



# BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON MONDAY 12<sup>th</sup> DECEMBER 2022 AT BERNARD WESTON PAVILION, GREAT BILLING

### PRESENT

J. A. Marlow (Chairman of Billing Parish Council)  
Cllrs. Mrs C. Worthington, Mr D. Brede, Mr. F. Brett, Rev. R. Burbidge, Mr J. Clements, Mr S. Rockall and Mr. C. Shah.

### Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)  
Mr. P. Marks (Green Space Manager)  
Mr. D. Lang (Highways Warden)  
Cllr. J. Hill (WNC)  
No Parishioners

		Action
<b>126</b>	<b><i>Apologies for Absence</i></b>	
126.1	Apologies were received and accepted from Cllr Mrs G. Chaggar, Mr M. Pearson and Mr S. Ward. Apologies were also received from Unitary Councillors Mr P. Clark and Mr K. Holland-Delamere.	
<b>127</b>	<b><i>Minutes</i></b>	
127.1	The Minutes of the Parish Council Meeting held on 14th November 2022 (Folio Nos. 052/2022 – 059/2022) were approved and signed as a true record.	
127.2	The Minutes of the Parish Council Meeting held on 28th November 2022 (Folio Nos. 060/2022 – 060/2022) were approved and signed as a true record.	
<b>128</b>	<b><i>To Receive Declarations of Interest Under the Council's Code of Conduct</i></b>	
128.1	None declared	
<b>129</b>	<b><i>Public Forum</i></b>	
129.1	None	
<b>130</b>	<b><i>Reports from Outside Agencies</i></b>	
130.1	Damian Lang, Parish Highway Warden reported: <ul style="list-style-type: none"> <li>Overmead Road sign that has been hit by a vehicle</li> </ul>	

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<b>131</b>	<b>Planning</b>																																																																			
131.1	<ol style="list-style-type: none"> <li><b>WNN/2022/1189</b> – 30 Cottage Gardens, Great Billing – Tree house in rear garden (retrospective)</li> <li><b>WNN/2022/1200</b> – Land adjacent to 24 Church Lane, Little Billing - Construction of a two-bedroom dwelling - <b>Objections sent</b></li> <li><b>WNN/2022/1230</b> – 26 Home Farm Close – Little Billing - Two storey extensions to side and rear together with garage conversion, new porch and incorporating first floor annex</li> <li><b>WNN/2022/1235</b> – 18 Pippin Lane, Little Billing - Single storey rear and side extension, conversion of existing garage and erection of new timber garage in garden and installation of new gate in front of fence – <b>Comments sent</b></li> </ol>																																																																			
131.2	<p>The following determinations had been received from WNC:</p> <ol style="list-style-type: none"> <li><b>WNN/2022/1006</b> - 19 Gallfield Court, Bellinge - Change of use from dwellinghouse (use class C3) to house in multiple occupation (use class C4) for five occupants – <b>Approved</b></li> <li><b>WNN/2022/1136</b> - The Catholic Presbytery, Great Billing - T1 Holly removal – <b>Approved</b></li> <li><b>WNN/2022/1171</b> - 16 Standing Stones, Great Billing -: Lawful Development Certificate for Proposed Change of Use of Dwellinghouse (Use Class C3) to Children's Care Home (Use Class C3(b)) – <b>Withdrawn</b></li> </ol>																																																																			
<b>132</b>	<b>Finance</b>																																																																			
132.1	<p>The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table border="1"> <tbody> <tr><td>Small Business Payroll Salaries and monthly fee (Dec)</td><td>LGA1972s112</td><td>3700.00</td></tr> <tr><td>Unicom, Telephone &amp; Broadband for the Pavilion (Nov)</td><td>LGA1972s133</td><td>57.98</td></tr> <tr><td>Play Inspection Co, Annual play equipment inspection</td><td>LGA1972s111</td><td>87.54</td></tr> <tr><td>Lexis Nexis, Updated Arnold Baker Book</td><td>LGA1972s111</td><td>131.99</td></tr> <tr><td>SSE, Unmetered Supply Street Lighting &amp; CCL Gt Billing</td><td>PCA1957s.3</td><td>244.52</td></tr> <tr><td>SSE, Unmetered Supply Street Lighting Lt Billing</td><td>PCA1957s.3</td><td>13.37</td></tr> <tr><td>N J Barber Minster Cleaning), Cleaning of the Pavilion for Oct</td><td>LGA1972s111</td><td>218.78</td></tr> <tr><td>Wave, Water Bill for pavilion 10/08 - 09/11</td><td>LGA1972s111</td><td>44.78</td></tr> <tr><td>British Gas, Pavilion Electricity Usage 17/10 – 15/11</td><td>LGA1972s111</td><td>96.85</td></tr> <tr><td>BACA, Road closed signs, rake, bin bags, gloves</td><td>LGA1972s111</td><td>91.30</td></tr> <tr><td>Northants CALC, Historic VAT Recovery</td><td>LGA1972s111</td><td>152.00</td></tr> <tr><td>Footprint, Pavilion General Waste Removal (Oct)</td><td>LGA1972s111</td><td>87.48</td></tr> <tr><td>NEST, Pension Contribution for Nov</td><td>LGA1972s112</td><td>426.03</td></tr> <tr><td>Small Business Payroll, Shortfall on November Salaries</td><td>LGA1972s112</td><td>750.70</td></tr> <tr><td>Lonsdale Direct, Printing of Parish Magazine</td><td>LGA1972s142</td><td>380.00</td></tr> <tr><td>Dor2Dor, Distribution of Parish Magazine</td><td>LGA1972s142</td><td>216.00</td></tr> <tr><td>SLCC, CILCA Qualification Fee</td><td>LGA1972s111</td><td>410.00</td></tr> <tr><td>Dura Pump, Repair of duck foot on Pavilion waste pump</td><td>LGA1972s111</td><td>2080.16</td></tr> <tr><td>O2, Clerk &amp; GSM Mobile Phone (21/11/22 – 20/12/22)</td><td>LGA1972s133</td><td>46.89</td></tr> <tr><td>D F Phipps, Mow &amp; Gt Billing pocket park and sports field x 1,</td><td>OSA1906s9 &amp; 10</td><td>420.00</td></tr> <tr><td>Lt Billing Village Green x 1</td><td></td><td></td></tr> <tr><td>KAMS, Removal of diseased tree from Gt Billing Pocket Park</td><td>OSA1906s9 &amp; 10</td><td>1440.00</td></tr> </tbody> </table> <p>Cllr. Rockall asked if we could just make one payment to Small Business payroll. The Clerk advised that she would discuss with Small Business Payroll Company.</p>	Small Business Payroll Salaries and monthly fee (Dec)	LGA1972s112	3700.00	Unicom, Telephone & Broadband for the Pavilion (Nov)	LGA1972s133	57.98	Play Inspection Co, Annual play equipment inspection	LGA1972s111	87.54	Lexis Nexis, Updated Arnold Baker Book	LGA1972s111	131.99	SSE, Unmetered Supply Street Lighting & CCL Gt Billing	PCA1957s.3	244.52	SSE, Unmetered Supply Street Lighting Lt Billing	PCA1957s.3	13.37	N J Barber Minster Cleaning), Cleaning of the Pavilion for Oct	LGA1972s111	218.78	Wave, Water Bill for pavilion 10/08 - 09/11	LGA1972s111	44.78	British Gas, Pavilion Electricity Usage 17/10 – 15/11	LGA1972s111	96.85	BACA, Road closed signs, rake, bin bags, gloves	LGA1972s111	91.30	Northants CALC, Historic VAT Recovery	LGA1972s111	152.00	Footprint, Pavilion General Waste Removal (Oct)	LGA1972s111	87.48	NEST, Pension Contribution for Nov	LGA1972s112	426.03	Small Business Payroll, Shortfall on November Salaries	LGA1972s112	750.70	Lonsdale Direct, Printing of Parish Magazine	LGA1972s142	380.00	Dor2Dor, Distribution of Parish Magazine	LGA1972s142	216.00	SLCC, CILCA Qualification Fee	LGA1972s111	410.00	Dura Pump, Repair of duck foot on Pavilion waste pump	LGA1972s111	2080.16	O2, Clerk & GSM Mobile Phone (21/11/22 – 20/12/22)	LGA1972s133	46.89	D F Phipps, Mow & Gt Billing pocket park and sports field x 1,	OSA1906s9 & 10	420.00	Lt Billing Village Green x 1			KAMS, Removal of diseased tree from Gt Billing Pocket Park	OSA1906s9 & 10	1440.00	Clerk
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<b>132</b>	<b><i>Finance (continued)</i></b>	
132.2	The schedule showing Income and Expenditure compared to Budget up to 30.11.22 had been forwarded to all Members. RESOLVED this be approved.	
132.3	The Clerk reported that reconciled bank account balances as at 30.11.22 were: Current Account £10,450.54 Reserve Account £392,349.07	
132.4	RESOLVED that the budget and precept of £175,450.00 for financial year 2023/2024 be approved. Clerk to complete PR1 form and send off the West Northamptonshire Council. Cllr. Rockall wanted to congratulate and thank the clerk on producing her first budget solo.	Clerk
132.5	RESOLVED that the estimate provided by Toyota at £907.89 plus VAT to complete annual mot, service and replace tyres be APPROVED. GSM to arrange.	GSM
132.6	RESOLVED that the estimate provided by Cost Cutters UK to supply two new green metal mesh benches for Bellinge Field at a cost of £961.92 (£480.96 each) plus VAT be APPROVED. GSM to arrange.	GSM
<b>133</b>	<b><i>Other Matters</i></b>	
133.1	The report prepared by The Play Inspection Company was discussed and accepted. The recommendations will be completed by the GSM.	GSM
133.2	The equipment request for 20 litter pickers and 20 hoops from Northants Litter Wombles was discussed and RESOLVED that a grant of £400.00 will be given towards this. Clerk to arrange.	Clerk
<b>134</b>	<b><i>Updates</i></b>	
134.1	Clerk update The Clerk reported that <ul style="list-style-type: none"> <li>Winter parish magazine has now been delivered. Cllr. Rockall wanted to say what a good edition it was, the cover caught his attention and the articles were engaging. Cllr Brede and Brett confirmed that they are yet to receive this. The Clerk will contact the delivery company for further information.</li> <li>Nene River Trust have now been and viewed the erosion of the banks of Billing Brook at Little billing Pocket Park on 17<sup>th</sup> November at 9.30am and have subsequently been back with a contractor to look at access and options available. She is currently awaiting the report and quotations.</li> <li>Cllr. P. Clark is still trying to get the Clothing bins from Bellinge removed</li> <li>Authorisation has been given to both Dura Pump and Raybell and Sons for agreed works to proceed and are now liaising with the GSM for start dates.</li> <li>Highways have been out and confirmed that three out of the speed humps in Great Billing Village need to be totally replaced and that works should be started within 28 days. The rest should be able to be laminated. Works are yet to have started so chasing with Alan Burns who will be the Parish liaison at West Northants Council as no response from Highways.</li> <li>Thank you to all that sent comments regarding the Parish bus services. These have been collated and forwarded onto the Lucy Crane.</li> </ul>	Clerk

		Action
<b>134</b>	<b>Updates (continued)</b>	
134.1	<p>Clerk update</p> <ul style="list-style-type: none"> <li>Payment has been received from E-On for power generated by the solar panels. However, the amount was only back dated to March when E-On Next took over from E-On Energy. Clerk is chasing payment for the period from May 2021 to March 2022.</li> <li>The Clerk reported that Cllr. Frank Bretts Parish Council e-mail has now been set up; it is <a href="mailto:fbrett@billing-pc.gov.uk">fbrett@billing-pc.gov.uk</a>.</li> </ul>	
134.2	<p>Sporting Update</p> <ul style="list-style-type: none"> <li>Abington Phoenix still has an outstanding balance of £100.00 to be paid by for Pavilion Hire from last season. The clerk has been chasing this with Rosbin Rajan who has not been returning calls or e-mails, however he has contacted today to find out why the Parish have hired the pitch to another cricket team. The clerk explained the hire of the pitch was for 2022 season only and as he has not contacted us to rebook for 2023 season or return calls or e-mails regarding the outstanding balance that it was hired to another club. She has advised that they are able to use the pitch however the fixtures for Abington Phoenix will have to be worked around Horton Cricket Clubs fixtures and Billing Parish Fayre.</li> </ul>	
134.3	<p>Anti-Social behaviour in Bellinge</p> <p>No reports of anything at present.</p>	
134.4	<p>Bellinge Community House</p> <p>Unitary Cllr. Hill confirmed that work is still ongoing to get another charity in to Bellinge Community House however this looks like it will not be until the current lease runs out.</p>	
134.5	<p>Ecton Brook Linear Park</p> <p>In his absence Cllr. Steve Ward advised that there are now more fallen trees. He will be asking Andrew Lewer to invite Simon Bower of WNC, who promised Andrew Lewer that the work needed would be completed by the end of September, to have a walk through to show how little work has been undertaken by WNC and the work that has been done has left it looking unsightly.</p>	
134.6	<p>Working towards Climate Emergency Declaration</p> <p>Cllr. David Brede attended the NCALC Climate Change meeting last month. He advised that there is a lot of positivity within Parishes however WNC seem to be a little behind. He has agreed to represent us at January's meeting.</p>	
<b>135</b>	<b>Leisure &amp; Recreation</b>	
135.1	<p>GSM Update</p> <ul style="list-style-type: none"> <li>Bushes in Ecton Brook at the side of the Supermarket has been pruned</li> <li>Bushes in Bellinge by the notice board have been pruned</li> <li>A diseased tree in Great Billing Pocket Park has been removed</li> </ul>	

		Action
<b>135</b>	<b><i>Leisure &amp; Recreation (continued)</i></b>	
135.2	<p>Little Billing Pocket Park Update</p> <p>In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report:</p> <p>A volunteering session took place on 10<sup>th</sup> December where four volunteers pruned some of the fruit trees and collected and removed the litter. Due to the weather the ground was too hard to plant the new hedgerow so the whips are being stored in the green house until the January season.</p>	
135.3	<p>Ecton Brook Residents Group</p> <p>In her absence Sally Jordan, Ecton Brook Residents Association, had forwarded the following report:</p> <ul style="list-style-type: none"> <li>• The Christmas events are now in place for the Christmas period (Advent Window Trail, Carol singing and a visit from the man in the red suit).</li> <li>• Ecton Brook Residents Group have had a brilliant response from the residents of Ecton Brook with the donating of children's gifts with more coming from the Parish Churches via Rev. R. Burbidge. These are now currently being distributed.</li> <li>• The work continues to secure a Community Hub in Ecton Brook with the assistance of Unitary Councillors P. Clark, J. Hill and K. Holland-Delamere. Cllr. James Hill has confirmed that they are currently looking at the care home next to the shops.</li> </ul>	
<b>136</b>	<b><i>Councillors Reports Not Covered Elsewhere</i></b>	
136.1	Cllr. Clements asked if there was any update regarding the damage to Little Billing Village Green. Cllr. Marlow advised that Cllr. Kilbride had taken that on and will ask him to contact him directly.	JM
136.2	Cllr. Brede has confirmed that Bellinge Community House Charity has one final meeting in the New Year and then the charity will be closed.	
<b>137</b>	<b><i>Councillors Reports Not Covered Elsewhere</i></b>	
	<b><i>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and the public are excluded from the next items on the agenda:</i></b>	
137.1	Pavilion Hire - Item withdrawn	
<b>138</b>	<b><i>Date of Next Meeting and Closure</i></b>	
138.1	<p>There being no further business the meeting was closed at 8.11pm.</p> <p>The next Parish Council Meeting will be held at 7.30 pm on Monday 9<sup>th</sup> January 2023 at Bernard Weston Pavilion, Gt. Billing.</p>	