



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD AT

7.30pm ON MONDAY 17th APRIL 2023
AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT

J. A. Marlow (Chairman of Billing Parish Council)
 Cllrs. Mrs. G. Chaggar, Mrs C. Worthington, Cllr Rev. R. Burbidge, Mr J. Clements,
 Mr. M. Pearson, Mr. C. Shah and Cllr. Mr S. Ward.

Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)
 Mr. P. Marks (Green Space Manager)
 Cllr. Mr P. Clark (WNC)
 Cllr. Mr A. Kilbride (WNC)
 No Parishioners

Item no		Action
039	<p><i>Apologies for Absence</i></p> <p>Apologies were received and accepted from Mr D. Brede, Mr. F. Brett and Mr S. Rockall. Apologies were also received from Highways Warden, Mr. D. Lang, Neighbourhood Warden David Samuels, the police and Unitary Councillors Mr K. Holland-Delamere (WNC) and Mr J. Hill (WNC).</p>	
040	<p><i>Minutes</i></p> <p>The Minutes of the Parish Council Meeting held on 13th March 2023 (Folio Nos. 012/2023 – 019/2023) were approved and signed as a true record.</p>	
041	<p><i>To Receive Declarations of Interest Under the Council's Code of Conduct</i></p> <p>No declared</p>	
042	<p><i>To receive requests for dispensation</i></p> <p>None received</p>	
043	<p><i>Public Forum</i></p> <p>None present</p>	
044	<p><i>Reports from Outside Agencies</i></p> <p>a In his absence Mike Harrison, PCSO reported:</p> <ul style="list-style-type: none"> The 4K camera funded by the Parish has finally arrived and it was used for the first time over the weekend to capture two Person(s) ridding the off-road bikes through the Parish. 	

Item no		Action
044	<p><i>Reports from Outside Agencies (continued)</i></p> <p>a In his absence Damian Lang, Parish Highway Warden reported:</p> <ul style="list-style-type: none"> • The traffic lights out on Fishpond Road by Deer's Leap are now fixed. • Potholes on Manorfield Road (at the junction with Walgrave Close, and at Manorfield Close), entrance to Lakeside Drive, Sheerwater Drive, speed hump on Penfold Lane, A4500 just after roundabout with Little Billing Way and just before the pedestrian crossing on Great Billing Way are being monitored by highways. • Missing keep left sign by Wildacre Drive will be replaced within six months. • Street lamp no. L21LMC reported for being on during daylight hours. • Untaxed / MOT car in Home Farm Close Little Billing has been removed. • Parish own street lamp no. 61 in Station Mews. As on during day light hours. • Pothole next to drain on A4500 near Wildacre Drive has been repaired. • A resident has tripped on the zebra crossing on Fishponds Road due to pothole. This has been reported to WNC along with the lack of paint. <p>b Cllr. A. Kilbride reported the following:</p> <ul style="list-style-type: none"> • Tree at Bramley Close has fallen and he has reported this, he has also asked WNC that the remaining trees are surveyed. <p>c Cllr. P. Clark reported the following:</p> <ul style="list-style-type: none"> • He has taken a walk around Bellinge and met with residents, to discuss things that they feel would like to happen in Bellinge. He will be arranging a resident meeting. • They are still awaiting to hear from the neighbourhood wardens about the legal ramifications if the illegal clothes bins are removed without the permission of the owner. He will keep us updated. • Billing and Rectory Farm Unitary Councillors have been delivering a Unitary Newsletter. • Keir will be starting fencing and path works on Bellinge in August. <p>Cllr. Marlow thanked Cllr. Clark for all that he is doing in Bellinge.</p> <p>d In his absence Cllr. Hill reported:</p> <ul style="list-style-type: none"> • Knife Crime- Recent events have been highly concerning. He has been working behind the scenes to see what solutions can be found. He also met with the Police & Crime Commissioner Stephen Mold & Chief Constable Nick Adderley to discuss what the Police are doing to address the issue. Bleed kits also continued to be distributed around West Northants. • Issues continue to be reported regarding The Brook Doctors Surgery and poor service levels. He is working with Andrew Lewer MP to see if plans to address problems have helped since we last met with them. 	

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045	<p>Planning</p> <p>To consider the following planning applications:</p> <p>a WNN/2022/1200 – Land Adj To, 24 Church Lane, Little Billing - Construction of a two-bedroom dwelling: - further amendment received 28/03/23 – Objection sent to WNC</p> <p>b WNN/2023/0254 - Mayleigh House, 1A Orchard Hill - Extension to form a store room - No comments or objections.</p> <p>c WNN/2023/0329 – 23 Valley Road, Little Billing – Two storey extension to side and rear of existing dwelling and convenience store (mixed use class C7E) – No comments or objections</p> <p>d The following determinations had been received from WNC:</p> <ul style="list-style-type: none"> • WNN/2022/1056 - 3 Woburn Gate, Ecton Brook - Two storey side extension – Approved • WNN/2023/0051 – 11 Penfold Gardens, Great Billing – Two storey side extension – Approved • WNN/2022/0890 - 49 Fishers Close, Little Billing - Two storey rear extension – Approved 																																																																												
046	<p>Finance</p> <p>a The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table border="1"> <tbody> <tr> <td>ICO (Annual Registration Fee – Data Protection)</td><td>GDPR/DPA2018</td><td>35.00</td></tr> <tr> <td>Unicom, Telephone & Broadband for the Pavilion (March)</td><td>LGA1972s133</td><td>54.72</td></tr> <tr> <td>N J Barber (Minster Cleaning), Cleaning of the Pavilion for March</td><td>LGA1972s111</td><td>218.78</td></tr> <tr> <td>SSE, Unmetered Supply Street Lighting & CCL Gt Billing February</td><td>PCA1957s.3</td><td>239.07</td></tr> <tr> <td>SSE, Unmetered Supply Street Lighting Lt Billing February</td><td>PCA1957s.3</td><td>13.04</td></tr> <tr> <td>CPRE, Annual Membership from April 2023 – March 2024</td><td>LGA1972s111</td><td>36.00</td></tr> <tr> <td>SLCC, Clerks Annual Membership from 01/04/2023 – 31/03/2024</td><td>LGA1972s143</td><td>177.00</td></tr> <tr> <td>British Gas, Pavilion Electricity (14/02/23-14/03/2023)</td><td>LGA1972s111</td><td>533.90</td></tr> <tr> <td>NCALC, Clerk Training</td><td>LGA1972s111</td><td>36.00</td></tr> <tr> <td>DF Phipps, planting of 5 trees (Bellinge field/Lt billing)</td><td>OSA1906SS9&10</td><td>1890.00</td></tr> <tr> <td>FPWM LTD, Pavilion waste Collection February</td><td>LGA1972s111</td><td>94.62</td></tr> <tr> <td>DF Phipps, Install Plaque & Plinths x 1 Bellinge Field</td><td>OSA1906SS9&10</td><td>48.00</td></tr> <tr> <td>Beach Marketing, Payment of Winter 21 Magazine and printing</td><td>LGA1972s142</td><td>852.02</td></tr> <tr> <td>Small Business Payroll Salary, BackPay, Lump Sum month & fee (Mar)</td><td>LGA1972s112</td><td>11094.85</td></tr> <tr> <td>NEST, Pension Contribution for March</td><td>LGA1972s112</td><td>1027.32</td></tr> <tr> <td>O2, Clerk & GSM Mobile Phone April</td><td>LGA1972s133</td><td>46.89</td></tr> <tr> <td>BACA, 12x Flex Super Grip Handling Gloves GSM</td><td>LGA1972s111</td><td>41.47</td></tr> <tr> <td colspan="3" style="text-align: center;">YEAR END</td></tr> <tr> <td>Mikes Donkeys, Donkey Hire for Billing Fayre 2023</td><td>LGA1972ss145</td><td>450.00</td></tr> <tr> <td>NCALC, Membership 2023/2024 ISA & Data Protection officer fee</td><td>LGA1972s143</td><td>2990.13</td></tr> <tr> <td>Northants Acre, Annual membership from April 2023-March 2024</td><td>LGA1972s111</td><td>48.00</td></tr> <tr> <td>D F Phipps, Mow & Strim Leys, Church Way & Celebration Ave x 1, Bellinge field & football pitch x 1, Gt Billing pocket park and sports field x 1, Lt Billing Village Green x 1</td><td>OSA1906SS9&10</td><td>1452.00</td></tr> <tr> <td>SSE, Unmetered Supply Street Lighting & CCL Gt Billing March</td><td>PCA1957s.3</td><td>296.59</td></tr> <tr> <td>SSE, Unmetered Supply Street Lighting Lt Billing March</td><td>PCA1957s.3</td><td>14.88</td></tr> <tr> <td>South Northants Responders, 1st Aid cover for Billing Fayre 2023</td><td>LGA1972ss145</td><td>300.00</td></tr> </tbody> </table> <p>b The schedule showing Income and Expenditure compared to Budget up to 31.03.23 had been forwarded to all Members. RESOLVED this be approved.</p>	ICO (Annual Registration Fee – Data Protection)	GDPR/DPA2018	35.00	Unicom, Telephone & Broadband for the Pavilion (March)	LGA1972s133	54.72	N J Barber (Minster Cleaning), Cleaning of the Pavilion for March	LGA1972s111	218.78	SSE, Unmetered Supply Street Lighting & CCL Gt Billing February	PCA1957s.3	239.07	SSE, Unmetered Supply Street Lighting Lt Billing February	PCA1957s.3	13.04	CPRE, Annual Membership from April 2023 – March 2024	LGA1972s111	36.00	SLCC, Clerks Annual Membership from 01/04/2023 – 31/03/2024	LGA1972s143	177.00	British Gas, Pavilion Electricity (14/02/23-14/03/2023)	LGA1972s111	533.90	NCALC, Clerk Training	LGA1972s111	36.00	DF Phipps, planting of 5 trees (Bellinge field/Lt billing)	OSA1906SS9&10	1890.00	FPWM LTD, Pavilion waste Collection February	LGA1972s111	94.62	DF Phipps, Install Plaque & Plinths x 1 Bellinge Field	OSA1906SS9&10	48.00	Beach Marketing, Payment of Winter 21 Magazine and printing	LGA1972s142	852.02	Small Business Payroll Salary, BackPay, Lump Sum month & fee (Mar)	LGA1972s112	11094.85	NEST, Pension Contribution for March	LGA1972s112	1027.32	O2, Clerk & GSM Mobile Phone April	LGA1972s133	46.89	BACA, 12x Flex Super Grip Handling Gloves GSM	LGA1972s111	41.47	YEAR END			Mikes Donkeys, Donkey Hire for Billing Fayre 2023	LGA1972ss145	450.00	NCALC, Membership 2023/2024 ISA & Data Protection officer fee	LGA1972s143	2990.13	Northants Acre, Annual membership from April 2023-March 2024	LGA1972s111	48.00	D F Phipps, Mow & Strim Leys, Church Way & Celebration Ave x 1, Bellinge field & football pitch x 1, Gt Billing pocket park and sports field x 1, Lt Billing Village Green x 1	OSA1906SS9&10	1452.00	SSE, Unmetered Supply Street Lighting & CCL Gt Billing March	PCA1957s.3	296.59	SSE, Unmetered Supply Street Lighting Lt Billing March	PCA1957s.3	14.88	South Northants Responders, 1 st Aid cover for Billing Fayre 2023	LGA1972ss145	300.00	
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046	Finance (continued)	
c	The Clerk reported that reconciled bank account balances as at 31.03.23 were: Current Account £24,436.24 Reserve Account £361,104.56	
d	RESOLVED that the cost of £1900.00 plus VAT to Kams Tree Care Ltd to pollard two willow trees to first union clearing houses by 2-3m and the remove dangerous tree in woodland be approved. GSM to arrange start date.	GSM
e	RESOLVED that the cost of £1479.00 plus VAT to South Northants Responders to supply the cost of a defibrillator on a lamppost in Little Billing be approved. The proposed location for the defibrillator on lamp post number 74 on the corner of Valley Crescent was approved subject to no objections from adjacent residents. GSM to make contact with residents.	Clerk GSM
f	RESOLVED that the cost of £500.00 plus VAT to South Northants Responders to supply the cost of five bleed kits to be installed alongside each of the parish defibrillators be approved. Clerk to look in to Northamptonshire Police Grant to see if eligible. If not will proceed through S137.	Clerk
g	RESOLVED that the cost of £900.00 plus VAT to Wellers Hadleys to prepare the new Bizzy Bears tenancy agreement be approved. Clerk to give authorisation to proceed.	Clerk
047	Other Matters	
a	Armed Forces Covenant It was approved that Billing parish Council will join the Armed Forces Covenant and the Chairman signed the document. Clerk to upload this on to the Parish Website.	Clerk
b	Scheme of Delegation Policy It was RESOLVED that the scheme of delegation policy be approved. Clerk to add onto the Parish Website.	Clerk
c	Annual Parish Meeting It was RESOLVED that the Annual Parish Meeting will be held at 7.00 pm on Monday 15 th May 2023 at Bernard Weston Pavilion, Gt. Billing.	
d	Annual Governance Review A discussion was had around the potential reduction of councillors from 14 to 12 (three in each ward) as there has been three positions available for the last two years which despite being advertised have not been filled. It was RESOLVED that a decision would be made nearer to the time. Cllr. Ward confirmed that he would actively look to fill the Ecton Brook position and will attend the Ecton Brook Residents Group Coffee morning to see if any attendees would be interested.	SW
e	Broken Neighbours Fence in Childrens Play Area Follow a conversation with the property owner and also sending a letter requesting that the fence is repaired, no action has yet been taken. It was RESOLVED that due to the safety of the children using the play area that the Parish Council will obtain some quotations to get the fence repaired. GSM to arrange.	GSM

Item no		Action
047 f	<p>Other Matters (continued)</p> <p>Motor Cycle Nuisance on Linear Park</p> <p>Cllr. Ward has advised that Cllr. Holland Delamere has received a reply from WNC advising that they are against additional motorbike measures being installed on Linear Park. Cllr. Ward will follow up with the police.</p>	SW
048 a	<p>Updates</p> <p>Clerk update</p> <p>The Clerk reported that</p> <ul style="list-style-type: none"> • The decision has been made to overrule the objections received and to proceed with implementation of the yellow lines as proposed on A4500 and Little Billing Way as advertised. • Vik from the Nene River Trust is still chasing the Environment Agency for the work permit for river works in Little Billing Pocket Park. It can take up to twelve weeks which will take it into May. • The refunding of £1777.40 for the connection works that were not needed when connecting the new street lamp in Great Billing Village has now been received and banked. • Andrew Leighton from visiting on Thursday 16th March to view the poor repair completed to the speed humps in Great Billing Village, outstanding work will be completed within the next six months. Reconstruction is needed however this will have to be assessed and then will be considered on the next scheme list 2024/2025. • Land and Property Registration have reviewed our land and will be submitting their report in readiness for Mays meeting. • She has been assisting with students from Northampton University's Nursing sector about the health and wellness services offered within the Parish for residents. • Public Space Protection Order Consultation has been completed. <p>b Sporting Update</p> <ul style="list-style-type: none"> • A signed contract has now been received from Abington Phoenix and the fixture list for the third team. I am still awaiting the second fixture list and have given a deadline of Friday 21st April. If not received the Pavilion will be available to hire for remaining dates. • A second cricket team have hired the field only for practice on selected Monday, Friday and Sundays throughout April. <p>c Anti-Social behaviour in Bellinge</p> <p>Cllr. Clark has been speaking to some of the youths and their parents on Bellinge and they have highlighted a couple of issues that he will be looking in to:</p> <ul style="list-style-type: none"> • How they are treated by the some of the police and PCSO's. • No where for them to socialise <p>d Bellinge Community House</p> <p>No updates have been received from WNC. Clerk to chase Debbie MacColl for the conclusion of the public consultation that was completed in February and March.</p>	Clerk

Item no		Action
048	<p>Updates (continued)</p> <p>e Ecton Brook Linear Park Cllr. Ward reported that he is at a loss. He intercepted a team of tree surgeons on Linear Park who had been sent by Cllr. Smith from WNC to check for dangerous trees but were under instruction not to engage in any maintenance or tidying up (he even had to point out the WNC boundary to them). This was prior to Cllr. Smith's walk through which Cllr. Ward was not invited too. He has since received a response from Cllr. Smith (WNC) advising that he didn't feel that any immediate attention was needed to the trees as felt none looked very dangerous or were imminently about to fall on someone. The brook was running clear and only a few places were being blocked by fallen branches. He did feel that some of the made-up paths could do with a clean up due to a layer of muck however that this was probably what you would expect in a woodland. Cllr. Clark (WNC) is meeting with Cllr. Smith (WNC) and will discuss with him further.</p> <p>f Working towards Climate Emergency Declaration The National Association of Local Councils (NALC) is holding an online lunchtime event from 1200 to 1315 on Wednesday 24 May 2023 to unveil the latest environmental projects local councils across England have been involved in to increase biodiversity and make an impact in reducing climate change. Cllr. Brede is unable to attend so the clerk has asked to let her know if anyone else would join in his absence.</p> <p>g Parish Objectives</p> <ol style="list-style-type: none"> i. Little Billing Notice Board An area has been highlighted on the corner of Valley Road by the entrance to the Pocket Park. This has been approved subject to no objections from adjacent residents. GSM to make contact with residents. ii. A4500 Bus Stop at Ecton Brook This has been jet washed by the GSM, and then referred to WNC. The needed repairs have now been added to the WNC maintenance list. iii. Planting of Wild Flower Meadows and Trees on Parish Land Plans are already in motion with the GSM to contact the resident to discuss their idea further. <p>h Parish Health and Safety</p> <ul style="list-style-type: none"> • A letter has been issued to all Pavilion users to ensure that they leave the shutter up due to it being a fire exit as previously discussed. • The clerk has chased Grahame Thompson the Health and Safety Officer for his report and recommendations, he has been off sick and has advised that she should receive this before the next meeting. <p>i Billing Fayre 2023 The GSM advised that bookings are coming in for the pitches. He has been in contact with the RSPCA and awaiting confirmation if they will be holding the dog show.</p>	PC

Item no		Action
049	<p><i>Leisure & Recreation</i></p> <p>a GSM Update GSM advised the following:</p> <ul style="list-style-type: none"> • It's back to grass cutting season • He's cleared graffiti from bus stops and the Deer's Leap Public House • He's created a snake carving on Belling Field <p>Little Billing Pocket Park Update</p> <p>b In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report:</p> <ul style="list-style-type: none"> • A volunteering session took place on 8th April. Five volunteers cut the grass, in the picnic area, main path edges and part of the Orchard. Part of the recreation area north of the Orchard was strimmed. The western area of the Orchard was cleared of fallen branches and briars, and litter and fly-tipped rubbish were collected and removed. <p>Ecton Brook Residents Group</p> <p>c None received</p>	SW
050	<p><i>Councillors Reports Not Covered Elsewhere</i></p> <p>a Cllr. Burbidge reported:</p> <ul style="list-style-type: none"> • On Saturday 8th April St Andrews Church held an Easter egg hunt and craft session which was attended by 70 children from the Parish. • He will be on a sabbatical from May to July. <p>b Cllr. Clements reported:</p> <ul style="list-style-type: none"> • The hole on the bridge on Waterfowl Walk leading to Valley Road has increased. The clerk reported this following last month's meeting and will send the reference number to Cllr. Kilbride for him to chase. • He has asked the clerk if she had any update regarding the possibility of white lines for Valley Road Car Park that had previously been declined by Highways. The Clerk advised that she has discuss this with Andrew Leighton and he is discussing this with WNC to see whether or not this can be done and will get back to her. <p>Cllr. Worthington reported:</p> <ul style="list-style-type: none"> • The mud and grass seem to be taking over the church pathway and has asked if the GSM could look into this and get approximate costs. 	Clerk
051	<p><i>Date of Next Meeting and Closure</i></p> <p>There being no further business the meeting was closed at 8.50pm.</p> <p>The next meeting will be the Annual Parish Meeting held at 7.00pm followed by Meeting of the Council held at 7.30 pm on Monday 15th May 2023 at Bernard Weston Pavilion, Gt. Billing.</p>	