437.50
330 EMR - Street Lighting	**Street Lighting**		

			025/2024
	Painting	£ 1,000.00	£ 6,000.00
	H&S Checks	£ -	£ 15,000.00
331 EMR - Pavilion Repairs/Moderni	**Pavilion**		
	New Tables/Chairs	£ 5,000.00	£ 5,000.00
	Repairs/Maintenance/Modernisation	£ 6,000.00	£ 56,000.00
332 EMR - Workshop	**Workshop**		
	Repairs & Maintenance	£ 100.00	£ 1,600.00
	Fencing		£ 1,500.00
333 EMR - Street Furniture/Assets	**Street Furniture / Assets**		
	Flower baskets	£ 5,000.00	£ 5,000.00
	War Memorial	£ -	£ 3,833.00
	Telephone Box	£ -	£ 3,833.00
	Trough/Water Pump	£ -	£ 1,833.00
	Notice Boards	£ -	£ 2,833.00
	Planters	£ -	£ 833.00
	Benches	£ -	£ 1,300.00
	Bus Stops	£ -	£ 1,324.00
	Bins	£ -	£ 900.00
321 EMR - Bellinge Field	**Bellinge Field**		

			026/2024
	Fencing	£ -	£ 10,000.00
334 EMR - The Leys Maintenance	**The Leys**		
	Fencing	£ -	£ 8,380.00
335 EMR - Garden of Reflection	**The Garden of Reflection**		
	Fencing	£ 200.00	£ 322.40
	Church (pathway/lighting) Grant from 2017 Grants given in previous years not yet spent	£ -	£ 583.60
336 EMR - Lt Billing Pocket Park	**Little Billing Pocket Park**		
	Pathways/River works	£ -	£ 17,787.00
337 EMR - Linear Park	**Ecton Brook**		
	Linear Park (grant from Sept 2000)	£ -	£ 500.00
338 EMR-Gt Billing Pocket Park	**Gt Billing Pocket Park**		
	Replacement Path		£ 15,000.00
	Rpl bulbs / acer tree	£ 200.00	£ 200.00
	Car Park / traveller prevention	£ 500.00	£ 500.00
	MUGA Refurbishment	£ 4,800.00	£ 10,000.00
	Cricket Wicket Maintenance	£ 450.00	£ 900.00
341 EMR - Coronation Tree/Bench	**Planting**		
	Coronation Trees	£ 400.00	£ 2,400.00
322 EMR - Playground	**Playground**		
	New Equipment	£ 2,300.00	£ 12,300.00
324 EMR - CCTV Upgrade	**CCTV**		

			027/2024
	Replacement Equipment	£ 1,000.00	£ 6,000.00
340 EMR - New GSM Truck	**Vehicle**		
	New Truck		£ 30,000.00
	Truck Repairs	£ 997.00	£ 997.00
		£ 31,747.00	£ 254,667.42

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