



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON MONDAY 14th February 2022 AT BERNARD WESTON PAVILION, GREAT BILLING

PRESENT

J. A. Marlow (Chairman of Billing Parish Council)
Cllrs., Mrs T. Smith, Mrs C. Worthington, Mr J. Clements, Mr S. Rockall, Mr C. Shah,
Mr S. Ward

Also Present:

Mrs C. Goodridge (Clerk to Billing Parish Council)
Mr. P. Marks (Green Space Manager)
Cllrs. K. Holland-Delamere (WNC)
Two Parishioners

| | | Action |
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| 013 | <i>Apologies for Absence</i> | |
| 13.1 | Apologies were received from Parish Councillors Mrs G. K. Chaggar (unwell), Mr D. Brede (holiday), Rev. R. Burbidge (holiday) and Mr M. Pearson (unwell). Apologies were also received from Mr. D. Lang the Parish Highway Warden. | |
| 014 | <i>Minutes</i> | |
| 14.1 | The Minutes of the Parish Council meeting held on Monday 10 th January 2022 (Folio Nos. 001/2022 – 006/2022) were approved and signed as a true record. | |
| 015 | <i>Declarations of Interest</i> | |
| 15.1 | None declared | |
| 016 | <i>Public Forum</i> | |
| 16.1 | No one wished to speak. | |
| 017 | <i>Reports from Outside Agencies</i> | |
| 17.1 | In his absence Damian Lang, Parish Highway Warden reported: <ul style="list-style-type: none"> ➤ Ongoing issues with houses shaking when vehicles go over the speed humps on Fishpond Road. Highways have advised that they are taking no further action. Keith Holland-Delamere is aware and will discuss at Full Council Meeting. ➤ Potholes on the speed humps at the bottom half of Great Billing are being monitored by highways. ➤ The damaged potholes on Wellingborough Road after roundabout with Little Billing way, will be repaired within the next six months. ➤ No further action to be taken by Highways concerning potholes in Sheerwater Drive. ➤ No further action is being taken by Highways regarding the damaged crash barrier in Station Road as not enough damage. | |

| | | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 017 | Reports from Outside Agencies (continued) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17.1 | <ul style="list-style-type: none"> ➤ Fly tipping behind Pennycress place has been reported. ➤ Oil on Road and pathway in Lakeside Drive has been cleared by Emergency Crew. ➤ Report footpath from Cumbrae Drive to Ridgewalk. As needs cleaning due to mushy leaves and mud as slippery for users. ➤ Reported streetlights L49MCG and L21LGM as not working. ➤ Reported streetlight L2LKN in Woburn Gate as obstructed by large trees from garden. ➤ Reported a property in Ecton Park Road to see if they had planning permission to dig up WNC grass and block pave it. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17.2 | Cllr. Holland-Delamere, reported that the number 17 Uno bus service that run along Fishponds Road between Fieldmill Road and Little Billing Way has again been suspended. Himself and Jade who campaigned and worked previously to get the service in place are hoping to arrange a public meeting after the school holidays to discuss options. The Clerk asked to inform her of the dates so this can be shared with any parishioners who get inContact about the service. | KHD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 018 | Planning | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.1 | a. WNN/2022/0058 - Development Land at Ashmead - Erection of 4 Dwellings (resubmission of N/2020/1225) - A letter of objection has been forwarded to Planning. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.2 | <p>The following determinations had been received from WNC:</p> <ul style="list-style-type: none"> a. WNN/2021/1021 - 14 Kingscroft Court, Bellinge - Change of use from dwelling house (use class C3) to house in multiple occupation (use class C4) for 5 occupants - Approved b. WNN/2021/1028 - 24 Penfold Lane, Gt Billing - First floor side and front extension above garage - Approved c. WNN/2021/1056 - 63 Damson Dell, Little Billing-Existing Conservatory to be removed and new conservatory / habitable room built - Approved d. WNN/2021/1086 - 33 Ashmead, Gt Billing - T1 Sycamore - Remove to ground level, stump to be treated with eco plugs to prevent re-growth and all arisings to be removed from site – Approved | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | Finance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19.1 | <p>The list of Accounts for Approval for Payment had been forwarded to all Members. RESOLVED that payment be made as per the following:</p> <table border="1"> <tbody> <tr> <td>Small Business Payroll Salaries and monthly fee (December)</td> <td>LGA1972s133</td> <td>3700.00</td> </tr> <tr> <td>BACA, Wheelie Bin Liners X 100 & Medium Duty Black Sacks x 200</td> <td>LGA1972s111</td> <td>148.10</td> </tr> <tr> <td>J F Tree Services, Supply Risk Assessment Tree Survey with actions</td> <td>OSA1906s9&10</td> <td>300.00</td> </tr> <tr> <td>SLCC, Clerk Practitioners Conference 2022</td> <td>LGA1972s111</td> <td>90.00</td> </tr> <tr> <td>SSE, Unmetered Supply Street Lighting & CCL (December)</td> <td>PCA1957s.3</td> <td>301.32</td> </tr> <tr> <td>O2, GSM & Clerk Mobile Phones (21/12/21 – 20/01/22)</td> <td>LGA1972s133</td> <td>42.00</td> </tr> <tr> <td>Footprint, Pavilion General Waste Removal (December)</td> <td>LGA1972s111</td> <td>107.76</td> </tr> <tr> <td>G M Suppliers, Stihl Chainsaw Oil</td> <td>LGA1972s111</td> <td>20.26</td> </tr> <tr> <td>Unicom, Pavilion Telephone / Broadband January</td> <td>LGA1972s133</td> <td>55.00</td> </tr> <tr> <td>Wilson Browne, Fees acquisition of Bellinge Community House</td> <td>LGA1976s19</td> <td>1756.80</td> </tr> <tr> <td>Small Business Payroll, Shortfall of standing order January Salaries</td> <td>LGA1972s112</td> <td>249.99</td> </tr> <tr> <td>NEST, Pension Contribution for January</td> <td>LGA1972s112</td> <td>361.67</td> </tr> </tbody> </table> | Small Business Payroll Salaries and monthly fee (December) | LGA1972s133 | 3700.00 | BACA, Wheelie Bin Liners X 100 & Medium Duty Black Sacks x 200 | LGA1972s111 | 148.10 | J F Tree Services, Supply Risk Assessment Tree Survey with actions | OSA1906s9&10 | 300.00 | SLCC, Clerk Practitioners Conference 2022 | LGA1972s111 | 90.00 | SSE, Unmetered Supply Street Lighting & CCL (December) | PCA1957s.3 | 301.32 | O2, GSM & Clerk Mobile Phones (21/12/21 – 20/01/22) | LGA1972s133 | 42.00 | Footprint, Pavilion General Waste Removal (December) | LGA1972s111 | 107.76 | G M Suppliers, Stihl Chainsaw Oil | LGA1972s111 | 20.26 | Unicom, Pavilion Telephone / Broadband January | LGA1972s133 | 55.00 | Wilson Browne, Fees acquisition of Bellinge Community House | LGA1976s19 | 1756.80 | Small Business Payroll, Shortfall of standing order January Salaries | LGA1972s112 | 249.99 | NEST, Pension Contribution for January | LGA1972s112 | 361.67 | |
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| 019 | Finance (continued) | | | | | | | | | | | | | | | | | | | | | | |
| 19.1 | <table border="1"> <tr> <td>Acorn (MK) Ltd, 7 x Silver Birch & 16 x Rowen Trees Bellinge Field</td><td>OSA1906s9&10</td><td>3324.00</td></tr> <tr> <td>BACA, 2 x Slim Fit Work Trousers for GSM</td><td>LGA1972s111</td><td>127.18</td></tr> <tr> <td>NJ Barber, Cleaning of the Pavilion for January</td><td>LGA1972s111</td><td>202.96</td></tr> <tr> <td>British Gas, Pavilion Electricity Usage (15/12/21 – 19/01/22)</td><td>LGA1972s111</td><td>675.67</td></tr> <tr> <td>Barclaycard Commercial, Statement for January 2022</td><td>LGA1972s111</td><td>121.72</td></tr> <tr> <td>SSE, Unmetered Supply Street Lighting & CCL (January)</td><td>PCA1957s.3</td><td>249.08</td></tr> <tr> <td>Northants Acre, Annual Membership Fee</td><td>LGA1972s111</td><td>35.00</td></tr> </table> | Acorn (MK) Ltd, 7 x Silver Birch & 16 x Rowen Trees Bellinge Field | OSA1906s9&10 | 3324.00 | BACA, 2 x Slim Fit Work Trousers for GSM | LGA1972s111 | 127.18 | NJ Barber, Cleaning of the Pavilion for January | LGA1972s111 | 202.96 | British Gas, Pavilion Electricity Usage (15/12/21 – 19/01/22) | LGA1972s111 | 675.67 | Barclaycard Commercial, Statement for January 2022 | LGA1972s111 | 121.72 | SSE, Unmetered Supply Street Lighting & CCL (January) | PCA1957s.3 | 249.08 | Northants Acre, Annual Membership Fee | LGA1972s111 | 35.00 | |
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| Northants Acre, Annual Membership Fee | LGA1972s111 | 35.00 | | | | | | | | | | | | | | | | | | | | | |
| 19.2 | The schedule showing Income and Expenditure compared to Budget for the period to 31.01.22 had been forwarded to all Members. RESOLVED this be approved. | | | | | | | | | | | | | | | | | | | | | | |
| 19.3 | <p>The Clerk reported that reconciled bank account balances as at 31.01.22 were:</p> <ul style="list-style-type: none"> ➤ Current Account £10,002.31 ➤ Reserve Account £355,794.00 | | | | | | | | | | | | | | | | | | | | | | |
| 19.4 | A copy of the Internal Control check as at 31.12.21 had been forwarded to all members. RESOLVED this be approved. | | | | | | | | | | | | | | | | | | | | | | |
| 19.5 | Three companies have been contacted by the Clerk for the cost to inspect the Bernard Weston Pavilion Clock due to it no longer keeping time. Only two responses were received. The first from Gillett & Johnston for £415.20 plus VAT just to inspect the clock. The second from Smith of Derby who quoted £650.00 plus VAT to inspect and draft a full report with advisory works. If the restoration works are completed by Smith of Derby, they will reduce the inspect cost to £350.00 plus VAT and a credit of £300.00 be added to the final quote. After much discussion it was RESOLVED that the GSM will try to clean to clock mechanisms himself and if this still doesn't rectify the issue to explore the cost to replace the clock. | GSM | | | | | | | | | | | | | | | | | | | | | |
| 020 | Other Matters | | | | | | | | | | | | | | | | | | | | | | |
| 20.1 | <p>Ideas for the Spring Edition of the Parish Magazine</p> <p>Ideas included a montage of photos of previous Parish Jubilee celebrations, promote wellbeing walks and include the Parish walking map, to promote the annual Billing Fayre, Introduction to Laura and Julie at Bellinge Community House and the work that they are doing. Any other ideas or feel-good stories to be sent to the Clerk by the end of February.</p> | All | | | | | | | | | | | | | | | | | | | | | |
| 20.2 | <p>Billing Annual Fayre – Work Group</p> <p>It was RESOLVED that the Cllr. Rockall and The Green Space Manager Paul Marks will form the Billing Fayre Working Group.</p> | | | | | | | | | | | | | | | | | | | | | | |
| 20.3 | <p>Future Plans of Bellinge Community House</p> <p>Cllr. Rockall suggested a working group be formed to look at ways that the usability of Bellinge Community House can be improved when the transfer to the Parish Council has been completed. It was RESOLVED that the Cllr. Rockall and Cllr. Marlow will form the Future of Bellinge Community House working group.</p> | | | | | | | | | | | | | | | | | | | | | | |

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| 021 | Updates | |
| 21.1 | <p>Installation of Little Billing Notice Board.</p> <p>The Clerk has written the letters to the residents which will now be hand delivered by Cllr. Clements for their agreement that they are happy for the Notice Board to be Installed adjacent to their property. Once received back they shall be sent off the Highways.</p> | JC |
| 21.2 | <p>Installation of New Bin on Fishponds Road</p> <p>The bin still hasn't been installed. The Clerk has made WNC aware and they have raised a complaint with Veolia. Cllr. Holland-Dellamere has asked that the Clerk send over the details to him so he can also escalate.</p> | Clerk |
| 21.3 | <p>Anti-Social Behaviour Bellinge.</p> <p>Laura from Bellinge Community House has confirmed that a Community Response Meeting took place last week follow a Community Trigger request. Around twenty partner agencies attended including the police, youth provision and ASB case unit and are all working together to address the ASB issues.</p> | |
| 21.4 | <p>Ecton Brook Linear Park.</p> <p>Cllr. Ward advised that he has been in contact with Peter Hackett at WNC and he has been advised that Idverde have been unable to complete the survey of Linear Park due to staff absences. The GSM has been in contact with another company who will meet with Cllr. Ward for a walk through of the area, and provide a report and costings of the work needed which will then be sent to Peter Hackett.</p> | SW |
| 21.5 | <p>Bellinge Community House</p> <p>Wilson Browne Solicitors are currently awaiting the amended paper work from the Sellers solicitors. Once received they will circulate the final versions for signing.</p> | |
| 21.6 | <p>Queens Platinum Jubilee (Queens Green Canopy)</p> <p>The GSM confirmed that the multi stem silver birch trees one for each year of HM Queen Elizabeth's reign has now been planted. A plaque shall be installed after the event. Laura from Bellinge Community House has confirmed that they shall be holding a Jubilee event on one day over the Jubilee bank holiday.</p> | |
| 21.7 | <p>Replacement Tree in Ecton Brook</p> <p>GSM unable to access in due to ground conditions.</p> | |
| 21.8 | <p>Trim Trail Great Billing Pocket Park</p> <p>The GSM confirmed that Wickstead Leisure have confirmed that installation will take place in April / May and will give an exact date nearer the time.</p> | |
| 21.9 | <p>Climate Emergency</p> <p>No further update as first meeting is yet to take place. It shall be held on at 6.30 pm on Monday 14th March 2022 at Bernard Weston Pavilion, Gt. Billing.</p> | |
| 21.10 | <p>Asset Mapping Project</p> <p>The purpose of the project is identifying and listing assets and services within our Parish that are currently the responsibility of the unitary council, as well as identifying any Assets of Community Value (ACV), whether registered or unregistered.</p> | |

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| 021 | Updates (continued) | |
| 21.10 | <p>Asset Mapping Project</p> <p>The Clerk has subscribed to Parish Online and has started to map some of WNC's assets. The Clerk has requested assistance from the Cllrs. to provide their knowledge of what Assets, Services or ACV they have their Wards and where they are located.</p> | All |
| 022 | Leisure & Recreation | |
| 22.1 | <p>GSM Update</p> <p>The GSM reported that mowing has again started following the warmer spell of weather last week and that he has refreshed the gravel on the carpark at the Bernard Weston Pavilion.</p> | |
| 22.2 | <p>Little Billing Pocket Park Update</p> <p>In his absence Michael Clasper, Little Billing Pocket Park Volunteers, had forwarded the following report:</p> <p>In the volunteering session on 12th February 2022 the seven volunteers reduced and removed fallen tree branches; cleared part of the wooded area of self-sown saplings, and collected and removed fly tipped rubbish and litter.</p> | |
| 22.3 | <p>Ecton Brook Residents Association</p> <p>In her absence Sally Jordan, Ecton Brook Residents Association, had forwarded the following report:</p> <p>After a busy December, January has been reasonably quiet month for the group however we have kept up with the litter picks picking over 30 bags in January. Danny and I have started tidying up the resident's flower beds and planters removing 6 bags of garden waste. Linzi and I cleared the obscene graffiti which had been written on the children's play equipment at Pennycress Park and have emailed both the schools asking if they could include in their assembly a section about the need to look after the local environment. Work has started on the next free to enter event which will be take place at Easter.</p> | |
| 023 | Councillors Reports Not Covered Elsewhere | |
| 23.1 | <p>Cllr. Smith wanted to bring to our attention the Parishioners disappointment of the resubmission of planning application N/2020/0357 for a care home and houses on the Development Site off Fishponds Road. Cllr. Rockall asked if the Clerk could contact WNC to request an extension to the 28-day response period which will allow more time for the new plans to be reviewed alongside the previous objections. It was suggested that we employ the services of Woods Hardwick Planning to complete an addendum to the original objection report which can be ratified at the next Parish Council Meeting. Cllr. Smith will make the Parishioners aware that this is being reviewed by the Parish Council and ask that they also submit their own objections to WNC.</p> | Clerk |
| 23.2 | <p>Cllr. Ward wanted to report a number of issues:</p> <ul style="list-style-type: none"> ➤ Fly Tipping near Sotherby Rise. This has been reported on a number of occasions and has still not been removed. The Clerk has asked that he send over the photos and exact location and she will forward onto the Ecton | SW Clerk |

| | | Action |
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| 023 23.2 | <p><i>Councillors Reports Not Covered Elsewhere (continued)</i></p> <p>Brook Neighbourhood Warden Caroline. Cllr. Holland-Delamere has also asked to be copied in to this.</p> <ul style="list-style-type: none"> ➤ Electric Crosser Motor Bike. This has been seen racing through Ecton Brook Linear Park. Cllr. Marlow advised him to forward any information about this to the police via the Neighbourhood Alert system following their article last week. ➤ Pathway Near St Andrew's CEVA Primary School. The pathway outside the year one entrance gate is extremely muddy due to a missing paving slab and where the grass is overgrowing onto the path. The Clerk has tried to report this through the Fix My Street App however advises that this land does not belong to WNC. She has sent this over to Highways for clarification as they mow the grass either side of the pathway. Cllr. Rockall has advised that he has managed to log this through Steet Doctor and they will be attending tom address the issues. | SW |
| 024 24.1 | <p><i>Date of Next Meeting and Closure</i></p> <p>There being no further business the meeting was closed at 8.48pm.</p> <p>The next Parish Council Meeting will be held at 7.30 pm on Monday 14th March 2022 at Bernard Weston Pavilion, Gt. Billing.</p> | |

