



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY VIA ZOOM AT 7.30pm ON MONDAY 14TH DECEMBER 2020

PRESENT Councillor J. Marlow (Chairman)
Councillors: Mrs. S. Jordan, Mrs T. Smith, Mrs C. Worthington, D. Brede,
R. Burbidge, J. Clements, M. Pearson, S. Rockall, S. Ward

Also Present: Mrs. S. Harris (Clerk to the Council)
Paul Marks (Green Space Manager)
Cllr. A. Kilbride (NBC & NBC), Cllr. J. Hill (NBC)
Damian Lang (Parish Highway Warden)
3 Parishioners

		Action
112	<i>Apologies</i>	
112.1	Apologies were received and accepted from Cllr. Jones who was unable to access the Zoom meeting. Apologies were also received from Cllr. C. Malpas (NBC).	
113	<i>Minutes</i>	
113.1	The Minutes of the Parish Council meeting held on 9 th November 2020 (Folio Nos. 045/2020 – 049/2020) were approved and signed as a true record.	
114	<i>Declarations of Interest</i>	
114.1	There were none.	
115	<i>Public Forum</i>	
115.1	Peter Stephenson asked if the Council had given any more thought to the possibility of taking over ownership of the piece of land at the end of Ashmead. He was advised that this particular item of land was not one of the assets offered to us by NBC, but in any case it was not believed that acquisition of it would benefit the Council.	
116	<i>Reports from Outside Agencies</i>	
116.1	Cllr. Kilbride gave the following updates: <ul style="list-style-type: none"> ➤ Looking to put new equipment in Helicopter Park in the next month or so and they will also be giving everything a lick of paint. ➤ He has responded to NCC with regard to the proposed parking restrictions in High Street, Great Billing. ➤ Christmas trees have now been put in place in both Bellinge and Ecton Brook. He welcomed Cllr. James Hill to the meeting and advised that he is currently Councillor for Rectory Farm and will also be standing for Billing in the forthcoming elections.	
116.2	Cllr. Mrs Smith asked if there was any update on the overflowing bin near to the Co-op in Bellinge. Cllr. Kilbride said he would follow this up.	AK

		Action
116	Reports from Outside Agencies (Continued)	
116.3	Cllr. Ward said that IdVerde had cleared shrubbery etc., in front of the old Care Home in Ecton Brook but had done nothing down the side of the building. Cllr. Kilbride will follow this up.	AK
116.4	The Chairman thanked Cllr. Kilbride for all he has and is doing for the Parish and extended a warm welcome to Cllr. Hill.	
116.5	Damian Lang, Parish Highway Warden, said there had been a spate of street lights being vandalised in Ecton Brook and Little Billing which he has reported. He is also attempting to get fallen leaves swept up.	
117	Planning	
117.1	<p>N/2020/0021 – 12 Whiteheart Close, Great Billing – Change of use of amenity land to domestic garden and erection of boundary wall/fence (Retrospective). No comments or objections.</p> <p>N/2020/1229 – 2-4 Cattle Hill, Great Billing – Demolition of boundary wall to provide access to garage and provide off road parking. A letter of objection has been forwarded to Planning.</p> <p>N/2020/1399 – 64 Damson Dell, Little Billing – Single storey brick outbuilding. (Retrospective). No comments or objections.</p> <p>N/2020/1411 – 18 Woburn Gate, Ecton Brook – Single storey front extension and two storey side extension. No comments or objections.</p> <p>N/2020/1420 – 14 Lawson Crescent – Single storey rear extension, two storey side extension and dropped kerb for new cross over to parking area. No comments or objections.</p> <p>N/2020/1428 – 33 Lakeside Drive, Ecton Brook – Removal of existing rear conservatory and construction of new two storey rear extension to include internal alterations and new window at first floor level within existing side elevation. No comments or objections</p> <p>N/2020/1446 – 24 Penfold Drive, Great Billing – T30 Monkey Puzzle – Remove. T1 Beech – cut back. No comments or objections.</p>	
117.2	<p>The following determinations had been received from NBC:</p> <p>N/2020/0021 – 12 Whiteheart Close, Great Billing – Change of use of amenity land to domestic garden and erection of boundary wall/fence (Retrospective). Approved.</p> <p>N/2020/1168 – 34 Oransay Close, Great Billing – Demolition of existing wall and erection of new brick boundary wall and timber gate. Approved.</p> <p>N/2020/1190 – 53 Fishers Close, Little Billing – Two storey side extension. Approved.</p> <p>N/2020/1197 – Old Rectory, Elwes Way, Great Billing – T1 Sweet Chestnut – Reduction or removal due to proximity to neighbouring property. Approved.</p> <p>N/2020/1319 – T1 Mature Beech – Reduce crown by approx. 1.5-2M in spread back close to previous reduction points. Approved.</p> <p>N/2020/1263 – The Catholic Presbytery, 1 Elwes Way, Great Billing – Demolition of small existing single storey extension and construction of new two storey extension. Withdrawn.</p>	
117.3	There had also been no objections to N/2020/0962 – British Telecom proposed removal of public telephone box, Fieldmill Road, Bellinge.	

		Action																																																									
118	Finance																																																										
118.1	<p>The list of Accounts for Approval for payment had been forwarded to all members. RESOLVED that payment be made as per the following:</p> <table><tr><th></th><th>Power of Expenditure</th><th>Incl. VAT</th></tr><tr><td>Small Business Payroll (Nov Salaries and monthly fee)</td><td>LGA1972s112</td><td>3,700.00</td></tr><tr><td>Paul Marks (reimbursement – fuel for truck)</td><td>LGA1972s111</td><td>43.16</td></tr><tr><td>Footprint Recycling (Waste Collections Pavilion – Oct)</td><td>LGA1972s111</td><td>75.36</td></tr><tr><td>Unicom (Telephone & Broadband Pavilion – Nov)</td><td>LGA1972s133</td><td>53.14</td></tr><tr><td>Small Business Payroll (Shortfall on SO Nov salaries)</td><td>LGA1972s112</td><td>818.94</td></tr><tr><td>NEST (GSM Pension Contributions – Nov)</td><td>LGA1972s112</td><td>276.93</td></tr><tr><td>O2 (GSM Mobile – Nov)</td><td>LGA1972s133</td><td>27.11</td></tr><tr><td>Barclaycard Commercial (fuel for truck)</td><td>LGA1972s111</td><td>75.00</td></tr><tr><td>Mark Arrowsmith (Clear & dispose of waste Bellinge Field)</td><td>LGA1972s111</td><td>1,200.00</td></tr><tr><td>Minster Cleaning (Pavilion cleaning Nov)</td><td>LGA1972s111</td><td>198.00</td></tr><tr><td>ESPO (19 cases blue hand towels)</td><td>LGA1972s111</td><td>172.08</td></tr><tr><td>British Gas (Electricity Pavilion – Nov)</td><td>LGA1972s111</td><td>288.62</td></tr><tr><td>SSE (Unmetered electricity – street lighting Nov)</td><td>PCA1957s.3</td><td>261.43</td></tr><tr><td>DVLA – Vehicle Tax for Toyota truck KS66 UHU</td><td>LGA1972s111</td><td>265.00</td></tr><tr><td>D F Phipps (1 x Mow Sports Field – Areas 1, 2 & 3)</td><td>OSA1906ss9&10</td><td>300.00</td></tr><tr><td>D F Phipps (Mow Celebration Ave/Church Walk, Strimming Mow football pitch Bellinge Field.</td><td>OSA1906ss9&10</td><td>282.00</td></tr><tr><td>D F Phipps (Clear iris bed and cart away debris)</td><td>OSA1906ss9&10</td><td>90.00</td></tr><tr><td>D F Phipps (Cart chippings from car park to entrance Bellinge Field to make accessible access, incl. machinery and labour)</td><td>OSA1906ss9&10</td><td>245.00</td></tr></table>		Power of Expenditure	Incl. VAT	Small Business Payroll (Nov Salaries and monthly fee)	LGA1972s112	3,700.00	Paul Marks (reimbursement – fuel for truck)	LGA1972s111	43.16	Footprint Recycling (Waste Collections Pavilion – Oct)	LGA1972s111	75.36	Unicom (Telephone & Broadband Pavilion – Nov)	LGA1972s133	53.14	Small Business Payroll (Shortfall on SO Nov salaries)	LGA1972s112	818.94	NEST (GSM Pension Contributions – Nov)	LGA1972s112	276.93	O2 (GSM Mobile – Nov)	LGA1972s133	27.11	Barclaycard Commercial (fuel for truck)	LGA1972s111	75.00	Mark Arrowsmith (Clear & dispose of waste Bellinge Field)	LGA1972s111	1,200.00	Minster Cleaning (Pavilion cleaning Nov)	LGA1972s111	198.00	ESPO (19 cases blue hand towels)	LGA1972s111	172.08	British Gas (Electricity Pavilion – Nov)	LGA1972s111	288.62	SSE (Unmetered electricity – street lighting Nov)	PCA1957s.3	261.43	DVLA – Vehicle Tax for Toyota truck KS66 UHU	LGA1972s111	265.00	D F Phipps (1 x Mow Sports Field – Areas 1, 2 & 3)	OSA1906ss9&10	300.00	D F Phipps (Mow Celebration Ave/Church Walk, Strimming Mow football pitch Bellinge Field.	OSA1906ss9&10	282.00	D F Phipps (Clear iris bed and cart away debris)	OSA1906ss9&10	90.00	D F Phipps (Cart chippings from car park to entrance Bellinge Field to make accessible access, incl. machinery and labour)	OSA1906ss9&10	245.00	
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118.2	The schedule showing Income and Expenditure compared to budget for the period to 30.11.20 had been forwarded to all members. RESOLVED this be approved.																																																										
118.3	<p>The Clerk reported that reconciled bank account balances as at 30.11.20 were:</p> <table><tr><td>NatWest Current Account</td><td>£23,108.15</td></tr><tr><td>NatWest Reserve Account</td><td>£290,756.56</td></tr></table>	NatWest Current Account	£23,108.15	NatWest Reserve Account	£290,756.56																																																						
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118.4	A copy of the detailed proposed budget for the financial year ending 31.03.22 had been forwarded to all members and this had been discussed in detail at the Finance meeting held on 7 nd December 2020. It was unanimously agreed and RESOLVED that the budget (see Page 55/2020) and precept, i.e. a figure of £175,450, which includes £18,000 Special Expenses grant for Bellinge Community House, be adopted without amendment.																																																										
119	Other Matters																																																										
119.1	Bellinge Field. A copy of a letter received from Mr Potter of Whiteheart Close and three of his neighbours, together with a copy of a report produced by the Chairman, GSM and volunteers had been forwarded to all members. After discussion it was agreed this report should form the basis of a reply to the residents. Further discussion took place, however, with regard to their request for a fence to be erected at the end of the turning circle. The Chairman confirmed that he had in the past agreed that this would be done, but emphasised that this was to secure parish council land not to provide security for residents. A fence just by the turning circle would cost in the region of £2,000, and could easily be walked round; to fence the whole length would cost £10,000. It was suggested and agreed that instead bunding would prevent travellers accessing the field, would be cost-effective and this would be supplemented by additional hedge planting.																																																										

		Action
119	Other Matters (Continued)	
119.2	Website – Domain Change. Unfortunately as Steve Bishop had been unable to attend the meeting a final decision will be held over to the January meeting. Councillors could not foresee any problems with this change and in the meantime the Clerk will speak to Steve to obtain answers to various queries.	Clerk
119.3	A communication had been received from the Highway Investigation Officer at Northants Highways with regard to the proposed stopping up of the highway at Ecton Brook Road and it had been agreed electronically that the Parish Council had no objection to this. RESOLVED that this decision be ratified.	Clerk
119.4	Cancellation of food collection rounds by Veolia. This problem appeared to have been resolved after receiving an email from Christopher Carvell at NBC but the situation will be monitored.	
119.5	Cllr. Clements had received an email from a local resident complaining of motorists using excess speeds in Valley Road. After discussion it was RESOLVED that the Parish Council speed monitoring unit should be moved to the site to monitor.	GSM
120	Updates	
120.1	The transfer of ownership of Bellinge Community House appears to be moving slowly but surely. RESOLVED that the Chairman, John Marlow, and Vice-Chairman, Steve Rockall be given the authority to sign legal documents on behalf of the Parish Council.	
120.2	Cllr. Ward asked that the proposed new path at the Linear Park be held over to the January meeting, when he hoped to have more information/quotations.	
120.3	Problems with parking High Street/Pound Lane/Cattle Hill. A reply had finally been received from NCC regarding this subject and just prior to the meeting an email had been received notifying a proposed parking restriction change. Once there has been an opportunity to consider this in detail, a reply will be formulated.	Chair/ Clerk
121	Leisure & Recreation	
121.1	The GSM reported: <ul style="list-style-type: none"> ➤ The football pitch at Bellinge Field has been cut on a regular basis for some time but he has now marked the pitch and intends to paint the goalposts. It is being used extensively. ➤ Still experiencing anti-social behaviour from the same group of teenagers at GB Pocket Park. When the weather is wet they use the underpass under Great Billing Way. He has asked the police to patrol these areas in the evenings. Cllr. Mrs Smith said she had attended the Zoom meeting with the Police Commissioner earlier that evening and she understands there are eleven members of the Youth Team; it may be worthwhile to contact them. 	
121.2	Lt Billing Pocket Park. The following reports had been received from Michael Clasper: <ol style="list-style-type: none"> 1. There was a volunteering session at Little Billing Pocket Park on Saturday 14th November 2020 from 10.00 am to 12.00 noon as usual. Six volunteers conducted an extensive litter pick as it was very wet underfoot. A part of the main footpath was also cleared of overgrowth. The final volunteering session of the year is scheduled for Saturday 12th December. 	

		Action
121	<i>Leisure & Recreation</i>	
121.2	<p>Lt. Billing Pocket Park (Cont...)</p> <p>2. There was a volunteering session at Little Billing Pocket Park on Saturday 12th December from 10.00 am to 12.00 noon. Seven volunteers planted 50 hedging whips, obtained free of charge from the CVS, to thicken the hedge at the back of the houses in Valley Road, and a further 20 trees were also planted (these were previously donated and had been growing-on in a volunteer's allotment). A brief litter-pick was also undertaken.</p>	
122	<i>Councillors Reports Not Covered Elsewhere</i>	
122.1	Cllr. Clements once again asked for an update on the damaged lamps in Valley Road. The Chairman had spoken to the MD of our contractors and this had been followed up by a letter from the Clerk. It is hoped this work will now be expedited.	
122.2	Cllr. Mrs Jordan reported on the problems that had been experienced with regard to wheelie bins at the flats in Ecton Brook and Cllr. Kilbride said that he and Cllr. Hallam were working on this. She also said that they were performing socially distanced litter picks – and the caravan was back!	
122.3	Cllr. Ward said that there is anti-social behaviour in the underpass near Millbank which is becoming more and more of a problem. He would like the PCSO to do more in that area. He has also reported an abandoned car at the back of the pharmacy, but to date nothing has been done.	
122.4	Cllr. Mrs Smith asked if there was any update with regard to signs for Little Billing Pocket Park. The GSM advised that he has started on the part he was asked to do. She also reported that she was advised at the Police Commissioner's meeting that anti-social behaviour will be a priority next year.	
122.5	Cllr. Pearson asked if anything had been done with regard to a sign for Elwes Way. The GSM advised that he is not quite sure where or how such a sign could be placed. It was suggested that one could be affixed to the wall of the Rectory. He also advised that Colin Clayson had told him that a modification to the planning permission for the old Pearce's leather works would be lodged. This would not affect the exterior of the building as it was just to change the number and layout of the flats internally.	
122.6	Cllr. Burbidge advised that a Candlelit Carol Service would be held outside St. Andrews Church from 6.30 pm to 7.00 pm on Sunday 20 th December.	
122.7	Cllr. James Hill advised that repairs to the road surface on Great Billing Way would be carried out but this cannot be done until the weather improves, so it could be Spring before this is done. In the meantime there will be a 20mph speed limit in force and this could be enforced in the next few weeks.	
123	<i>Date of Next Meeting and Closure</i>	
123.1	<p>There being no further business the meeting was closed at 8.40 pm.</p> <p>Next Meeting – 7.30 pm on Monday 11th January 2021 (once again via Zoom)</p>	

BILLING PARISH COUNCIL - BUDGET 2021/2022

	<u>2020/2021</u> <u>Budget</u>	<u>2021/2022</u> <u>Budget</u>
<u>Receipts</u>		
<i>Precept</i>	152,340	174,910
<i>Agency</i>	-	-
<i>Loans/Cap Receipts</i>	-	-
<i>Billing Fayre</i>		330
<i>Grants</i>		
<i>Playing Field/Pavilion</i>	15,000	15,000
<i>Miscellaneous</i>	2,500	2,500
<i>Other Receipts :Interest</i>	320	120
<i>Sale of Assets</i>		
Total Receipts	170,160	192,860
<u>Payments</u>		
<i>General Administration</i>	117,310	147,670
<i>S 137 Payments</i>	5,000	4,000
<i>Loans/Capital Repayments</i>	-	-
<i>Election Expenses</i>	1,000	500
<i>Lighting – Energy Costs</i>	3,000	3,000
<i>Lighting – Repairs/Renewals, etc.</i>	3,600	1,500
<i>s19LG(MP)A 1976 - grants</i>	5,600	3,000
<i>Capital Expenditure</i>	8,000	5,000
<i>Professional & Legal fees, etc</i>	7,000	6,750
<i>Training & Conferences/Seminars</i>	1,000	1,500
<i>Repairs to PC owned property</i>	3,000	3,000
<i>Newsletter</i>	2,400	2,400
<i>Insurance</i>	1,600	1,650
<i>Subscriptions</i>	2,650	3,000
<i>Other Payments (Contingency)</i>	22,000	16,000
Total Payments	183,160	198,970
<u>Receipts and Payments Summary</u>		
<i>From Reserves</i>	13,000	6,110
<i>Add Total Receipts</i>	170,160	192,860
	183,160	198,970
<i>Less Total Payments</i>	183,160	198,970
<i>Excess Income over Expenditure</i>	0	0

Note

Precept figures. Those for 2020/21 do not include the £18,000 grant paid to Bellinge Community House but the figure for 2021/22 does. This is due to the fact that the Parish Council is taking over ownership of the building and will be paying this amount directly in 2021/22.

