



# BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON MONDAY 12<sup>th</sup> JUNE 2023 AT BERNARD WESTON PAVILION, GREAT BILLING

**PRESENT** Mr. S. Rockall (Vice Chairman of Billing Parish Council)  
Mrs C. Worthington, Mr. F. Brett, Mr J. Clements, Mr. M. Pearson, Mr. C. Shah and  
Mr S. Ward

**Also Present:** Mrs. C. Goodridge (Clerk to Billing Parish Council)  
Mr. P. Marks (Green Space Manager)  
Mr. D. Lang (Highways Warden)  
Cllr. P. Clark (WNC)  
PC. J. Ballin  
No Parishioners

Item no		Action
072	<p><b><i>Apologies for Absence</i></b> Apologies were received and accepted from Cllrs. Mrs. G. Chaggar, Cllrs. Mr D. Brede, Rev. R. Burbidge and Mr. J. A. Marlow Chairman. Apologies were also received from Unitary Cllr. Mr K. Holland-Delamere (WNC) and Mr J. Hill (WNC).</p>	
073	<p><b><i>Minutes</i></b> The Minutes of the Parish Council Meeting held on 15<sup>th</sup> May 2023 (Folio Nos. 027/2023 – 032/2023) were approved and signed as a true record.</p>	
074	<p><b><i>To Receive Declarations of Interest Under the Council's Code of Conduct</i></b> None Received</p>	
075	<p><b><i>To receive requests for dispensation</i></b> None received</p>	
076	<p><b><i>Public Forum</i></b> None present</p>	
077	<p><b><i>Reports from Outside Agencies</i></b> a Jon Ballin reported:</p> <ul style="list-style-type: none"> <li>Following reports of parties and drug use in Little Billing Pocket Park he will request that more foot patrols take place.</li> </ul> <p>Cllr. Clark reported:</p> <ul style="list-style-type: none"> <li>That he has taken the decision to leave the Conservative Party and is now an independent. He will continue to work collaboratively with his fellow ward councillors to effectively voice the residents' concerns and needs.</li> </ul>	

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077	<p><b>Reports from Outside Agencies (continued)</b></p> <p>Cllr. Rockall thanked Cllr. Clark for the work that he does within the Parish and looks forward to continue working.</p> <p>c In his absence Damian Lang, Parish Highway Warden reported:</p> <ul style="list-style-type: none"> <li>• A un taxed / mot car has been removed from Station Road.</li> <li>• Damaged keep left sign on Great Billing Way Roundabout has been repaired.</li> <li>• Missing white lines on Wellingborough Road between Lings Way and Cherry Lodge Road has been relined (only took 3 three weeks).</li> <li>• Blocked drain in Station Road near street lamp 38 – awaiting WNC resolution.</li> <li>• Damaged sign on Great Billing Way- will be repaired within six months.</li> <li>• Overgrown footpath from private property in Oransay Close – awaiting WNC resolution</li> </ul> <p>d In his absence Cllr. Holland-Delamere reported:</p> <ul style="list-style-type: none"> <li>• ANPR Fishponds/ Great Billing Way – Highways have submitted the application on time and in full, we expect to hear officially from Department of Transport during June / July as there is a parliamentary process to go through.</li> <li>• Number 17 Buses - The bus strategy group is still waiting for a consultant's report before they discuss what to do next. The transport policy needs reviewing and reimagining and because WNC has only recently appointed someone to a vacant position they are way behind where they need to be in sorting the issues. It's likely to come more under the community transport area rather than fixed bus routes.</li> </ul>	
078	<p><b>Planning</b></p> <p>To consider the following planning applications:</p> <p>a WNN/2023/0396 - 3 Kensington Gate, Penfold Drive, Great Billing - T1 - Scotts Pine (standing dead tree) to be removed, leave 10 ft monolith for wildlife and bird boxes - <b>No comments or objections.</b></p> <p>b WNN/2023/0437 - 37 Coneygree Court, Bellinge - Change of use from dwellinghouse (use class C3) to house in multiple occupation (use class C4) for 4 occupants - <b>No comments or objections.</b></p> <p>c WNN/2023/0443 - 16 Geldock Road, Little Billing - First floor side extension and conversion of existing garage with pitched roof - <b>No comments or objections.</b></p> <p>d WNN/2023/0488 – Beech House, 44 Penfold Lane, Great Billing – First floor extension forming two additional bedrooms (with en-suites) necessitating new roof with storage (attic trusses), single storey rear extension to form kitchen extension and garden room, plus utility, wc and internal alteration to form granny annex - <b>No comments or objections.</b></p> <p>e The following determinations had been received from WNC:</p> <ul style="list-style-type: none"> <li>• <b>WNN/2022/1200</b> - Land Adj To, 24 Church Lane, Little Billing - Construction of a two-bedroom dwelling – <b>Approved</b></li> </ul>	

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078 e	<p><b>Planning (continued)</b></p> <ul style="list-style-type: none"><li>• <b>WNN/2023/0329</b> - 23 Valley Road, Little Billing - Two storey extension to side and rear of existing dwelling and convenience store (mixed use class C7E) – <b>Approved</b></li><li>• <b>WNN/2023/0350</b> - Coppers, 22 Penfold Drive, Great Billing - Introduction of new window in living room to the front of existing dwelling – <b>Approved</b></li></ul>																																					
079 a	<p><b>Finance</b></p> <p>The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table><tr><td>Footprint, Pavilion General Waste Removal (March)</td><td>LGA1972s111</td><td>55.32</td></tr><tr><td>Initial, Pavilion Washroom Hygiene (May 2023 – April 2024)</td><td>LGA1972s111</td><td>44.58</td></tr><tr><td>Wave, Pavilion Water Bill (Feb – May)</td><td>LGA1972s111</td><td>51.18</td></tr><tr><td>Unicom, Telephone &amp; Broadband for the Pavilion (May)</td><td>LGA1972s133</td><td>63.05</td></tr><tr><td>N J Barber (Minster Cleaning), Cleaning of the Pavilion (May)</td><td>LGA1972s111</td><td>241.54</td></tr><tr><td>Footprint, Pavilion General Waste Removal (April)</td><td>LGA1972s111</td><td>94.30</td></tr><tr><td>NEST, Pension Contribution for May</td><td>LGA1972s112</td><td>464.12</td></tr><tr><td>Zurich, Annual Insurance Premium 2023/24 including the GSM vehicle</td><td>LGA1972s111</td><td>2679.48</td></tr><tr><td>Small Business Payroll, Salary &amp; monthly fee (May)</td><td>LGA1972s112</td><td>4749.43</td></tr><tr><td>O2, Mobile Phones (May)</td><td>LGA1972s133</td><td>54.99</td></tr><tr><td>D F Phipps, installation of plaque on Bellinge Field 844</td><td>OSA1906SS9&amp;10</td><td>48.00</td></tr><tr><td>D F Phipps, Mow &amp; Strim the Leys x 3, Church Way &amp; Celebration Ave x 4, Bellinge Field x 4 &amp; football pitch x 3, Gt Billing pocket park x 2 and sports field X 4, Lt Billing Village Green X 2, Planting of wild flowers</td><td>OSA1906SS9&amp;10</td><td>4950.00</td></tr></table>	Footprint, Pavilion General Waste Removal (March)	LGA1972s111	55.32	Initial, Pavilion Washroom Hygiene (May 2023 – April 2024)	LGA1972s111	44.58	Wave, Pavilion Water Bill (Feb – May)	LGA1972s111	51.18	Unicom, Telephone & Broadband for the Pavilion (May)	LGA1972s133	63.05	N J Barber (Minster Cleaning), Cleaning of the Pavilion (May)	LGA1972s111	241.54	Footprint, Pavilion General Waste Removal (April)	LGA1972s111	94.30	NEST, Pension Contribution for May	LGA1972s112	464.12	Zurich, Annual Insurance Premium 2023/24 including the GSM vehicle	LGA1972s111	2679.48	Small Business Payroll, Salary & monthly fee (May)	LGA1972s112	4749.43	O2, Mobile Phones (May)	LGA1972s133	54.99	D F Phipps, installation of plaque on Bellinge Field 844	OSA1906SS9&10	48.00	D F Phipps, Mow & Strim the Leys x 3, Church Way & Celebration Ave x 4, Bellinge Field x 4 & football pitch x 3, Gt Billing pocket park x 2 and sports field X 4, Lt Billing Village Green X 2, Planting of wild flowers	OSA1906SS9&10	4950.00	
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b	The schedule showing Income and Expenditure compared to Budget up to 31.05.23 had been forwarded to all Members. RESOLVED this be approved.																																					
c	<p>The Clerk reported that reconciled bank account balances as at 31.05.23 were:</p> <table><tr><td>Current Account</td><td>£14,064.82</td></tr><tr><td>Reserve Account</td><td>£431,793.41</td></tr></table>	Current Account	£14,064.82	Reserve Account	£431,793.41																																	
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080 a	<p><b>Other Matters</b></p> <p>Signs in Little Billing</p> <p>Cllr. Clements has requested that the Parish Council approach WNC Highways to look to install “No parking on the grass verge” and “30MPH” signs around Valley Road. It was RESOLVED that the clerk would make contact with WNC.</p>	Clerk																																				
b	<p>Street Signs in Bellinge</p> <p>In Cllr. Chaggars absence, the Clerk reported that Cllr. Chaggar advised that there are various broken and missing street signs in Bellinge. The Clerk has asked Cllr. Chaggar to provide her with a list in order that she can report them to WNC.</p>	GC																																				

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081	<p><b>Updates</b></p> <p>a Clerk update The Clerk reported that</p> <ul style="list-style-type: none"> <li>• Lt Billing Pocket Park - Awaiting start date from Woodland &amp; Water Management so that the nesting survey can be booked in. this was chased today.</li> <li>• Bench on Station Road Great Billing – No response from WNC after chasing weekly.</li> <li>• Lt Billing Notice Board - No response from WNC after chasing weekly.</li> <li>• Drop Kerb Bellinge Field – Currently awaiting WNC to decide if planning is required or not.</li> <li>• Grant application to Northamptonshire Police for the bleed kits -m Still awaiting response.</li> <li>• Tenancy agreement for Bizzy Bears is now with the client.</li> <li>• External Audit – All documents have been sent to PKF Little John. Now awaiting the conclusion.</li> <li>• Exercise of Public Rights – Has been advertised</li> <li>• Land Registry – Awaiting appointment date from Land &amp; Property Registration (LPR)</li> <li>• Parish Street Lamps – Street lamp numbers 14 and 61 are due to be repaired before the end of this week.</li> </ul> <p>b Sporting Update</p> <ul style="list-style-type: none"> <li>• No update to be given</li> </ul> <p>c Anti-Social behaviour in Bellinge PC. Ballin advised that the anti-social behaviour has reduced around Fieldmill Road area of Bellinge.</p> <p>d Bellinge Community House Alice of Community Spaces has contacted the clerk to request a meeting to discuss their future plans at Bellinge Community House. The Clerk is awaiting them to confirm a date.</p> <p>e Ecton Brook Linear Park Cllr. Ward advised that a meeting between himself, Unitary Councillors and Simon Bowers from WNC is currently being arrange to discuss the future / maintenance of Linear Park. He also asked PC Ballin for an update regarding the illegal riding of motor cycles through Linear Park. PC Ballin advised that he would get PCSO Hoadley or Harrison to make contact with Cllr. Ward to discuss this further.</p> <p>f Working towards Climate Emergency Declaration Held Over</p> <p>g Parish Health &amp; Safety Clerk is awaiting Grahame Thompson to make appointment to go through documents he has sent.</p>	

Item no		Action
081 h	<p><b>Updates (continued)</b></p> <p>Billing Fayre 2023</p> <p>Cllr. Rockall asked all councillors if they could all make time to help set up/clear down or help with the crockery smash. Cllr. Rockall also requested for people to donate any old crockery that can be used.</p>	All
082 a	<p><b>Leisure &amp; Recreation</b></p> <p>GSM Update</p> <p>GSM advised the following:</p> <ul style="list-style-type: none"> <li>Ecton Brook Residents Group area has been mowed and bushes trimmed in Sally Jordans absence.</li> <li>Installation of the two benches on Bellinge Field has been completed.</li> <li>The removal of debris / brash from Bellinge Field has been completed.</li> <li>Phonebox in Great Billing repaired on a number of occasions due to vandalism (crime reference number 23/000337558).</li> <li>Goal mouths have been reseeded at Great Billing Pocket Park and Bellinge Field.</li> <li>The fence work on The Leys is now in progress.</li> <li>Fly tipping has been removed from Billing Brook in Little Billing.</li> <li>The pavilion clock has been removed needs to be replaced due to the mechanism being burnt out.</li> </ul>	
b	<p>Little Billing Pocket Park Update</p> <p>In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report:</p> <ul style="list-style-type: none"> <li>A volunteering session took place on 27th May. Five volunteers cut the grass, in the picnic area, main path edges and part of the recreation area was strimmed. Litter and fly-tipped rubbish were collected and removed.</li> </ul>	
c	<p>Ecton Brook Residents Group</p> <p>None received</p>	
083 a	<p><b>Councillors Reports Not Covered Elsewhere</b></p> <p>Cllr. Clements wanted to advise that the hole in Little Billing Village Green still hasn't been filled. The clerk will chase this. He also wanted to know if the clerk has heard anything from Highways regarding the white lines in Valley Road car park. The clerk advised she hadn't but will chase this.</p>	Clerk
b	<p>Cllr. Worthington requested that St Andrews Church Yard be added to next month's agenda.</p>	
c	<p>Cllr. Pearson wanted to make the council aware of the land that was being sold on between Wellingborough Road and Ashmead. The Clerk advised that following a review by Highways, planning permission was granted in September 2022 for four dwellings.</p>	
d	<p>Cllr. Ward wanted to thank Paul for installing the wooden bench behind Millbank, Ecton Brook and asked if would be possible to strim around it. He also wanted to</p>	

Item no		Action
083	<b><i>Councillors Reports Not Covered Elsewhere</i></b> make the council aware that a complaint has been raised regarding noise from Ecton One.	
084	<b>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded.</b>	
085	Member discussed the tender documents map for the Bellinge Field Pathworks & Turning Circles Contract and RESOLVED to agree both the specification and map.	Clerk
086	RESOLVED that the cost of £187.20 plus VAT to National World Publishing Limited to advertise the tender opportunity be approved. Clerk to give authorisation to proceed.	Clerk
087	RESOLVED that the Chairman will open the tender documents with the Clerk for quotation evaluation on Thursday 6th July 2023.	JM Clerk
088	<b><i>Date of Next Meeting and Closure</i></b> There being no further business the meeting was closed at 8.18pm.  The next meeting will be held at 7.30pm on Monday 10 <sup>th</sup> July 2023 at Bernard Weston Pavilion, Gt. Billing.	