



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON MONDAY 13th JUNE 2022 AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT

J. A. Marlow (Chairman of Billing Parish Council)
Cllrs. Rev. R. Burbidge, Mr J. Clements, Mr M. Pearson, Mr S. Rockall, Mr. C. Shah.

Also Present:

Mrs. C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Two Parishioners

		Action
066	<i>Apologies for Absence</i>	
66.1	Apologies were received from Cllrs. Mrs G Chaggar (no reason given), Mrs C. Worthington (holiday), Mr D. Brede (work commitments) and Mr. S. Ward (work commitments). Apologies were also received from Unitary Councillor Mr P. Clark.	
067	<i>Minutes</i>	
67.1	The Minutes of the Annual Meeting of the Council held on Monday 9 th May 2022 (Folio Nos. 024/2022 - 030/2022) were approved and signed as a true record.	
068	<i>Approval of Policies/Procedures</i>	
68.1	The following policies/procedures were approved and adopted by the Council: Code of Conduct	
069	<i>Declarations of Interest</i>	
69.1	Cllr. Marlow declared a non-pecuniary interest in item 9.4 on the agenda.	
070	<i>Public Forum</i>	
70.1	No one wished to speak.	
071	<i>Reports from Outside Agencies</i>	
71.1	Damian Lang, Parish Highway Warden reported: <ul style="list-style-type: none"> The wooden bridge at Ecton Brook Lake as a trip hazard due to the wood becoming rotten. Blocked drain in Penfold Gardens which has now been fixed. 	
71.2	David Samuels new Neighbourhood Warden wanted to introduce himself. He confirmed that just himself and Ash Harris will now will be looking after our Parish as part of their area.	

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072	Planning																																																																												
72.1	<div>1 WNN/2022/0469 - 83 Station Road, Great Billing – New detached two storey, two-bedroom dwelling with parking and amenity space.</div> <div>2 WNN/2022/0505 – 37 Ashmead, Little Billing - T1 Oak - Reduce height and width</div> <div>3 WNN/2022/0525 - 7 Chedworth Close, Ecton Brook – Front Extension</div> <div>No comments or objections to the above</div>																																																																												
72.2	<div>The following determinations had been received from WNC:</div> <div>4 WNN/2022/0365 - 28 Standing Stones, Great Billing - New Garden Studio - Approved</div>																																																																												
073	Finance																																																																												
73.1	<div>The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</div> <table><tr><td>Small Business Payroll Salaries and monthly fee (June)</td><td>LGA1972s112</td><td>3700.00</td></tr><tr><td>SSE, Unmetered Supply Street Lighting & CCL (April)</td><td>PCA1957s.3</td><td>283.73</td></tr><tr><td>BACA, Weedkiller</td><td>LGA1972s111</td><td>114.00</td></tr><tr><td>Paul Marks, Plant Feed for Laurels and dogwoods on Bellinge Field</td><td>LGA1972s111</td><td>25.45</td></tr><tr><td>Lynx Security, Deposit for replacement CCTV works Gt Billing Pocket Park</td><td>LGRA1997</td><td>1125.00</td></tr><tr><td>Wave, Pavilion Water Bill (Feb – May)</td><td>LGA1972s111</td><td>73.90</td></tr><tr><td>Initial, Pavilion Washroom Hygiene (May 2022 – April 2023)</td><td>LGA1972s111</td><td>43.20</td></tr><tr><td>KAMS Tree Care Ltd, Removal of 2 dangerous willow trees on Beilling Field</td><td>OSA1906s9 & 10</td><td>1320.00</td></tr><tr><td>O2, Clerk & GSM Mobile Phone (21/04/22 – 20/05/22)</td><td>LGA1972s133</td><td>46.89</td></tr><tr><td>Unicom, Telephone & Broadband for the Pavilion (May)</td><td>LGA1972s133</td><td>51.68</td></tr><tr><td>Footprint, Pavilion General Waste Removal (April)</td><td>LGA1972s111</td><td>58.33</td></tr><tr><td>D F Phipps, to install new plaque for tree 509 on the Leys</td><td>OSA1906s9 & 10</td><td>36.00</td></tr><tr><td>Carly Holmes, Vinyl Lettering for Billing Parish Fayre</td><td>LGA1972s111</td><td>30.00</td></tr><tr><td>CPRE, Annual membership</td><td>LGA1972s111</td><td>36.00</td></tr><tr><td>Small Business Payroll, Shortfall on April Salaries</td><td>LGA1972s112</td><td>659.82</td></tr><tr><td>NEST, Pension Contribution for April</td><td>LGA1972s112</td><td>410.53</td></tr><tr><td>British Gas, Pavilion Electricity Usage (19/04/22-16/05/2022)</td><td>LGA1972s111</td><td>72.99</td></tr><tr><td>Barclaycard Commercial, Statement for May</td><td>LGA1972s111</td><td>844.31</td></tr><tr><td>N J Barber (Minster Cleaning), Cleaning of the Pavilion for May</td><td>LGA1972s111</td><td>218.78</td></tr><tr><td>D F Phipps, Mowing strimming Leys x 2, Celebration Ave & Church Way x3</td><td>OSA1906s9 & 10</td><td>1446.00</td></tr><tr><td>D F Phipps, Mowing & Strimming Bellinge Field x 2 & Football pitch x3</td><td>OSA1906s9 & 10</td><td>996.00</td></tr><tr><td>D F Phipps, Mowing & Strimming Great Billing Fields 1, 2 & 3 x 3</td><td>OSA1906s9 & 10</td><td>990.00</td></tr><tr><td>D F Phipps, Mowing Little Billing Village Green x 3</td><td>OSA1906s9 & 10</td><td>216.00</td></tr><tr><td>D F Phipps, Repair the fence on the Leys</td><td>OSA1906s9 & 10</td><td>18.00</td></tr><tr><td>D F Phipps, Supply & Fit 16 new plinths for remaining trees on Bellinge Field</td><td>OSA1906s9 & 10</td><td>1056.00</td></tr></table>	Small Business Payroll Salaries and monthly fee (June)	LGA1972s112	3700.00	SSE, Unmetered Supply Street Lighting & CCL (April)	PCA1957s.3	283.73	BACA, Weedkiller	LGA1972s111	114.00	Paul Marks, Plant Feed for Laurels and dogwoods on Bellinge Field	LGA1972s111	25.45	Lynx Security, Deposit for replacement CCTV works Gt Billing Pocket Park	LGRA1997	1125.00	Wave, Pavilion Water Bill (Feb – May)	LGA1972s111	73.90	Initial, Pavilion Washroom Hygiene (May 2022 – April 2023)	LGA1972s111	43.20	KAMS Tree Care Ltd, Removal of 2 dangerous willow trees on Beilling Field	OSA1906s9 & 10	1320.00	O2, Clerk & GSM Mobile Phone (21/04/22 – 20/05/22)	LGA1972s133	46.89	Unicom, Telephone & Broadband for the Pavilion (May)	LGA1972s133	51.68	Footprint, Pavilion General Waste Removal (April)	LGA1972s111	58.33	D F Phipps, to install new plaque for tree 509 on the Leys	OSA1906s9 & 10	36.00	Carly Holmes, Vinyl Lettering for Billing Parish Fayre	LGA1972s111	30.00	CPRE, Annual membership	LGA1972s111	36.00	Small Business Payroll, Shortfall on April Salaries	LGA1972s112	659.82	NEST, Pension Contribution for April	LGA1972s112	410.53	British Gas, Pavilion Electricity Usage (19/04/22-16/05/2022)	LGA1972s111	72.99	Barclaycard Commercial, Statement for May	LGA1972s111	844.31	N J Barber (Minster Cleaning), Cleaning of the Pavilion for May	LGA1972s111	218.78	D F Phipps, Mowing strimming Leys x 2, Celebration Ave & Church Way x3	OSA1906s9 & 10	1446.00	D F Phipps, Mowing & Strimming Bellinge Field x 2 & Football pitch x3	OSA1906s9 & 10	996.00	D F Phipps, Mowing & Strimming Great Billing Fields 1, 2 & 3 x 3	OSA1906s9 & 10	990.00	D F Phipps, Mowing Little Billing Village Green x 3	OSA1906s9 & 10	216.00	D F Phipps, Repair the fence on the Leys	OSA1906s9 & 10	18.00	D F Phipps, Supply & Fit 16 new plinths for remaining trees on Bellinge Field	OSA1906s9 & 10	1056.00	
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73.2	The schedule showing Income and Expenditure compared to Budget for the period to 31.05.22 had been forwarded to all Members. RESOLVED this be approved.																																																																												
73.3	<div>The Clerk reported that reconciled bank account balances as at 31.05.22 were:</div> <div>Current Account £5932.21</div> <div>Reserve Account £391,856.19</div>																																																																												
73.4	RESOLVED that the AGAR Section 1 - Annual Governance Statement 2021/2022 be approved and this was duly signed by the Chairman and RFO.	Clerk																																																																											
73.5	RESOLVED that the AGAR Section 2 - Statement of Accounts for the year to 31 st March 2022 be approved and this was duly signed by the Chairman.	Clerk																																																																											
73.6	All members had received a copy of the Internal Auditors Report for the year to 31.03.20 and the contents were duly noted and approved.	Clerk																																																																											

		Action
073	Finance (continued)	
73.7	The dates for the Exercise of Public Rights were approved. This will be from Monday 14 th June 2022 to Friday 23 rd July 2022.	Clerk
73.8	RESOLVED that the quotation from Day & Coles Agric Ltd to purchase a new bowser at a cost of £4280.00 plus VAT be approved.	GSM
73.9	After much discussion it was RESOLVED that the quotation for the DNO connection of the new street lamp on High Street, Great Billing from Western Power at the cost of £2966.02 plus vat be approved.	Clerk
074	Other Matters	
74.1	Pathway alongside Billing Brook from Fishponds Road to Little Billing Pocket Park It was RESOLVED that an application would be made to request that the pathway be added to the Definitive Map.	Clerk
74.2	Billing Fayre There has been the largest up take of stalls in the history of Billing Parish Fayre which includes games, craft stalls food and drink. Set up will be starting at 8.30 am for councillors that would like to help the GSM. The clerk will provide some leaflets regarding becoming a councillor and also an interest contact sheet for the councillor stall.	Clerk Cllrs
74.3	GDPR Security Compliance Checklist Councillors to complete form and bring to Julys Meeting.	Cllrs
74.4	Great Billing Village Phone Box A letter has been received from Mr Bounds regarding the restoration of the phone box in Great Billing Village. Mr Bounds who's in attendance at the meeting wanted to know why the works discussed a few years ago are still yet to be completed as he feels that this is becoming an eyesore. It was explained by Cllr. Rockall that due to Covid 19, the lighting company who was due to compete the power connection to enable us to then run power to the telephone box ceased trading so the council had been left to source an alternative company. Fortunately, after being let down by a number of contractors Western Power has now provided an estimate which has been approved (minute reference 73.9) so all subsequent works can then follow on its completion. Mr Bounds asked why other works like the concreting, replacement of the glass and flooring was not done. The GSM explained that due to the weight of the telephone box it would not need to be concreted in place and that the flooring was the original oak flooring and does not need to be replaced. As soon as the connection work is complete the defibrillator shall be installed and any other works needed completed.	GSM
075	Updates	
75.1	Clerk update The Clerk reported that <ul style="list-style-type: none"> The transfer of Bellinge Community House is still ongoing; our solicitor and assets team are actively chasing WNC's solicitor. Clerk is currently collecting articles for Summer Parish Magazine, however is not enough is received then these shall be used for the Winter edition. 	

		Action
075	Updates (continued)	
75.1	<ul style="list-style-type: none"> Kier is unable to provide an exact date for when they yellow lines shall be installed. The works have been instructed for ordering however this now sits within the remit of the budget holders for WNC and is therefore currently out of kiers control. The road closure request for Remembrance Sunday has been requested. 	
75.2	<p>Sporting Update</p> <p>The clerk is now in receipt of Billing United FC hire agreement for 2022/2023 season. Cllr. Rockall and the Clerk attended the Larger Councils meeting on 8th June where a speaker from the FA spoke about available grants to Parish Councils and Football Clubs for ground maintenance, building improvements and equipment.</p>	
75.3	<p>Anti-Social behaviour in Bellinge</p> <p>This seems to have reduced a little however the residents especially around Foskitt Court North / South and Fieldmill Road are still feeling scared to leave their homes and are worried about the summer holidays. There has also been a huge increase in fly tipping across parts of Bellinge and Ecton Brook. David Samuels will pick this up with the Bellinge Community House Volunteers and Veolia.</p>	
75.4	<p>Proposed path for Ecton Brook Linear Park</p> <p>Cllr. Marlow confirmed that Cllr. Ward has written to MP, Andrew Lewer and he has agreed to write again to Anna Earnshaw, Chief Executive Officer, WNC, in order to expedite the poor performance of Veolia regarding the maintenance and upkeep of Linear Park.</p>	
75.5	<p>Working towards Climate Emergency Declaration</p> <p>Held Over in Cllr. Bredes absence.</p>	
076	Leisure & Recreation	
76.1	<p>GSM Update</p> <ul style="list-style-type: none"> Mowing, Hedge Cutting and strimming is ongoing The goal posts on Bellinge Field have now been painted Stimmed the paved area at the back of Millbank The Laurels on Bellinge Field are now looking a lot better following a week of treatment. 	
76.2	<p>Little Billing Pocket Park Update</p> <p>In the volunteering sessions held on 21st May and 10th June volunteers mowed and stimmed the path edges, picnic area and orchard, trimmed back over hanging vegetation, cut down and removed a dead tree, planted three new cherry trees and collected and removed litter and two supermarket trolleys.</p>	
76.3	<p>Ecton Brook Residents Association</p> <p>In her absence Sally Jordan, Ecton Brook Residents Association, had forwarded the following report:</p> <ul style="list-style-type: none"> The AGM took place in April with the entire committee being re-elected. A cherry tree donated by JBL Blinds was planted on 28th May down by the flower bed for the Queens Platinum Jubilee. There has been an increase in fly tipped garden waste Litter picking is ongoing 	

		Action
076	<i>Leisure & Recreation (continued)</i>	
76.3	<ul style="list-style-type: none"> • 109 painted ladybird pebbles were hidden along the brook, safely along Overmead and Ecton Brook Road and around the football field for children to find. • The Summer holiday activity will be a treasure hunt where the children will have clues to follow on an activity sheet with of course the obligatory prize at the end. • Every competition is free to enter and prizes are purchased by the group's funds. 	
077	<i>Councillors Reports Not Covered Elsewhere</i>	
77.1	Cllr. Burbidge wanted to confirm that they had approximately one hundred people attended the Jubilee Jazz evening. The rain stopped and all had a great evening.	
77.2	Cllr. Clements wanted to advise that the leaning telegraph pole still has not been addressed by WNC and requested an update on when the parish notice board will be installed on Valley Road. The GSM advised that we are still awaiting the metal posts which have been chased up today by Cllr. Marlow, once received this shall be installed.	
078	<i>Date of Next Meeting and Closure</i>	
78.1	<p>There being no further business the meeting was closed at 8.14pm.</p> <p>The next Parish Council Meeting will be held at 7.30 pm on Monday 11th July 2022 at Bernard Weston Pavilion, Gt. Billing.</p>	