



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD AT

7.30pm ON MONDAY 13th MARCH 2023
AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT

J. A. Marlow (Chairman of Billing Parish Council)
 Cllrs. Mrs C. Worthington, Mr D. Brede, Mr. F. Brett, Cllr Rev. R. Burbidge, Mr J. Clements, Mr S. Rockall and Mr. C. Shah.

Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)
 Mr. P. Marks (Green Space Manager)
 Cllr. Mr P. Clark (WNC)
 Cllr. Mr A. Kilbride (WNC)
 No Parishioners

Item no		Action
026	<p><i>Apologies for Absence</i> Apologies were received and accepted from Cllr. Mr S. Ward. Apologies were also received from Highways Warden, Mr. D. Lang, Neighbourhood Warden David Samuels and Unitary Councillors Mr K. Holland-Delamere (WNC) and Mr J. Hill (WNC).</p>	
027	<p><i>Minutes</i> The Minutes of the Parish Council Meeting held on 13th February 2023 (Folio Nos. 006/2023 – 011/2023) were approved and signed as a true record.</p>	
028	<p><i>To Receive Declarations of Interest Under the Council's Code of Conduct</i> No declared</p>	
029	<p><i>Public Forum</i> None present</p>	
030	<p><i>Reports from Outside Agencies</i> a Cllr. A. Kilbride reported the following:</p> <ul style="list-style-type: none"> • WNC Highways have attended Valley Road and have now filled thirteen pot holes. The rest of the holes will be completed within the next six months. • The damage on Little Billing Village Green will be back filled and reseed within three weeks. • There is a fallen tree at Bramley Close. • There is a blockage along Billing Brook at the weir, the clerk advised that this was reported but has been advised by WNC that it can't be investigated until the water levels reduce. 	

Item no		Action
030	<p><i>Reports from Outside Agencies (continued)</i></p> <p>b Cllr. P. Clark reported the following:</p> <ul style="list-style-type: none"> • He has taken a walk around Bellinge and noticed a considerable amount of fly tipping and rubbish. He will be working with the Neighbourhood Warden to reduce this. • Ecton Brook Hub – He wanted to advise that the plans are available to view. Cllr. Rockall asked why the Hub has not been included in the gated community, Cllr Clark advised he was unsure. • They are awaiting to find out the legal ramifications if the illegal clothes bins are removed without the permission of the owner. He will keep us updated. <p>c In his absence Damian Lang, Parish Highway Warden reported:</p> <ul style="list-style-type: none"> • Potholes just before the roundabout with Lings Way on Wellingborough Road • Damaged keep left sign damaged on Great Billing way. • Potholes at entrance to Riverwell. Highways to monitor. • Potholes on speed humps on Fishpond Road. <p>d In his absence Cllr. Holland-Delamare reported:</p> <ul style="list-style-type: none"> • On Monday 27th February he attended a litter pick to clear Foskitt Court on Bellinge. Only Ashleigh the Neighbourhood Warden, a litter womble and himself attended. They cleared 8 bags of rubbish. Cllr Paul Clark had previously reported several fly tips, some had been removed and Ashleigh was going to escalate the remaining. • The lights at the pedestrian crossing between the Deer's Leap and MUGA are out. I reported them this morning on route to the Warm Hub. • He has attended the warm hub at Bellinge Community House a few times and talked with both residents and the walking groups. 	
031	<p><i>Planning</i></p> <p>a To consider the following planning applications:</p> <ol style="list-style-type: none"> 1. To consider the following planning applications: WNN/20223/0158 – 30 Leatherworks Way, Great Billing - Double storey side extension and single-storey rear extension 2. WNN/2023/0165 - 4 Dandelion Villas, Ecton Brook - Conservatory to rear of property <p>No comments or objections</p> <p>b The following determinations had been received from WNC:</p> <ol style="list-style-type: none"> 1. WNN/2022/1235 - 18 Pippin Lane, Little Billing - Single storey rear and side extension, conversion of existing garage and erection of new timber garage in garden and installation of new gate in front of fence - Approved 	

Item no		Action																																														
032	<p>Finance</p> <p>a The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table><tr><td>Rialtas, Accounting software training</td><td>LGA1972s111</td><td>230.00</td></tr><tr><td>Unicom, Telephone & Broadband for the Pavilion (February)</td><td>LGA1972s133</td><td>58.12</td></tr><tr><td>N J Barber (Minster Cleaning), Cleaning of the Pavilion for January</td><td>LGA1972s111</td><td>218.78</td></tr><tr><td>FPWM LTD, Pavilion waste Collection January</td><td>LGA1972s111</td><td>111.07</td></tr><tr><td>SSE, Outstanding charge for new Gt Billing Street Lighting</td><td>PCA1957s.3</td><td>11.64</td></tr><tr><td>British Gas, Pavilion Electricity (16/01/23-14/02/2023)</td><td>LGA1972s111</td><td>660.30</td></tr><tr><td>Anglian Business, pavilion water Supply 10/11/22-09/02/23</td><td>LGA1972s111</td><td>48.04</td></tr><tr><td>DF Phipps, Install Plaque & Plinths x 4 Bellinge Field</td><td>OSA1906SS9&10</td><td>192.00</td></tr><tr><td>Small Business Payroll Salaries and monthly fee (February)</td><td>LGA1972s112</td><td>4160.61</td></tr><tr><td>NEST, Pension Contribution for February</td><td>LGA1972s112</td><td>389.04</td></tr><tr><td>Forde & McHugh, Repairs to Street lamps 23/38</td><td>PCA1957s.3</td><td>300.00</td></tr><tr><td>O2, Clerk & GSM Mobile Phone (21/01/23 – 20/02/23)</td><td>LGA1972s133</td><td>46.89</td></tr><tr><td>Leaflet Lady, to deliver 3800 copies of the parish new letter</td><td>LGA1972s142</td><td>285.00</td></tr><tr><td>Lonsdale Direct, Artwork and printing of Parish Magazine</td><td>LGA1972s142</td><td>680.00</td></tr></table> <p>b The schedule showing Income and Expenditure compared to Budget up to 28.02.23 had been forwarded to all Members. RESOLVED this be approved.</p> <p>c The Clerk reported that reconciled bank account balances as at 28.02.23 were:</p> <table><tr><td>Current Account</td><td>£13,496.91</td></tr><tr><td>Reserve Account</td><td>£380,782.80</td></tr></table> <p>d RESOLVED that the Internal Control Report for Quarter 3 be approved.</p> <p>e RESOLVED that the budget for Billing Parish Fayre budget be increased from £1000.00 to £1100 be approved. Clerk to update budget.</p> <p>f RESOLVED that the clerks proposed Ear Marked Reserves for 2023/2024 be approved. See appendix 1.</p> <p>g RESOLVED that the cost of £755.00 plus VAT to Rialtas be approved for the training of the clerk in the year end process 2022/2023 and ear marking reserves on Omega Accounting System be approved (retrospectively).</p>	Rialtas, Accounting software training	LGA1972s111	230.00	Unicom, Telephone & Broadband for the Pavilion (February)	LGA1972s133	58.12	N J Barber (Minster Cleaning), Cleaning of the Pavilion for January	LGA1972s111	218.78	FPWM LTD, Pavilion waste Collection January	LGA1972s111	111.07	SSE, Outstanding charge for new Gt Billing Street Lighting	PCA1957s.3	11.64	British Gas, Pavilion Electricity (16/01/23-14/02/2023)	LGA1972s111	660.30	Anglian Business, pavilion water Supply 10/11/22-09/02/23	LGA1972s111	48.04	DF Phipps, Install Plaque & Plinths x 4 Bellinge Field	OSA1906SS9&10	192.00	Small Business Payroll Salaries and monthly fee (February)	LGA1972s112	4160.61	NEST, Pension Contribution for February	LGA1972s112	389.04	Forde & McHugh, Repairs to Street lamps 23/38	PCA1957s.3	300.00	O2, Clerk & GSM Mobile Phone (21/01/23 – 20/02/23)	LGA1972s133	46.89	Leaflet Lady, to deliver 3800 copies of the parish new letter	LGA1972s142	285.00	Lonsdale Direct, Artwork and printing of Parish Magazine	LGA1972s142	680.00	Current Account	£13,496.91	Reserve Account	£380,782.80	Clerk
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033	<p>Other Matters</p> <p>a Meetings Calendar 2023/2024</p> <p>It was approved that the meetings would remain on the second Monday of the month apart from April and May which will be the third Monday and no meeting in August. Clerk to update the parish website.</p> <p>b Subsidence Claim</p> <p>Follow a discussion, it was agreed that as the Parish Council were not in possession of the land at Bellinge Field at the time the subsidence claim was made (2017) the solicitors will need to pursue this with WNC. Therefore, the standstill agreement will not be signed at this stage.</p>	Clerk																																														

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033	Other Matters (continued)	
c	Land & Property Audit It was RESOLVED that the offer from Land & Property Registration (LPR) to complete a free audit of our deeds and documents (apart from the cost of fuel) be approved. Clerk to make contact.	Clerk
d	Boundary review It was RESOLVED that the parish is happy with the new pattern of wards as proposed by Local Government Boundary Commission and requested that the clerk respond to them to confirm this.	Clerk
034	Updates	
a	Clerk update The Clerk reported that <ul style="list-style-type: none"> The magazines are now with the new delivery company so should start seeing those come through in the next couple of weeks. Vik from the Nene River Trust is still chasing the Environment Agency for the work permit for river works in Little Billing Pocket Park. As soon as he gets this he will be back in contact. Alice from Western Power has today agreed that they shall be refunding £1777.40 for the works that were not needed when connecting the new street lamp in Great Billing Village. This should be received before year end. Andrew Leighton from Kier will be revisiting on Thursday 16th March to view the poor repair completed to the speed humps in Great Billing Village. Street lamp numbers 23 and 38 have now been repaired. Comments were sent to WNC planning in relation to 11 Penfold Gardens. The grant payment has been made to Bellinge Community Pre-School. 	
b	Sporting Update The new contract was sent to Abington Phoenix but the clerk is yet to receive a response. Billing United have added a 6-7pm training session on a Tuesday. They have also been requested to remove the goal posts currently in the back corridor of the pavilion by June.	
c	Anti-Social behaviour in Bellinge No update	
d	Bellinge Community House Cllr. Brede confirmed that Bellinge Community House Charity has now held the final meeting.	

Item no		Action
034	<p>Updates (continued)</p> <p>e Ecton Brook Linear Park In his absence Cllr. Ward reported:</p> <ul style="list-style-type: none"> • He met with Cllr. Holland Delamere (WNC) 9th March to discuss the extension of the motorcycle barriers on Linear Park and the possibility to add barriers at the entrances to Linear Park from Riverwell and Millbank. • Councillor David Smith may get one of his staff to have a walk-through Linear Park so they can see what a mess the contractors have made of the site with shoddy workmanship. • Cllr. Holland Delamere is also going to contact Jane Carr as regards funding opportunities for Linear Park. <p>f Working towards Climate Emergency Declaration Cllr. Brede has advised no update at present.</p> <p>g Parish Objectives Held over</p> <p>h Parish Health and Safety The health and safety officer has now been to site and will be putting together a report which will be brought to the next Parish Council Meeting. Cllr. Rockall asked if the clerk would send a letter to Pavilion users to ensure that they leave the shutter up due to it being a fire exit.</p> <p>Billing Fayre 2023 The clerk confirmed that the Ice Cream van has now confirmed for Billing Parish Fayre. She is awaiting the up-to-date insurances from the band, ice cream van and bouncy castle as all are due to renew in early June 2023.</p>	Clerk
035	<p>Leisure & Recreation</p> <p>a GSM Update GSM advised the following:</p> <ul style="list-style-type: none"> • The three cherry trees have now been installed on Orchard Hill. • The area of Belling Field behind Station Mews is in the process of being cleared. • He's struggling to find a suitable place to plant an oak tree in both Ecton Brook and Little Billing for the Kings Coronation. It was suggested that maybe the type of tree is changed. He will look into this further. <p>b Little Billing Pocket Park Update No report received.</p> <p>c Ecton Brook Residents Group In her absence Sally Jordan, Ecton Brook Residents Association, had forwarded the following report:</p> <ul style="list-style-type: none"> • The book nook opposite Ecton Brook Primary School was subjected to serious vandalism. 	GSM

Item no		Action
035	<i>Leisure & Recreation (continued)</i>	
c	<p>Ecton Brook Residents Group</p> <ul style="list-style-type: none"> • Book nooks two, three and four will be situated in areas where they can be monitored. • Sally was nominated by the Ecton Brook community for a WNC Inspirational Women's Award. The councillors wanted to pass on their congratulations to Sally for winning the Community Award and for her fantastic work in supporting the Ecton Book Community. 	
036	<i>Councillors Reports Not Covered Elsewhere</i>	
a	<p>Cllr. Burbidge reported:</p> <ul style="list-style-type: none"> • There is an Easter family fun day taking place at St Andrews Church, Great Billing on Saturday 8th April. • He will be on a sabbatical from May to July. 	
b	<p>Cllr. Clements reported:</p> <ul style="list-style-type: none"> • A tree at the top of Orchard Hill has fallen. The GSM advised that this has come down onto the grass so is safe. The clerk will report this. • The bridge on Waterfowl Walk leading to Valley Road has a hole appeared. Clerk to report. • He has been advised by a garage tenant that the garages on Valley Road will be having the asbestos roofs removed and replaced. Cllr. Kilbride will look in to. • He has noticed that communal car parks across Northampton are being given white lines. He has asked Cllr. Kilbride if this would also be possible for the Valley Road Car Park as was previously been declined by Highways. Cllr. Kilbride requested that the Clerk discuss this with Andrew Leighton at Thursday's meeting. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
037	Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public were excluded.	
a	The review of the hire agreement of The Bernard Weston Pavilion was completed.	
b	Staff matters were discussed.	
038	<p><i>Date of Next Meeting and Closure</i></p> <p>There being no further business the meeting was closed at 9.21pm.</p> <p>The next Parish Council Meeting will be held at 7.30 pm on Monday 17th April 2023 at Bernard Weston Pavilion, Gt. Billing.</p>	

Appendix 1

Ear marked reserves	
	Amount
Grant	
BCH Unused Grant	£ 17,838.42
Capital Equipment	
Admin (rpl laptop/printer)	£ 3,000.00
Asset Mapping (Parish Online)	£ 483.00
Election Expenses	
Gt Billing	£ 1,000.00
Lt Billing	£ 1,000.00
Bellinge	£ 1,000.00
Ecton Brook	£ 1,000.00
Street Lighting	
Painting	£ 5,000.00
H&S Checks	£ 15,000.00
Pavilion	
Repairs/Maintenance/Modernisation	£ 50,000.00
Workshop	
Repairs & Maintenance	£ 1,500.00
Fencing	£ 1,500.00
Street Furniture / Assets	
War Memorial	£ 3,833.00
Telephone Box	£ 3,833.00
Trough/Water Pump	£ 1,833.00
Notice Boards	£ 2,833.00
Planters	£ 833.00
Bins, Bus Stops, Benches	£ 3,835.00
Billinge Field	
Pathways	£ 40,000.00
Fencing	£ 10,000.00
The Leys	
Fencing	£ 15,000.00
The Garden of Reflection	
Pathway from Lady Winefrides - Church	£ 5,000.00
Church (pathway/lighting) Grant from 2017	£ 1,503.00
Little Billing Pocket Park	
Pathways/Riverworks	£ 30,000.00
Ecton Brook	
Linear Park (grant from Sept 2000)	£ 500.00
Gt Billing Pocket Park	
Replacement Path	£ 15,000.00
Cricket Wicket Maintenance	£ 450.00
Planting	
Coronation Trees	£2,000

Playground	
New Equipment	£ 10,000.00
Muga	
Refurbishment	£ 5,200.00
CCTV	
Replacment Equipment	£ 5,000.00
Vehicle	
New Truck	£ 30,000.00
Tools & Consumables	
Capital Equipment	£ 3,000.00
Total	£ 287,974.42