



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON MONDAY 26th SEPTEMBER 2022 AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT

J. A. Marlow (Chairman of Billing Parish Council)
Cllrs. Mrs G. Chaggar, Mrs C. Worthington, Rev. R. Burbidge, Mr J. Clements, Mr M. Pearson.

Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Mr D. Samuels (Neighbourhood Warden)
Cllr. Mr. A. Kilbride (WNC)
Cllr. Mr K. Holland-Delamere (WNC)
Cllr. Mr J. Hill (WNC)
Cllr. Mr P. Clark (WNC)
Seven Parishioners

		Action
095	<i>Apologies for Absence</i>	
95.1	Apologies were received and accepted from Cllrs. Mr D. Brede, Mr S. Rockall and Mr. C. Shah. Apologies were also received from Highways Warden Damian Lang.	
096	<i>Minutes</i>	
96.1	The Minutes of the Parish Council Meeting held on Monday 11 th July 2022 (Folio Nos. 036/2022 - 041/2022) were approved and signed as a true record.	
097	<i>Minutes</i>	
97.1	The Minutes of the Extraordinary Meeting of Billing Parish Council held on Monday 1 st August 2022 (Folio Nos. 042/2022 - 043/2022) were approved and signed as a true record.	
098	<i>Declarations of Interest</i>	
98.1	None declared	
099	<i>Public Forum</i>	
99.1	A number of residents wanted to object to the relocation of the Little Billing noticeboard. It has been installed 45cm from a resident's driveway obscuring their view when reversing. Cllr. Marlow refuted this and quoted section 201 from The Highway Code regarding reversing onto to road way. Residents also wanted to advise that the noticeboard installed is unsightly not fit for purpose. They would like the Parish Council to reconsider its location and suggested the area opposite Valley Road Stores. The board will be refurbished prior to any relocation.	

		Action
099	Public Forum (continued)	
99.2	It was also requested that Billing Parish look into the installation of a defibrillator in Little Billing.	
100	Reports from Outside Agencies	
100.1	<p>In his absence Damian Lang, Parish Highway Warden reported:</p> <ul style="list-style-type: none"> • Bollard missing from behind Ecton Brook shop. Yellow foam has been placed in the hole due to health and safety issue and awaiting repair. • A skip placed in a disable parking bay in Trussell Road. Skip company due to have relocated Saturday. • Dog waste bin has been removed from behind Fisher Close and Glade Close. Is to be replaced. • Large cracks on Three-mile walk have been repaired. • Damaged speed humps on Fishponds Road near MUGA have been marked out for repair. • Green lens on Fishponds Road traffic lights repaired 	
101	Planning	
101.1	<ol style="list-style-type: none"> 1. WNC/22/00034/WASFUL – Great Billing Water Recycling Station, Lower Ecton Lane - Construction of a Motor Control Centre (MCC) Kiosk 2. WNN/2022/0645 / WNN/2022/0646 – The Priory, 1 Orchard Hill – Revised listed Building Consent and planning application for single storey office extension 3. WNN/2022/0676 - 29 Lakeside Drive, Ecton Brook - Two storey side extension with basement below, single storey extension, garage conversion and extension 4. WNN/2022/0732 – 65 Russet Drive, Little Billing – Extension with hipped roof over existing double garage. Conversion of existing garage. Erection of new double garage. Infill front extension to for larger porch and first floor hall. 5. WNN/2022/0747 - Our Lady of Perpetual Succour Rc Church, Great Billing - Construction of entrance lobby/wc facilities and formation of disability access ramp. 6. WNN/2022/0770 - Land at Fishponds Road, Bellinge – Prior notification of 5G equipment including installation of 15m H3G street pole and additional equipment cabinets. 7. WNN/2022/0796 - 26 Home Farm Close, Little Billing - Two storey extensions to side and rear together with garage conversion, new porch and incorporating first floor annex 8. WNN/2022/0799 - 10 Chantry Close, Great Billing - Ground floor front extension 9. WNN/2022/0801 - 10 Station Road, Great Billing – Single storey rear extension 10. WNN/2022/0867 – Land at Manorfield Road, Little Billing – Prior notification for installation of 20-meter street pole accommodating 6 no antennas and installation of 2no ground-based equipment cabinets along with ancillary works 11. WNN/2022/0890 - 49 Fishers Close, Little Billing - Two storey rear extension 	

		Action
101	Planning (continued)	
101.1	<ol style="list-style-type: none"> 12. WNN/2022/0894 - Stone House Great Billing Park - TPO E (NNC6) - G1 Oak - Reduce limbs by 3-4m where there are good (120mm diameter) lateral growth points to produce a healthy canopy and lightly thin (20-30%) the upper canopy of one large limb on the west side of the tree to reduce sail area 13. WNN/2022/0899 - 11 Pound Lane, Great Billing - T1 Willow - Reduce by up to 2m, T2 Horse Chestnut - Reduce by up to 2m, T3 Line of Yew - Trim up and tidy up to 1m, T4 Yew - Reduce by up to 2m, T5 Yew - Reduce by up to 2m 14. WNN/2022/0969 - Stone House Great Billing Park - TPO E (NCC 6) - G1 - Cut back overgrown and dangerous trees 15. WNN/2022/1006 - 19 Gallfield Court, Bellinge - Change of use from dwellinghouse (use class C3) to house in multiple occupation (use class C4) for five occupants 16. WNN/2022/1028 - 26 Home Farm Close, Little Billing - Two storey extensions to side and rear together with garage conversion, new porch and incorporating first floor annex 	
101.2	<p>The following determinations had been received from WNC:</p> <ol style="list-style-type: none"> 1. WNN/2021/1154 - 26 Fishers Close, Lt Billing - Demolition of existing rear ground floor section & erection of new rear ground floor flat roof extension to project from rear of garage - Approved 2. WNN/2022/0210 - 31 Valley Road, Little Billing - Erection of Garage to side of house - Approved 3. WNN/2022/0250 - Mayleigh House, 1A Orchard Hill, Little Billing - Construction of detached storage building – Closed with no decision 4. WNN/2022/0280 - 29 Riverwell, Ecton Brook - Two storey side and rear extension - Approved 5. WNN/2022/0463 - Church Lane Cottage, 27 - 29 Church Lane, Little Billing - Listed Building Consent application for replacement of 2no external wooden doors, 1no UPVC kitchen door and 3no single glazed windows – Approved 6. WNN/2022/0468 - 75 Station Road, Great Billing- Single storey rear extension – Approved 7. WNN/2022/0623 - 102 Valley Road, Little Billing - Single storey rear and side extension – Approved 8. WNN/2022/0676 - 29 Lakeside Drive, Ecton Brook - Two storey side extension with basement below, single storey extension, garage conversion and extension – Approved 9. WNN/2022/0701 - Old Rectory, Elwes Way, Gt Billing - T1 & T2 Evergreen Oaks and T3 Cedar - Removal of trees infected with leaf-miner (Phyllonorycter messaniella)- Approved 10. WNN/2022/0732 - 65 Russet Drive, Little Billing - Extension with hipped roof over existing double garage. Conversion of existing garage. Erection of new double garage. Infill front extension to for larger porch and first floor hall. – Approved 11. WNN/2022/0770 - Land at Fishponds Road - Prior notification of installation of 5G equipment, including installation of a 15-meter H3G street pole and additional cabinets - Prior Approval Granted 	

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102.1	The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following: <table><tr><td>Small Business Payroll Salaries and monthly fee (July)</td><td>LGA1972s112</td><td>3700.00</td></tr><tr><td>Dura Pump, Repairs to Sewerage Pump and Pipe work</td><td>LGA1972s111</td><td>3112.44</td></tr><tr><td>Sywell Mowers, Repair to 2nd GSM Mower</td><td>LGA1972s111</td><td>250.00</td></tr><tr><td>Rialtas, Making TAX Digital</td><td>LGA1972s111</td><td>70.80</td></tr><tr><td>Raybell & Sons, Repair to Bellinge Field Footpath</td><td>HA1980SS43,50</td><td>23760.00</td></tr><tr><td>Day & Coles, Water Bowser and pressure washer</td><td>LGA1972s111</td><td>4980.00</td></tr><tr><td>Wicksteed, Supply & Installation of Trim Trail</td><td>LGA(MP)1976</td><td>5005.19</td></tr><tr><td>SSE, Unmetered Supply Street Lighting & CCL (June)</td><td>PCA1957s.3</td><td>266.50</td></tr><tr><td>O2, Clerk & GSM Mobile Phone (21/06/22 – 20/07/22)</td><td>LGA1972s133</td><td>46.89</td></tr><tr><td>Unicom, Telephone & Broadband for the Pavilion (July)</td><td>LGA1972s133</td><td>52.88</td></tr><tr><td>NEST, Pension Contribution for July</td><td>LGA1972s112</td><td>370.55</td></tr><tr><td>Small Business Payroll, Shortfall on July Salaries</td><td>LGA1972s112</td><td>392.70</td></tr><tr><td>Footprint, Pavilion General Waste Removal (June)</td><td>LGA1972s111</td><td>84.30</td></tr><tr><td>British Gas, Pavilion Electricity Usage (15/06/22-14/07/2022)</td><td>LGA1972s111</td><td>66.48</td></tr><tr><td>Barclaycard Commercial, Statement July</td><td>LGA1972s111</td><td>92.78</td></tr><tr><td>N J Barber (Minster Cleaning), Cleaning of the Pavilion for July</td><td>LGA1972s111</td><td>218.78</td></tr><tr><td>Western Power, DNO Connection, Street Lamp High St Gt Billing</td><td>PCA1957s.3</td><td>3563.93</td></tr><tr><td>Fox Waste, Empty Pavilion Drain as blocked</td><td>LGA1972s111</td><td>120.00</td></tr><tr><td>O2, Clerk & GSM Mobile Phone (21/07/22 – 20/08/22)</td><td>LGA1972s133</td><td>46.89</td></tr><tr><td>Parish 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102.2	The schedule showing Income and Expenditure compared to Budget up to 31.08.22 had been forwarded to all Members. RESOLVED this be approved.																																																																																																																
102.3	The Clerk reported that reconciled bank account balances as at 31.08.22 were: Current Account £24,727.56 Reserve Account £301,940.32																																																																																																																
102.4	RESOLVED that a donation of £500 be made to the Royal British Legion and poppy wreaths obtained for laying at the two war memorials. Clerk to arrange	Clerk																																																																																																															

		Action
102	<i>Finance (continued)</i>	
102.5	RATIFIED that the previously approved payment (obtained electronically) to Wicksteed Leisure at £4170.99 plus vat for the installation of the Trim Trail in Great Billing Playground which increase by £575.99 + vat following an administration error on their quotation be APPROVED.	
102.6	RESOLVED that the estimate provided by Stanair Industrial Door Services Ltd at a cost of £970.25 plus VAT to repair the Main Hall Pavilion shutter be APPROVED.	GSM
102.7	RESOLVED that the estimate provided by F C Training to replace the obsolete Pavilion defibrillator with a Cardiac Science G5 and external wall unit at a cost of £1875.00 plus VAT be APPROVED. Clerk to arrange.	Clerk
103	<i>Other Matters</i>	
103.1	Future of Bellinge Community House Bellinge Community House Charity is now closed and are in the process of terminating the lease with WNC leaving the building empty. Both Cllrs. Kilbride and Hill confirmed that WNC have been approached by a number of parties who wish to continue to serve the community including a local resident who was in attendance. Following much discussion, it was RESOLVED that Billing Parish Council will no longer proceed with the transfer. Clerk to advise both the Parish Solicitor and WNC asset team.	Clerk
103.2	Emptying of Parish Bins / installation of bin on Bellinge Field A resident wanted to highlight that the emptying of the bins once a week has not been enough throughout the summer and would like this completed more regularly. They would also like to see a bin installed on Bellinge Field where currently there is no bin. It was RESOLVED that a new bin would be installed on Bellinge Field temporarily to see if it used and that the Parish Bins would be emptied twice weekly when needed.	GSM
103.3	Signing Up to The Civility and Respect Pledge It was RESOLVED that Billing parish Council will sign up to The Civility and Respect Pledge. Clerk to complete pledge.	Clerk
103.4	Rotary Becketts Offer of Planting Saplings Held Over	
103.5	Joining Northampton Town Council in some Climate Change Projects It was RESOLVED that the Parish would like to join Northampton Town Council in some Climate change projects. Clerk to inform Northampton Town Council.	Clerk
103.6	Smaller Authorities' Audit Appointments (SAAA) Due to the five-year external audit contract with PFK Little John coming to an end, the Smaller Authorities' Audit Appointments (SAAA), which procures external audit on behalf of parishes in England will be starting the central procurement arrangement again and have to give all Parish Councils to opportunity to opt out and find an external auditor independently. It was RESOLVED that the Council would continue to work with SAAA chosen appointment.	Clerk

		Action
103	<i>Other Matters (continued)</i>	
103.7	<p>Dignity at Work Policy</p> <p>It was APPROVED that Billing Parish Council will adopt the new Dignity in Work Policy in replace of the previous Bullying and Harassment Policy.</p>	
103.8	<p>Unitary Boundary Ward Review</p> <p>Cllr. Holland-Delamere advised that a review of the internal ward boundaries of West Northamptonshire Council (WNC) is underway due to electoral variances. The Local Government Boundary Commission for England (LGBCE) is the responsible body, and their initial consultation is now taking place. Currently Billing Parish is split between two Unitary Wards (Bellinge, Great Billing and Ecton Brook in Billing and Rectory Farm and Little Billing in Riverside) however, it was RESOLVED that Billing Parish would like to be considered under just one Unitary Ward. Clerk to complete the consultation questionnaire.</p>	Clerk
104	<i>Updates</i>	
104.1	<p>Clerk update</p> <p>The Clerk reported that</p> <ul style="list-style-type: none"> • She would like some assistance with articles for the Winter Parish Magazine due to work load with budget / CiLCA Course • The Definitive Map Modification Order Application has been completed to request the footpath between Fishponds Road and Little Billing Pocket Park. However, it has been indicated to the clerk that it may take a number of years to get response due to staffing issues. • Yellow lines on the High Street Great Billing have now been installed. • Highways have agreed to relook at the residents of Cumbrae Drive request for a pedestrian crossing over the autumn. • The DNO on the lamp on High Street Great Billing is due to take place on 17th and 18th October. • D F Phipps have now included the dates of mowing on their invoices. • The tree in St Andrews Church churchyard has now been cleared. • The illegal installation of the clothing bins is still being looked into by Cllr. Paul Clark. 	
104.2	<p>Sporting Update</p> <p>The cricket season has come to a close but the clerk has already received interest from Horton Cricket Club to use the cricket wicket for 2023 season.</p> <p>Billing United FC are back using the football pitches on Saturday and Sunday mornings and will be training in the evenings until the end of this week and then restart in March.</p>	
104.3	<p>Anti-Social behaviour in Bellinge</p> <p>This is continuing. The following has been reported to Mike Harrison:</p> <ul style="list-style-type: none"> • Potential drug dealing on Bellinge Field / Foskitt Court North • Youths carrying knives • A youth, gate crashed an event in Bellinge Community Centre, stole a fire extinguisher, sprayed the attendees and used it to smash the bus stop on Fieldmill Road. They also threw toys from the preschool onto the roof. 	

		Action
104	<i>Updates (continued)</i>	
104.4	Proposed path for Ecton Brook Linear Park Held Over	
104.5	Working towards Climate Emergency Declaration Held Over	
105	<i>Leisure & Recreation</i>	
105.1	GSM Update <ul style="list-style-type: none"> • Mowing, Hedge Cutting and strimming is ongoing • Office Shutter replaced • Bowser arrived and has been used throughout the hot weather to water the trees • Fence between Beillinge Field and the Orchard has been pushed over so this has been removed. • The sump at the Pavilion has been repaired however they also found further damage to the duck foot. A quote has been received and will be discussed at the next meeting. • The kids lite the bonfire on Bellinge Field which resulted in the fire services being called. 	
105.2	Little Billing Pocket Park Update In his absence Michael Clasper, Little Billing Pocket Park Volunteer Group, had forwarded the following report: Numerous volunteering sessions have been held since the last meeting where volunteers mowed and stimmed the path edges, picnic area and orchard, cut back overgrowth and collected and removed fly tipping and litter. Work has also continued on clearing the western border of the orchard, prior to planting a new native hedgerow. The volunteering sessions revert to one per month from October until March of next year.	
105.3	Ecton Brook Residents Association In her absence Sally Jordan, Ecton Brook Residents Association, had forwarded the following report: <ul style="list-style-type: none"> • The summer heat and lack of rain has not been kind to the resident's flowerbed and has killed off some of the plants. • An apple tree has been damaged due to an altercation taking place next to it. • August saw a treasure hunt for the children where they worked out road names from the clip art clues and answered questions relating to that street. Prizes were given out at the end of the fortnight. • Litter picking has continued however they are finding that the collection of the bags by Veolia is becoming problematic. 	
106	<i>Councillors Reports Not Covered Elsewhere</i>	Clerk
106.1	Cllr. Chaggar wanted to chase the pruning of the bush by WNC around by the Deers leap Public House.	
106.2	Cllr. Burbidge wanted to thank the clerk for chasing WNC to remove the dangerous tree from the St Andrews church yard.	

		Action
106	<i>Councillors Reports Not Covered Elsewhere</i>	
106.3	Cllr. Clements wanted to request that Neighbourhood Warden Mr. Samuels to have a walk around Little Billing with him to highlight some areas of concern. Mr. Samuels confirmed that he would ask Ash Harris, Little Billings Neighbourhood Warden to contact him to discuss this further.	AH
107	<i>Date of Next Meeting and Closure</i>	
107.1	There being no further business the meeting was closed at 9.03pm. Due to the postponement of this meeting, it was RESOLVED that the next Parish Council Meeting will be held at 7.30 pm on Monday 14 th November 2022 at Bernard Weston Pavilion, Gt. Billing. Cllr.	