



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

To Members of the Council:

You are hereby summoned to attend the Annual Billing Parish Council meeting at 6.45 pm on Monday 17th May 2021 at St Andrews Church, Great Billing. **Members of the public and press are invited to address the Council at its Public Forum.**

C.L. Goodridge - Clerk

11th May 2021

AGENDA

- 1 Election of Chairman and signing of Declaration of Acceptance of Office.
- 2 Signing of Acceptance of Office by Councillors.
- 3 Apologies for absence.
- 4 Minutes – approval and signing of the Minutes of the Meeting of Billing Parish Council held on Monday 8th March 2021 (Folio Nos. 009/2021 – 013/2021).
- 5 To approve the following policies:
 - Standing Orders
 - Financial Regulations
 - Internal Control
 - Governance Risk Assessment
 - Dignity at Work
 - Equal Opportunities
 - Grievance Complaints
 - Records Retention
 - Social Media
 - Data Protection Policy
 - Data Breach Policy
 - Health & Safety
 - To approve the internal Control Procedure check as at 31.03.2021 (copy already circulated)

- 6 Election of Officers – Vice Chairman and Responsible Financial Officer.
- 7 Appointment of Committees (a) and Representatives (b)
(a) Finance; Planning & Conservation; Objectives; Leisure & Recreation
(b) Northants CALC; Charities Committee; Belling Community House
- 8 Declarations of Interest
- 9 Public Forum
- 10 To receive any reports from outside agencies/highway warden/SCT etc.
- 11 Planning:
 - a) **N/2021/0066** – 20 Pound Lane, Gt Billing – Replacement of existing roof with raised ridge height, complete with rear dormer, 2no Juliette balconies and 2no rooflights to front.
 - b) **N/2021/0129** - 29 Russet Drive, Lt Billing - Variation of Condition 4 of Planning Permission N/2020/0166 (First floor side extension) to install window in rear elevation Variation of Condition(s)
 - c) **N/2021/0201** – 46 Valley Road, Lt Billing – Single and two storey rear extensions and flat roof dormer to attic.
 - d) **N/2021/0233** – 35 Church Walk, Gt Billing – Single storey rear extension, replace front porch, raise height of boundary wall and replace doors with window in garage block.
 - e) **N/2021/0253** – 28 Worcester Close, Gt Billing – Single storey rear conservatory extension.
 - f) **N/2021/0272** – 36 Vantage Meadow, Ecton Brook– Two story side extension.
 - g) **N/2021/0282** - 35 Church Walk, Gt Billing – Crown reduced by approx. 2.5m laterally & height to balance pruning to suitable growth points
 - h) **N/2021/0336** – 3 Penfold Gardens, Gt Billing - T2 Lime - Reduce Crown by 45-50% (8-10m)
 - i) **N/2021/0353** – 60 Fishers Close, Lt Billing - Single storey extensions and alterations
 - j) **N/2021/0370** – 26 Valley Road, Little Billing, Single storey rear extension and internal alterations
 - k) **N/2021/0380** – 9 Whiteheart Close, Gt Billing – Change of use from domestic garage (use class C3) to hairdressing and nail salon (Sui Generis)
 - l) **N/2021/0449** – 23 Lawson Crescent, Gt Billing – Two storey side extension
 - m) **N/2021/0451** - Oldways, 7 Elwes Way, GT Billing - T1 Cherry - Crown reduce by approx. 1.2-1.5m laterally and in height to balance pruning to suitable growth points G1 Holly – Reduce overhanging branches laterally to clear drive. Works to Trees (Conservation Area)
 - n) **N/2021/0464** – 10 Parkside, Ecton Brook – Single storey side extension and single storey front infill extension
 - o) **WNN/2021/0076** – 35 Church Walk, Gt Billing - H1 mixed hedge - Remove all non-evergreen trees, shrubs & weeds including brambles. G1 mixed tree line adjacent to H1 - Remove all trees in row up to but not including lilac. T3 & T4 Prunus - Fell as close to ground level as possible. G2 9no Fruit Trees - Crown clean & crown reduce as appropriate. G3 mixed vegetation - Prune all neighbouring vegetation back to the boundary.
 - p) To note any determinations received from NBC
- 12 Finance:
 - 1 Approval of Accounts for payment (already circulated)
 - 2 Approval of schedule showing Income and Expenditure compared to budget for the period to 30.04.21 (already circulated).

- 3 To note the bank account balances as at 30th of April 2021.
- 4 To approve the Receipts and Payments Accounts for the year to 31.03.21
- 5 To approve AGAR Section 1 – Annual Governance Statement 2020/21
- 6 To approve AGAR Section 2 – Accounting Statements 2020/21
- 7 To approve Internal Auditors Report for the Accounts 2020/21
- 8 To approve the dates for the Exercise of Public Rights.
- 9 To consider the request from Michael Clasper regarding extra funding to put towards the remedial works needed to re-establish the pathway along the river in Little Billing Pocket Park.
- 10 To ratify approval (previously obtained electronically) for drainage work to be carried out on Bellinge Field by Northants Land Drainage at a cost of £8025.45 plus VAT.

- 13 Other Matters
 - 1 To further discuss the building and safety needs of Bellinge Community House.
 - 2 To discuss if Billing Fayre should go ahead or cancelled until June 2022.
 - 3 To discuss the misuse of E-scooters within the Parish.
 - 4 To discuss Parish litter picking in conjunction with the Wombles
 - 5 To discuss the anti-social behaviour beneath the underpass at Great Billing Pocket Park

- 14 Updates (if available):
 - 1 Website & E-mails
 - 2 Proposed path for Ecton Brook Linear Park
 - 3 Proposed parking restrictions High Street, Great Billing.

- 15 Leisure & Recreation:
 - 1 To receive report from GSM covering Parish green space.
 - 2 To receive report regarding LB Pocket Park.

- 16 To receive any Councillors reports not covered elsewhere.

- 17 Date of next meeting and closure.