



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING
HELD AT 7.30pm ON MONDAY 9th OCTOBER 2023
AT BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT

Mr. S. Rockall (Vice Chairman of Billing Parish Council)
Cllrs. Mrs. G. Chaggar, Mrs C. Worthington, Rev. R. Burbidge, Mr D. Brede, Mr. F. Brett and Mr. M. Pearson.

Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Mr K. Holland-Delamere (WNC)
Mr P. Clark (WNC)
PCSO Mike Harison
No Parishioners

| Item no | | Action |
|---------|--|--------|
| 117 | <p><i>Apologies for Absence</i> Apologies were received and accepted from Cllrs Mr J. Clements, Mr J. Marlow and Mr S. Ward. Apologies were also received from Highways Warden, Mr. D. Lang and Unitary Cllrs. Mr J. Hill, Mr A. Kilbride and Mr S. Hibbert.</p> | |
| 118 | <p><i>Minutes</i> The Minutes of the Parish Council Meeting held on 11th September 2023 (Folio Nos. 044/2023 – 050/2023) were approved and signed as a true record.</p> | |
| 119 | <p><i>To Receive Declarations of Interest Under the Council's Code of Conduct</i> None Received</p> | |
| 120 | <p><i>To receive requests for dispensation</i> None received</p> | |
| 121 | <p><i>Public Forum</i> None</p> | |
| 122 | <p><i>Reports from Outside Agencies</i> a In his absence Damian Lang, Parish Highway Warden reported:</p> <ul style="list-style-type: none"> • A pothole on Three Mile Walk • A broken manhole cover on The Leys • An overgrown footpath on the Right of Way towards Ecton • Missing road sign on Overmead Road | |

| Item no | | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|----------------------------|-------------|-------|---|---------------|---------|------------------------------------|-------------|--------|--------------------------|-------------|------|--|---------------|---------|--------------------------------------|-------------|--------|---|------------|--------|---|------------|-------|--|-------------|-------|---|-------------|--------|--|----------------|----------|---|-------------|---------|--|
| 122 | Reports from Outside Agencies (continued) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b | PCSO Mike Harrison reported: <ul style="list-style-type: none"> The Criminal Behaviour Orders are working well, with only two breaches They are aware of drug users and dealers using Little Billing Pocket Park and are investigating He also brought in the crime statistics for the Parish. Please see appendix item 1. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| c | Cllr. Holland Delamere reported: <ul style="list-style-type: none"> Winter pruning is currently behind due to the good weather which has meant further grass cutting has been needed. The Winter pruning will commence on 23rd October with the first items being areas with a health and safety issues. WNC are awaiting a start date from BT Open Reach to complete the necessary work to reinstall the CCTV cameras on Bellinge. ANPR camera which will monitor the junction of Fishponds Road and Great Billing Way has been approved by cabinet and is currently going through procurement process. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 123 | Planning | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a | No planning applications received | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b | The following determinations had been received from WNC: <ul style="list-style-type: none"> WNN/2023/0683 - 17 Hanemill Court, Bellinge - Change of use from dwellinghouse (use class C3) to house in multiple occupation (use class C4) for 5 occupant – Approved WNN/2023/0689 - Oak Lodge Great Billing Park - T1 Copper Beech (TPO 201 - T27) - Remove dead wood and reprofile crown where required to balance as best as possible, reduce lowest over extended lateral limb by 2m and crown lift to 3m over access road to properties – Approved WNN/2023/0756 - 4 Elwes Way, Great Billing - T1 Beech - Reduce crown by approx. 2m, reducing growth back close to previous reduction points, T2 Prunus - Reduce crown by approx. 1.5-2m in height and spread - Approved | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 124 | Finance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a | The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following: <table border="1"> <tr> <td>O2, Mobile Phones (August)</td><td>LGA1972s133</td><td>60.66</td></tr> <tr> <td>D F Phipps, Mow & strim Bellinge Field x 2, Bellinge Football pitch x 4, Bellinge Field Jubilee Walk x 4, The Leys x 2, Church Way & Celebration Avenue x 4, Lt Billing Village Green x 2, Gt Billing Sports x 4 and Pocket Park x 2.</td><td>OSA1906SS9&10</td><td>3816.00</td></tr> <tr> <td>ESPO, Hand Towels for Pavilion x 5</td><td>LGA1972s111</td><td>161.70</td></tr> <tr> <td>GM Suppliers, Brake band</td><td>LGA1972s111</td><td>8.42</td></tr> <tr> <td>KAMS Tree Care, Pollarding 2 x willow trees on They leys & 1 cherry tree on Gt Billing Pocket Park</td><td>OSA1906SS9&10</td><td>2040.00</td></tr> <tr> <td>Eason Electrical, Annual PAT testing</td><td>LGA1972s111</td><td>204.00</td></tr> <tr> <td>SSE, Unmetered Supply Street Lighting & CCL (August Gt Billing)</td><td>PCA1957s.3</td><td>278.71</td></tr> <tr> <td>SSE, Unmetered Supply Street Lighting (August Lt Billing)</td><td>PCA1957s.3</td><td>14.21</td></tr> <tr> <td>Unicom, Telephone & Broadband for the Pavilion (Aug)</td><td>LGA1972s133</td><td>62.90</td></tr> <tr> <td>N J Barber (Minster Cleaning), Cleaning of the Pavilion (September)</td><td>LGA1972s111</td><td>241.54</td></tr> <tr> <td>Raybell & Sons, Resurfacing path at entrances to Lt Billing Riverside Walk</td><td>HA1980,ss43&50</td><td>11604.00</td></tr> <tr> <td>Small Business Payroll Salaries and monthly fee September</td><td>LGA1972s112</td><td>4749.43</td></tr> </table> | O2, Mobile Phones (August) | LGA1972s133 | 60.66 | D F Phipps, Mow & strim Bellinge Field x 2, Bellinge Football pitch x 4, Bellinge Field Jubilee Walk x 4, The Leys x 2, Church Way & Celebration Avenue x 4, Lt Billing Village Green x 2, Gt Billing Sports x 4 and Pocket Park x 2. | OSA1906SS9&10 | 3816.00 | ESPO, Hand Towels for Pavilion x 5 | LGA1972s111 | 161.70 | GM Suppliers, Brake band | LGA1972s111 | 8.42 | KAMS Tree Care, Pollarding 2 x willow trees on They leys & 1 cherry tree on Gt Billing Pocket Park | OSA1906SS9&10 | 2040.00 | Eason Electrical, Annual PAT testing | LGA1972s111 | 204.00 | SSE, Unmetered Supply Street Lighting & CCL (August Gt Billing) | PCA1957s.3 | 278.71 | SSE, Unmetered Supply Street Lighting (August Lt Billing) | PCA1957s.3 | 14.21 | Unicom, Telephone & Broadband for the Pavilion (Aug) | LGA1972s133 | 62.90 | N J Barber (Minster Cleaning), Cleaning of the Pavilion (September) | LGA1972s111 | 241.54 | Raybell & Sons, Resurfacing path at entrances to Lt Billing Riverside Walk | HA1980,ss43&50 | 11604.00 | Small Business Payroll Salaries and monthly fee September | LGA1972s112 | 4749.43 | |
| O2, Mobile Phones (August) | LGA1972s133 | 60.66 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D F Phipps, Mow & strim Bellinge Field x 2, Bellinge Football pitch x 4, Bellinge Field Jubilee Walk x 4, The Leys x 2, Church Way & Celebration Avenue x 4, Lt Billing Village Green x 2, Gt Billing Sports x 4 and Pocket Park x 2. | OSA1906SS9&10 | 3816.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ESPO, Hand Towels for Pavilion x 5 | LGA1972s111 | 161.70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GM Suppliers, Brake band | LGA1972s111 | 8.42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| KAMS Tree Care, Pollarding 2 x willow trees on They leys & 1 cherry tree on Gt Billing Pocket Park | OSA1906SS9&10 | 2040.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eason Electrical, Annual PAT testing | LGA1972s111 | 204.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SSE, Unmetered Supply Street Lighting & CCL (August Gt Billing) | PCA1957s.3 | 278.71 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SSE, Unmetered Supply Street Lighting (August Lt Billing) | PCA1957s.3 | 14.21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unicom, Telephone & Broadband for the Pavilion (Aug) | LGA1972s133 | 62.90 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| N J Barber (Minster Cleaning), Cleaning of the Pavilion (September) | LGA1972s111 | 241.54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Raybell & Sons, Resurfacing path at entrances to Lt Billing Riverside Walk | HA1980,ss43&50 | 11604.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Small Business Payroll Salaries and monthly fee September | LGA1972s112 | 4749.43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

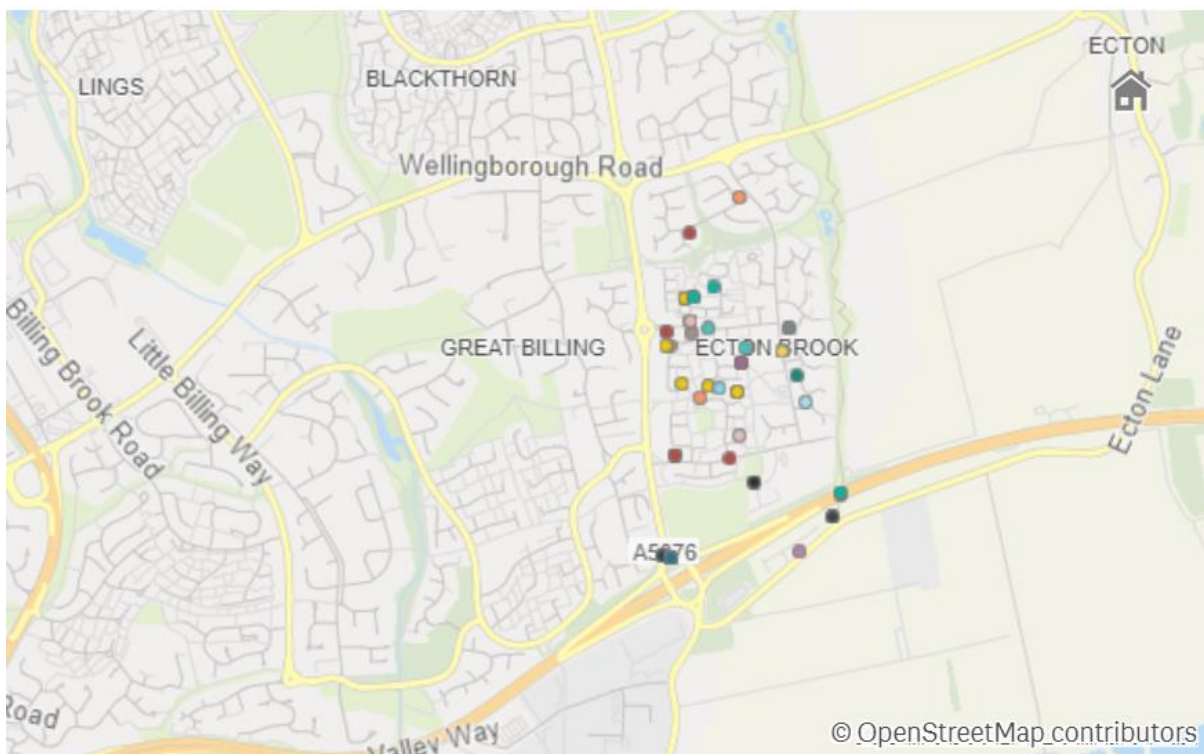
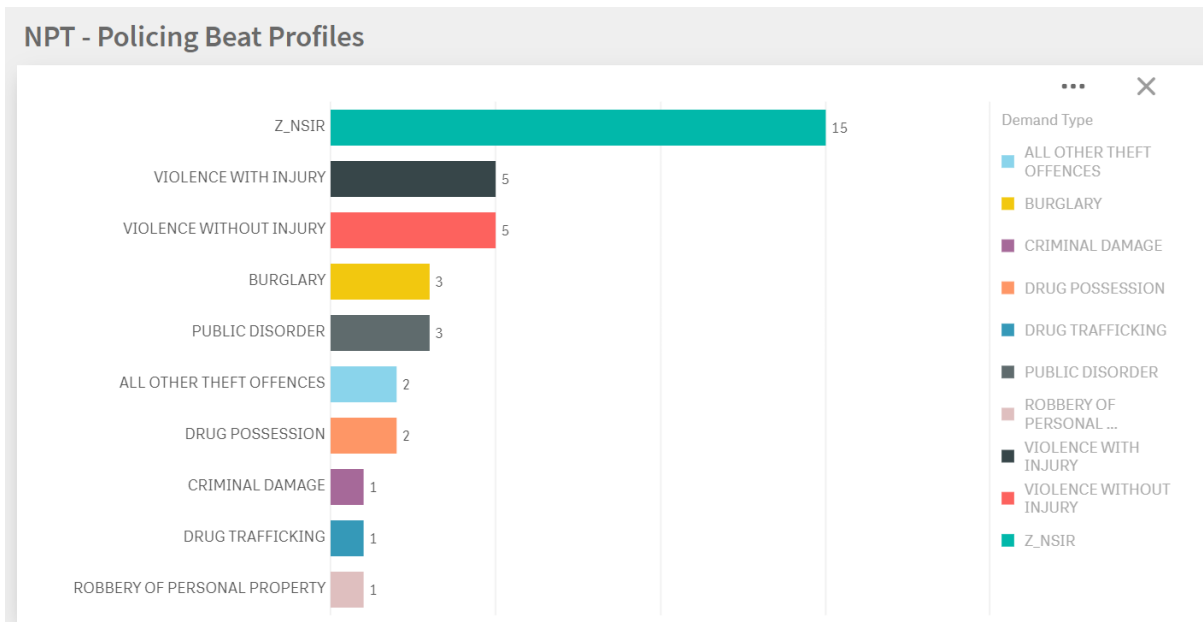
| Item no | | | | Action |
|---------|--|--|--|-----------|
| 124 | Finance (continued) | | | Clerk/GSM |
| a | NEST, Pension Contribution for September British Gas, Pavilion Electricity (16/08/23-16/09/2023) FPWM LTD, Pavilion waste Collection August BACA, Backpack Sprayer Acorn, Asbestos Survey D F Phipps, Mow & strim Bellige Field x 1, Bellinge Football pitch x 2, Bellige Field Jubilee Walk x 2, The Leys x 1, Church Way & Celebration Avenue x 2, Gt Billing Sports x 1, Pocket Park x 1, spraying Bellinge Field & The Leys. O2, Mobile Phones (September) ESPO, First Aid Box, sterile wipes, soap dispensers x 2 and hand soap | LGA1972s112 LGA1972S111 LGA1972S111 LGA1972S111 LGA1972S111 OSA1906SS9&10 LGA1972s133 LGA1972S111 | 464.12 110.30 138.47 69.13 360.00 1818.00 60.66 84.90 | |
| b | The schedule showing Income and Expenditure compared to Budget up to 30.09.23 had been forwarded to all Members. RESOLVED this be approved. | | | |
| c | The Clerk reported that reconciled bank account balances as at 30.09.23 were: Current Account £91,665.47 Reserve Account £ 315,087.39 | | | |
| d | RESOLVED that the Internal Control Report for Quarter 2 2023/2024 be approved. | | | |
| e | RESOLVED that the Annual External Audit Report be approved and noted no actions required. Cllr. Rockall wanted to congratulate the clerk on a successful audit. | | | |
| f | RESOLVED that Notice of Conclusion of Audit has been displayed. | | | |
| 125 | Other Matters | | | |
| a | Residents Gate Request RESOLVED that the residents of 26 Valentine Way request to install a gate leading on to Winter Walk at Great Billing Pocket Park be approved I they can ensure that no clearing or modifications can be done to the pocket park and that the gate must open into the resident’s garden and not the park. Clerk / GSM to advise the resident. | | | |
| 126 | Updates | | | |
| a | Clerk update The Clerk reported that <ul style="list-style-type: none">Bench on Station Road Great Billing – Highways confirmed due to objection authorisation will not be given.Parish Magazine – Articles in process.Attended Land Registry meeting and awaiting next steps from themAttended NCALC AGM.Asbestos, EPC and Legionella assessments have been completedAwaiting quotation for RAAC test to be completedHistoric minutes have been passed onto Book restoration for bindingWreaths arranged for Remembrance Sunday | | | |
| b | Sporting Update <ul style="list-style-type: none">Mid-week football will finish at the end of the month | | | |

| Item no | | Action |
|---------|--|--------|
| 126 | Updates (continued) | |
| c | Bellinge Community House No further update | |
| d | Anti-Social Behaviour Bellinge MUGA An e-mail has been received from a resident advising that around 50 youths and drug dealers are walking through a neighbour's garden (Lawson Crescent) to Water Fowl Walk through a broken fence. PCSO Harrison has confirmed that he has checked the incidents logged and there have been no reports of anti-social behaviour involving kids trespassing through the fence or anti-social behaviour at the MUGA. Also, that the fence is in a poor condition and has been like this for some months. He has again suggested that any incidents are reported by phone on 101 or through the website Report antisocial behaviour Northamptonshire Police (northants.police.uk) . Cllr. Chaggar asked if WNC could lock the gate to the MUGA any earlier than midnight. Cllr. Holland Delamere confirmed that this is unlikely due to one person covering the whole of WNC. Cllr. Chaggar suggested that maybe the landlord / land lady of the Deer's Leap Public House could be approached. Cllr. Holland-Delamere will contact Debbie MacColl to see if this is something that is possible. | KHD |
| e | Accessibility to Bellinge Field The GSM confirmed that Cllr. Marlow has been to see some accessible gates at Sywell Country Park and has the suppliers' details. He will look into these once the details have been handed over. | GSM |
| f | D-Day 80 commemorations An article will be placed in the Winter Parish Magazine asking the residents for ideas of how they would like to celebrate the occasion. The clerk is waiting for a bespoke estimate from Bullfinch to supply her with the cost to purchase a universal beacon package with the Parish Council Crest which can then be used for any occasion. The Elwes Arms Public House are going to be holding a fish and chip supper with a 1940's band. | |
| g | Ecton Brook Linear Park No further update | |
| h | Climate Emergency No further update | |
| 127 | Leisure & Recreation | |
| a | GSM Update Paul Marks, Parish Green Space Manager reported: Its business as usual with mowing, strimming and tree cutting. The pathway between St Andrews Church and Lady Winefrides Walk is due to start on 24 th October. | |
| b | Little Billing Pocket Park Update No report received. | |
| c | Ecton Brook Residents Group No report received. | |

| Item no | | Action |
|---------|---|--------|
| 128 | <p><i>Councillors Reports Not Covered Elsewhere</i></p> <p>a Cllr. Pearson advised that there has been a large van left on the corner of Church Walk who is causing an obstruction. PCSO Harrison will look in to this.</p> <p>b Cllr. Brede has asked if the benches will be removed from Billing Brook at Little Billing Pocket Park. GSM has advised that this will be completed by the volunteers. They will be removed and then brought back to the Parish Office for repair. He also wanted to know why there is loose gravel on the new walk ways at Little Billing Pocket Park. The GSM confirmed that the path had a tack coat laid followed by a layer of gravel which was rolled into it. The excess gravel was left and will disperse over time.</p> | |
| 129 | <p><i>Date of Next Meeting and Closure</i></p> <p>There being no further business the meeting was closed at 8.13pm. The next meeting will be held at 7.30pm on Monday 13th November 2023 at Bernard Weston Pavilion, Gt. Billing.</p> | |

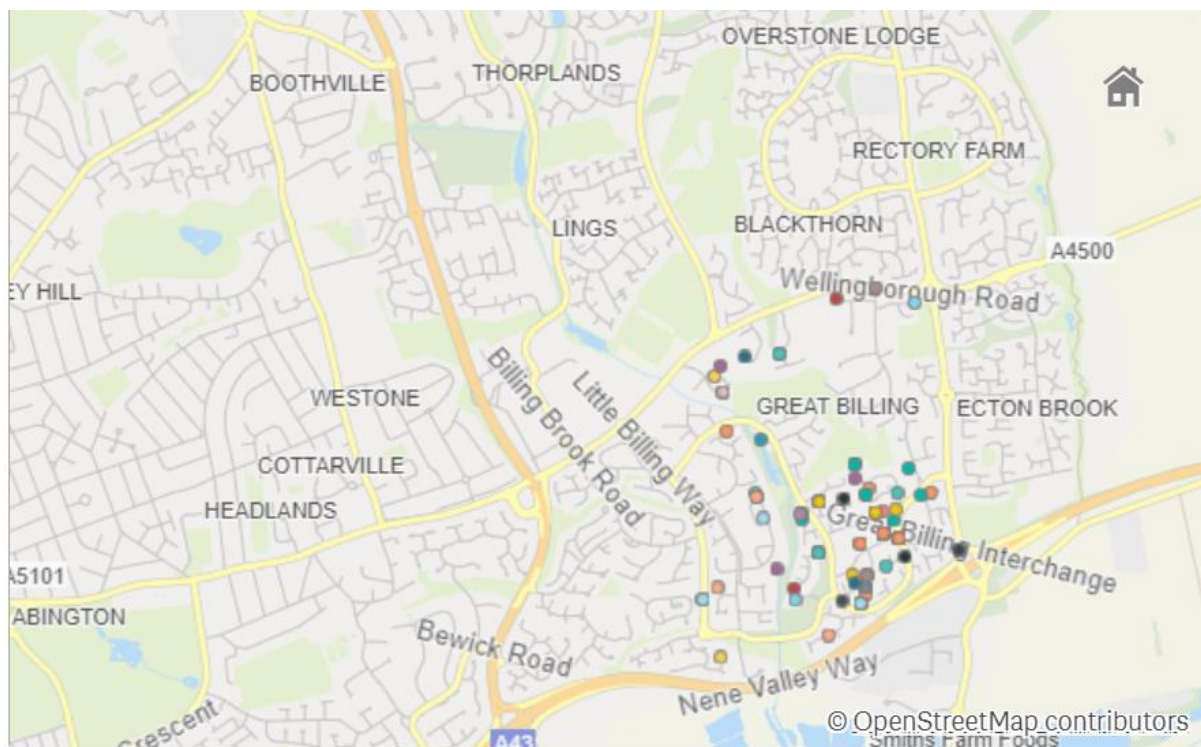
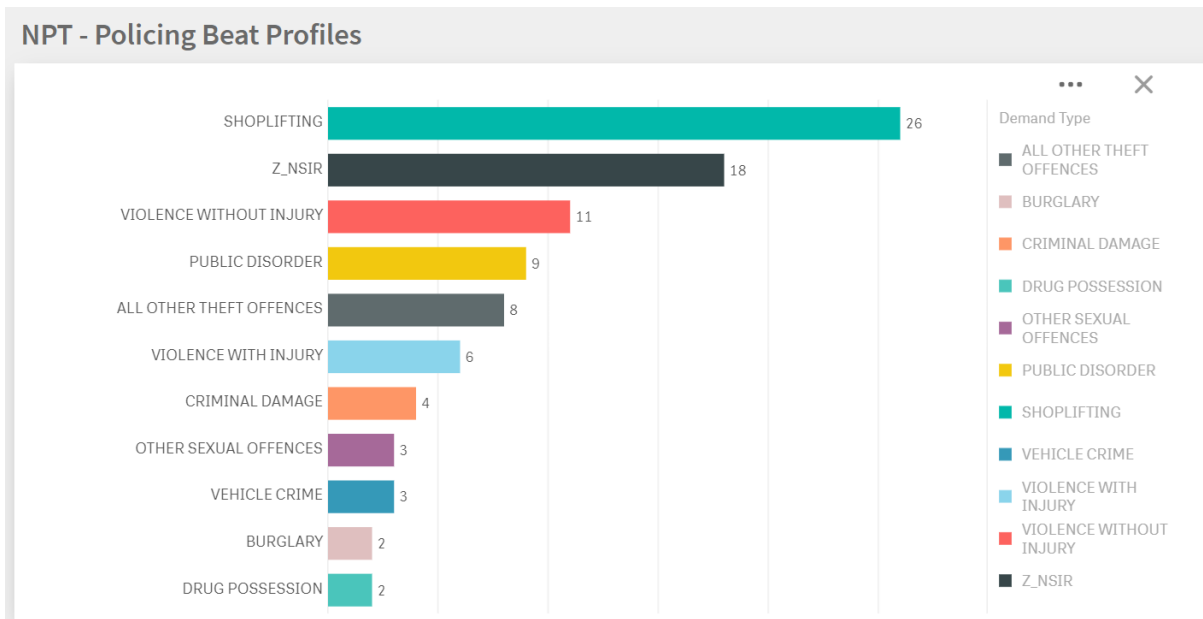
Appendix 1

Ecton Brook Crime Stats (01/09/2023 – 08/10/2023)



Z_NSIR:- Adult and child safe guarding and non-crime related jobs

Great Billing, Little Billing & Bellinge Crime Stats (01/09/2023 – 08/10/2023)



Z_NSIR:- Adult and child safe guarding and non-crime related jobs