



# BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON MONDAY 13<sup>th</sup> NOVEMBER 2023 AT BERNARD WESTON PAVILION, GREAT BILLING

### PRESENT

Cllr. J. Marlow (Chairman of Billing Parish Council)  
Cllrs. Mrs. G. Chaggar, Mrs C. Worthington, Rev. R. Burbidge, Mr D. Brede, Mr J. Clements, Mr. M. Pearson and Mr. S. Rockall.

### Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)  
Mr. P. Marks (Green Space Manager)  
Mr P. Clark (WNC)  
Mr J. Hill (WNC)  
PCSO S. Hoadley (Northamptonshire Police)  
PC H. Walker (Northamptonshire Police)  
Three Parishioners

Item no		Action
130	<b><i>Apologies for Absence</i></b> Apologies were received and accepted from Cllrs Mr F. Brett, Mr C. Shah and Mr S. Ward. Apologies were also received from Highways Warden, Mr. D. Lang and Unitary Cllrs. Mr A. Kilbride and Mr K. Holland-Delamere (WNC).	
131	<b><i>Minutes</i></b> The Minutes of the Parish Council Meeting held on 9 <sup>th</sup> October 2023 (Folio Nos. 051/2023 – 057/2023) were approved and signed as a true record.	
132	<b><i>To Receive Declarations of Interest Under the Council's Code of Conduct</i></b> None Received	
133	<b><i>To receive requests for dispensation</i></b> None received	
134	<b><i>Public Forum</i></b> A parishioner would like to request a third pedestrian crossing installed on Great Billing Way to allow over road access from Cumbrae Drive to Overmead Road. The clerk confirmed that two, one hour pedestrian counts had taken place last week where only one person was observed crossing with no problem. Highways concluded that they cannot justify engineering measures at this location. Cllr. Brede suggested that if the underpass at Great Billing Pocket Park was filled in that this would therefore warrant a further pedestrian crossing and would alleviate the anti-social behaviour that has been experienced. PCSO Hoadley confirmed that they have had no reports for anti-social behaviour at this location for 18 months to two years.	

Item no		Action
134	<p>A second parishioner also wanted to note that there are no drop kerbs to cross either end of Station Road for wheelchair users. Cllr. Hill has confirmed that himself and his fellow Rectory Farm and Billing Ward Councillors are currently looking at the road safety on Great Billing way and will investigate these two issues.</p> <p>The parishioners also reported that the Speed limit of 20mph on Overmead Road is being exceeded. The GSM will install the traffic safety system to collate vehicle speed data.</p> <p>Four street signs in Overmead Road are broken/missing. The clerk will get this reported to West Northamptonshire Council.</p>	<p>GSM</p> <p>Clerk</p>
135	<p><b>Reports from Outside Agencies</b></p> <p>a Cllr. Hill reported:</p> <ul style="list-style-type: none"> <li>The amount of funds being given by West Northamptonshire Council to the Ecton Brook Community Hub Project is no longer enough to build the facility due to rising building material costs and is around £200,000.00 short. He asked for the support of Billing Parish Council when applying for third party grants in order that the project can come to fruition, this was unanimously agreed. Cllr. Rockall suggested that before they start applying for grants that they request that West Northamptonshire Council apply for planning and also to look into if Section 106 is available. Clerk to assist.</li> </ul> <p>b PCSO Hoadley and Walker reported:</p> <ul style="list-style-type: none"> <li>There is still a significant amount of theft from the Co-op but the incidents are now being reported.</li> </ul> <p>c In his absence Damian Lang, Parish Highway Warden reported:</p> <ul style="list-style-type: none"> <li>Orchard Hill road signs as need refitting</li> <li>Pothole trip hazard on crossing in Station Road</li> <li>Pothole from Ecton Brook Road onto A4500 just before bus stop</li> <li>Fly tipping in Great Billing lay-by</li> </ul> <p>d In his absence Cllr. Holland Delamere reported:</p> <ul style="list-style-type: none"> <li>ANPR camera on Great Billing Way – No further update</li> <li>Number 16 Bus Route- There are currently some delays on the route due to ongoing staff retention issues and the number of old buses which have mechanical issues. Recruitment is taking place with a number of new trainee drivers already going through the training process.</li> </ul>	<p>Clerk</p>
136	<p><b>Planning</b></p> <p>a</p> <ul style="list-style-type: none"> <li>WNN/2023/0254 – Mayleigh House, Little Billing, Extension to storeroom, revised plans</li> <li>WNN/2023/6783/TPO - 36 Whiteheart Close, Great Billing - Works to Oak tree subject to TPO 066</li> <li>2023/7274/TCA – 19 Elwes way, Great Billing - Works to 2 x leylandi, 1 Hazel, 1 Alder &amp; 1 Greengage in the conservation area</li> </ul>	

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136	<p><b>Planning (continued)</b></p> <ul style="list-style-type: none"><li>2023/7497/TCA - Old Rectory, Elwes Way, Great Billing - 2 x mature Beech trees (Copper &amp; European) which require a crown lift. Removal of lower branches which are falling to 1-4m above the ground to allow safe navigation of garden and reduce shade over lawn</li></ul> <p>b The following determinations had been received from WNC:</p> <ul style="list-style-type: none"><li><b>WNN/2023/0254</b> – Mayleigh House, Little Billing, Extension to storeroom, revised plans - <b>Approved</b></li><li><b>WNN/2023/6783/TPO</b> - 36 Whiteheart Close, Great Billing - Works to Oak tree subject to TPO 066 – <b>Approved</b></li></ul>																																																					
137	<p><b>Finance</b></p> <p>a The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table><tr><td>Acorn Safety, Legionella &amp; EPC Survey</td><td>LGA1972s111</td><td>684.00</td></tr><tr><td>SSE, Unmetered Supply Street Lighting &amp; CCL (September Gt Billing)</td><td>PCA1957s.3</td><td>278.71</td></tr><tr><td>SSE, Unmetered Supply Street Lighting (September Lt Billing)</td><td>PCA1957s.3</td><td>14.21</td></tr><tr><td>Unicom, Telephone &amp; Broadband for the Pavilion (October)</td><td>LGA1972s133</td><td>63.34</td></tr><tr><td>N J Barber (Minster Cleaning), Cleaning of the Pavilion (October)</td><td>LGA1972s111</td><td>241.54</td></tr><tr><td>KR Goodridge &amp; Son, Supply &amp; fit new chrome handle to UPVC door</td><td>LGA1972s111</td><td>60.00</td></tr><tr><td>Broxap Ltd, 4m x Steel bin liner Inserts</td><td>LA1983,SS.5-6</td><td>373.20</td></tr><tr><td>FPWM LTD, Pavilion waste Collection September</td><td>LGA1972s111</td><td>95.08</td></tr><tr><td>Small Business Payroll Salaries and monthly fee October</td><td>LGA1972s112</td><td>4749.43</td></tr><tr><td>NEST, Pension Contribution for October</td><td>LGA1972s112</td><td>464.12</td></tr><tr><td>British Gas, Pavilion Electricity (16/09/23-16/10/2023)</td><td>LGA1972s111</td><td>150.50</td></tr><tr><td>PortalPlan, Drop Kerb Planning Application</td><td>LGA1972s111</td><td>181.00</td></tr><tr><td>FPWM LTD, Pavilion waste Collection October</td><td>LGA1972s111</td><td>110.40</td></tr><tr><td>BACA, Gloves x 12 &amp; cable ties</td><td>LGA1972s111</td><td>54.35</td></tr><tr><td>D F Phipps, October Mow &amp; strim Bellinge Field x 2, Bellinge Football pitch x 1, The Leys x 1, Church Way &amp; Celebration Avenue x 1, Lt Bil Village Green x 1, Gt Billing Sports Field x 1 and Pocket Park x 1.</td><td>OSA1906SS9&amp;10</td><td>1470.00</td></tr><tr><td>O2, Mobile Phones (October)</td><td>LGA1972s133</td><td>60.66</td></tr></table> <p>b The schedule showing Income and Expenditure compared to Budget up to 31.10.23 had been forwarded to all Members. RESOLVED this be approved.</p> <p>c The Clerk reported that reconciled bank account balances as at 31.10.23 were:</p> <table><tr><td>Current Account</td><td>£29,172.55</td></tr><tr><td>Reserve Account</td><td>£ 385,934.63</td></tr></table> <p>d RESOLVED that an informal meeting for the finance committee to discuss the CCLA Public Sector Deposit Fund be held prior with recommendations being brought to Decembers Parish Council Meeting.</p> <p>e RESOLVED to change the format of the Barclaycard Analysis and Accounts Approved for Payment reports be approved.</p> <p>f RESOLVED that a meeting with Steve Bishop of Beach Marketing will be arranged to discuss future service/support offered if the Parish Council should choose to agree for Beach Marketing to continue to host the parish website.</p>	Acorn Safety, Legionella & EPC Survey	LGA1972s111	684.00	SSE, Unmetered Supply Street Lighting & CCL (September Gt Billing)	PCA1957s.3	278.71	SSE, Unmetered Supply Street Lighting (September Lt Billing)	PCA1957s.3	14.21	Unicom, Telephone & Broadband for the Pavilion (October)	LGA1972s133	63.34	N J Barber (Minster Cleaning), Cleaning of the Pavilion (October)	LGA1972s111	241.54	KR Goodridge & Son, Supply & fit new chrome handle to UPVC door	LGA1972s111	60.00	Broxap Ltd, 4m x Steel bin liner Inserts	LA1983,SS.5-6	373.20	FPWM LTD, Pavilion waste Collection September	LGA1972s111	95.08	Small Business Payroll Salaries and monthly fee October	LGA1972s112	4749.43	NEST, Pension Contribution for October	LGA1972s112	464.12	British Gas, Pavilion Electricity (16/09/23-16/10/2023)	LGA1972s111	150.50	PortalPlan, Drop Kerb Planning Application	LGA1972s111	181.00	FPWM LTD, Pavilion waste Collection October	LGA1972s111	110.40	BACA, Gloves x 12 & cable ties	LGA1972s111	54.35	D F Phipps, October Mow & strim Bellinge Field x 2, Bellinge Football pitch x 1, The Leys x 1, Church Way & Celebration Avenue x 1, Lt Bil Village Green x 1, Gt Billing Sports Field x 1 and Pocket Park x 1.	OSA1906SS9&10	1470.00	O2, Mobile Phones (October)	LGA1972s133	60.66	Current Account	£29,172.55	Reserve Account	£ 385,934.63	<p>Clerk</p> <p>Clerk</p>
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137	<b>Finance (continued)</b>	
g	RESOLVED that the clerk will contact West Northamptonshire Council who are a current client to discuss the service that Crimewave Limited they provide them	Clerk
138	<b>Other Matters</b>	
a	Budget Meeting RESOLVED that the budget meeting will commence at 7.00pm on 11 <sup>th</sup> December at the Bernard Weston Pavilion.	
b	Bellinge Community House RESOLVED that the Parish Council will nominate Bellinge Community House as an Asset of Community Value. The clerk will complete the nomination form.	Clerk
c	Illegal Clothing Bins The illegal clothing bins at Ecton Brook and Bellinge have been in situ for 18 months. Cllr. Clark (WNC) confirmed due to the Unitary wide issue West Northamptonshire Council have appointed Neighbourhood Warden David Samuels to look into how these can be removed whilst complying with legal legislation.	
139	<b>Updates</b>	
a	Clerk update The Clerk reported that <ul style="list-style-type: none"> <li>Budget – Ongoing, awaiting costs from contractors for potential projects to be considered at budget meeting.</li> <li>Parish Magazine – They have been passed to the delivery company so should start seeing them within the next three weeks.</li> <li>Bleed kits have arrived and have been installed in existing defibrillator cabinets. South Northants Responders to add to the national data base.</li> <li>Defibrillator cabinet has arrived and will be installed by the Green Space Manager. As this is insulated there is no need for electrical connection.</li> <li>Drop kerb planning application has been completed and sent to West Northamptonshire Council for consideration.</li> <li>Still awaiting cost from Bullfinch for beacon including the Parish Crest.</li> </ul>	
a	Sporting Update Mid-week football has now finished until March/April time. Cllr. Worthington is concerned with the amount of litter being left behind by the footballers and has asked Paul Marks (GSM) to contact Billing United Football Club to ask them to ensure that this is being picked up.	GSM
b	Anti-Social Behaviour Bellinge MUGA The clerk advised she is waiting for confirmation from Alan Craggs of West Northamptonshire Council confirming that they have started to lock/unlock the MUGA daily as previously agreed. She also reported in Cllr. Holland-Delamere's absence that he is yet to speak to Debbie MacColl of West Northamptonshire Council regarding the possibility of allowing a third party to lock/unlock the MUGA but will do this week. Cllr. Chaggar confirmed that she has spoken to the Landlord of the Deer's Leap Public House and he has agreed that he would be able to do this.	

Item no		Action
139	<p><b>Updates (continued)</b></p> <p>c Ecton Brook Linear Park No further update</p> <p>d Climate Emergency No further update</p>	
140	<p><b>Leisure &amp; Recreation</b></p> <p>a GSM Update Paul Marks, Parish Green Space Manager reported:</p> <ul style="list-style-type: none"> <li>• The pathway between St Andrews Church and Lady Winefrides Walk has been completed. Cllrs Worthington and Burbidge wanted to thank the Parish Council as it has made a great difference to all users.</li> <li>• The Benches have been removed from Billing Brook at Little Billing but unfortunately, they are beyond repair and couldn't be saved.</li> <li>• Bin inserts have been fitted into the bins at Little Billing Pocket Park</li> </ul> <p>Little Billing Pocket Park Update</p> <p>b In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report: A volunteering session took place on 14<sup>th</sup> October. Three volunteers cleared all litter and fly tipped rubbish as the ground was too wet to strim or mow.</p> <p>Ecton Brook Residents Group</p> <p>c In her absence Sally Jordan, Ecton Brook Residents Association, had forwarded the following report:</p> <ul style="list-style-type: none"> <li>• Plans are in place for this year's children's advent window trail which will run from 1<sup>st</sup> – 24<sup>th</sup> December.</li> <li>• Santa and his friends will be making his annual visit on 9<sup>th</sup> December at 10am.</li> <li>• Details are being finalised for some Carol Singing.</li> </ul>	
141	<p><b>Councillors Reports Not Covered Elsewhere</b></p> <p>Cllr. Burbidge wanted to thank all the organisers and attendees at a very wet but successful Remembrance Sunday Service.</p> <p>Cllr. Pearson, wanted to thank the police for their assistance with the relocation of the small truck causing a safety issue on Church Walk.</p>	
142	<p><b>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:</b></p>	
143	<p>RESOLVED a pay increase be awarded (backdated to 1<sup>st</sup> April 2023) to Parish Council employees as per the NJC National Agreement be approved. Staff will also undergo a performance review. Clerk to action.</p>	Clerk

Item no		Action
144	<p data-bbox="264 300 683 331"><b><i>Date of Next Meeting and Closure</i></b></p> <p data-bbox="264 336 1276 439">There being no further business the meeting was closed at 8. 49pm. The next meeting will be held at 7.30pm on Monday 11<sup>th</sup> December 2023 at Bernard Weston Pavilion, Gt. Billing.</p>	